



# 2243-RT Workplace Violence Prevention Services

Pre-proposal Meeting – July 18, 2022

# Team Introduction

*Buyer:* Rachel Trujillo

*Section 3 Administrator:* Edward Lewis

*Project Manager:* Tracy Knighton

*Department Contact:* Rachel Trujillo

## **Point of Contact**

*Name:* Rachel Trujillo

*Email:* rtrujillo@shra.org

**\*\*Do not contact anyone else in the Agency or your bid may be deemed unresponsive\*\***

# Obtaining The Bid Package

*Obtain the Bid Package on Planet Bids Here:*

<https://pbsystem.planetbids.com/portal/40356/bo/bo-detail/95834>

**You do not need to pay to access the Bid Package. Use this direct link and you will be able to access the Bid Package without any payment requested. Planet Bids has paid plans that you do not need to sign up for.**

# Buyers Dates and Important Information

***Pre-Proposal Meeting:***      *801 12<sup>th</sup> St. 2<sup>nd</sup> Floor, Commission Room,  
July 18, 2022 at 11:00 a.m.*

***RFI End Date:***                      *July 27, 2022 at 2:00 p.m.*

***Addendum Release Date:***   *July 28, 2022 by 5:00 p.m.*

***Bid Due Date:***                      *August 4, 2022 by 4:00 p.m.*

# Section 3 Requirement Changes

## New Section 3 Qualifications

### A Section 3 Business is newly defined as:

- At least 51% owned and controlled by Section 3 resident, or current low or very low income persons; or
- 75% (or more) of the labor hours performed by the business, are performed by low or very low income persons; or
- 51% of the business must be owned and controlled by current public housing residents or residents that currently live in Section 8 (HCV) housing.

### Section 3 Worker is newly defined as:

A worker *who is hired since November 2020* and at least meets one of the following categories:

- Public housing residents of City/County of Sacramento; or
- Persons who live in the City/County of Sacramento and who are considered to be low- to very-low income earners
- YouthBuild participant

The HUD lookback period is intended to reward retention of Section 3 or eligible workers.

## Section 3 Requirement Changes

- Requirements are based upon labor hours of Section 3 workers and businesses
  - Must have 25% of labor hours be section 3 worker labor hours
  - No new hire requirements

What does this mean for you, as a vendor:

HUD is monitoring labor hours only.

If you are used to using your suppliers as your Section 3 compliance, you will need to hire Section 3 workers and subcontract, as necessary, to Section 3 businesses. You can also run ads for those two things in a good faith effort. SHRA has a job board you can utilize.

# Solicitation Information

- Submittal Format:*** *Proposal Submittal Format and Requirements on page 3.*
- Submittal Requirements:*** *Proposal Submittal Format and Requirements on Page 3.*
- Insurance Requirements:*** *Attachment A*
- Final Submittal Deadline:*** *August 4, 2022 at 4:00 p.m.*
- Selection Criteria:*** *Evaluation Criteria on Page 5.*

# Overview of Project

- Department staff

# Questions?

## Important Date Reminders

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