



**NOTICE OF MEETING**  
**Board of Directors**  
**Foundation Uniting Needs and Dollars (FUND) Inc.**  
**Wednesday, December 1, 2021 - 4:20 p.m.**

Meetings of the Fund Inc Board of Directors are closed to the public until further notice in compliance with state guidelines on social distancing, in accordance with the Brown Act, (as currently in effect under the State Emergency Services Act), the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020. These measures facilitate participation by members of the Commission, staff, and the public and allow meetings to be conducted by teleconference, videoconference, or both.

The Fund Inc meeting will be broadcast live on YouTube. To view the meeting please visit:

**YouTube Link:** [https://youtu.be/\\_jIF0o6ieTI](https://youtu.be/_jIF0o6ieTI)

**ROLL CALL**

**CITIZENS COMMENTS**

1. While the Board welcomes and encourages participation in the Board meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Public testimony will be permitted on each agenda item as it is called. Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at this time. Please silence any electronic devices in your possession.

**CONSENT**

2. Approval of Minutes from December 2, 2020 Meeting

**BUSINESS**

3. 2021 Foundation Uniting Needs and Dollars (FUND), Inc. Annual Report, Release of Request for Proposals, and Authorization to Award Funds

**ADJOURN**

**Assistance for the Disabled:** Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Agency Clerk at (916) 440-1363 at least 48 hours prior to the meeting.



**MEETING MINUTES**  
**Board of Directors**  
**Foundation Uniting Needs and Dollars (FUND) Inc.**  
**Wednesday, December 2, 2020**  
**6:05 p.m.**  
**801 12<sup>th</sup> Street**  
**Sacramento CA**

**ROLL CALL**

The Board of Directors of Foundation Uniting Needs and Dollars (FUND) Inc. meeting was called to order at 6:45 p.m. by Chair Morgan. Note that the meeting was held via teleconference following the Governor's executive order during the coronavirus pandemic.

**MEMBERS PRESENT:** Alcalay, Boyd, Morgan, Nunley, Osmany, Staajabu, Starks, Woo

**MEMBERS ABSENT:** Griffin (two vacancies)

**CITIZENS COMMENTS**

1. none

**CONSENT**

2. Approval of minutes of December 4, 2019 meeting – Meeting minutes of December 4, 2019 were approved unanimously as submitted.

**BUSINESS**

3. 2020 Foundation Uniting Needs and Dollars (FUND), Inc. Annual Report, Release of Request for Proposals, and Authorization to Award Funds

Stephanie Green presented the item.

On a motion by Director Nunley, seconded by Director Woo, the Board of Directors recommended approval of the staff recommendation for the item listed above. The votes were as follows:

**AYES:** Alcalay, Boyd, Morgan, Nunley, Osmany, Staajabu, Starks, Woo

**NOES:** none

**ABSENT:** Griffin

As there was no further business to be conducted, Chair Morgan adjourned the meeting at 7:05 p.m.

CLERK



December 1, 2021

FUND Inc., Board of Directors  
Sacramento, California

Honorable Members in Session:

**SUBJECT** 2021 Foundation Uniting Needs and Dollars (FUND), Inc. Annual Report,  
Release of Request for Proposals, and Authorization to Award Funds

**RECOMMENDATION**

Staff recommends 1) adoption of the attached resolution which approves projects for 2022 funding, 2) authorizing the release of a Request for Proposals in 2022.

**CONTACT PERSONS**

|   |              |
|---|--------------|
| Stephanie Green, Management Analyst       | 916-440-1302 |
| Patricia Simpson, Management Analyst      | 916-440-1347 |
| Mark Hamilton, Director of Public Housing | 916-440-1334 |

**BACKGROUND**

FUND, Inc., a 501(c)(3) non-profit organization, was created in 1983 to support the activities, projects and programs of the Housing Authority and the Sacramento Housing and Redevelopment Agency (SHRA), including the Housing Choice Voucher (HCV) Program, the Conventional Housing Program, and other affordable housing activities managed and funded by SHRA. It provides a mechanism to solicit charitable contributions from individuals, corporations, private foundations, and other philanthropic organizations to fund activities and projects that benefit residents of SHRA housing, and other clients of SHRA-sponsored programs.

When FUND Inc. was established, the Sacramento Housing and Redevelopment Commission (SHRC) was designated as its Board of Directors. FUND Inc. is supported by SHRA employee payroll deductions and other outside donations. Throughout the year, FUND Inc. is promoted to SHRA staff through informational emails, during events, and at staff meetings. Next year, in addition to the opportunities mentioned above, we hope to host a FUND Inc. table at the annual Health Fair, at all-hands meetings, and at the end of year Holiday Party. Unfortunately these events were cancelled this year due to COVID.

As funds are available, typically once each year, staff issues a FUND Inc. Request for Proposals (RFP). In October of 2021, an RFP was issued to solicit funding proposals for eligible programs and projects. A total of \$4200 was identified in the RFP as available for distribution from new contributions.

A total of four proposals were received. An employee committee, consisting of FUND Inc. contributors, reviewed the proposals submitted in response to the October RFP. The committee is making the funding recommendations outlined below to the FUND Inc. Board.

**New Proposals**

**Award Amount**

**Family Self Sufficiency (FSS) Housing Choice Voucher (HCV) Program: \$1000**

Funds would help support the program viability of the FSS HCV program by providing funds for essential tools and activities targeted at improving the FSS program participants' stability in employment, furthering their education, acquiring knowledge of money management, banking, credit, homeownership, and other aspects that will help develop the skills and abilities needed to promote economic self-sufficiency. A portion of the funds would be allocated to facilitate motivational events to support current FSS participants in their drive toward employment stability and self-sufficiency. Funding at this time would also support FSS participants' costs for SHRA hosted workshops, and workshop and seminar registration fees.

**FSS Public Housing – Self-Sufficiency Workshops: \$500**

The FSS program does not have a budget beyond staff costs. The capacity of the program and quality of service to residents is linked to the ability to provide workshops throughout the year. Funds will be used to provide small raffle prizes as incentives during 10 workshops throughout the year to encourage public housing resident participation.

**Alder Grove PH Community Enrichment Program: \$1000**

The Community Enrichment Program will foster community wellness and awareness in keeping the properties looking their best while maintaining safety for all residents. Resident involvement will supplement caretaker activities while instilling a sense of pride for residents and give them the tools to utilize this skill for possible employment, and potentially encourage them to take advantage of other resident training programs. Funds will be used to provide equipment and supplies to volunteers from the communities for walking the properties and picking up trash items near dumpsters or parking lots. Residents will be provided with High Visibility safety apparel T-shirts, a Standard 36 inch Trash Picker, Trash Bags, gloves, and other protective equipment necessary.

**Veteran's Affairs Supportive Housing (VASH) Security Deposit Assistance: \$1000**

The funds would be used to provide security deposit assistance for VASH clients. The FUND Inc. grant is needed in order to help assist homeless veterans break through barriers to obtain housing. Without the security of a safe place to live, these veterans will struggle to achieve many of their goals including housing stability, unification of families, improving the medical, mental, and social health of the families, paying off debt, and self-sufficiency. By providing security deposit assistance, the stress and economic burden on these veterans will be reduced by enabling them to obtain permanent supportive housing.

**Total Proposed New Awards** **\$3,500**

In addition, staff also requests Board approval to issue an RFP in late 2022 to solicit proposals to be awarded in 2023.

**FINANCIAL CONSIDERATIONS**

As of October 31, 2021, FUND, Inc. had an undesignated fund balance of \$4,820.02, and an additional unexpended allocation from the proposals awarded in 2021 of \$7,185.00 for a total fund balance of \$12,005.02. With the award of \$3,500 in new funds for 2022, the new FUND, Inc. undesignated fund balance will be \$8,505.02 before the remaining 2021 employee contributions and other donations, and the expenditure of any remaining 2021-awarded funds.

**POLICY CONSIDERATIONS**

The proposed actions are consistent with the FUND, Inc. bylaws. No policy changes are recommended.

**ENVIRONMENTAL REVIEW**

This report does not constitute a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines at 14 California Code of Regulations (CCR) section 15378(b)(2), or a federal undertaking under the National Environmental Policy Act (NEPA). No environmental review is required at this time.

FUND, Inc.  
Board of Directors  
December 1, 2021  
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**M/WBE CONSIDERATIONS**

Minority and Women's Business Enterprise requirements, Section 3 requirements and LBE do not apply to this report.

Respectfully submitted,

  
LASHELLE DOZIER  
Executive Director



**RESOLUTION CONSIDERED BY THE FUND INC.  
BOARD OF DIRECTORS**

ON DATE OF

**DECEMBER 1, 2021**

**GRANT OF 2021 UNDESIGNATED AND UNEXPENDED FUNDS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FUND INC.:

Section 1. Undesignated funds in the amount of \$3,500 are allocated and appropriated to activities complimentary to Sacramento Housing and Redevelopment Agency’s mission as follows:

| <u>Program/Project/Activity</u>   | <u>Allocation</u> |
|---|-------------------|
| FSS HCV – Essential Tools/Activities, Ceremonial/Outreach Events, Transportation..... | \$1,000           |
| FSS Public Housing – Self –Sufficiency Workshops.....                                 | \$500             |
| Alder Grove PH Community Enrichment Program.....                                      | \$1,000           |
| VASH – Security Deposit Assistance.....   | \$1,000           |
| <b>TOTAL.....</b>   | <b>\$3,500</b>    |

Section 2. A total of \$3,500 shall be deducted from the \$4,820.02 Undesignated Fund balance leaving a total fund balance of \$12,005.02 before the remaining 2021 employee



contributions and other donations, and the expenditure of any remaining 2021-awarded funds.

Section 3. A Request for Proposals (RFP) may be issued in 2022 to award 2023 FUND, Inc. funds, and to such programs, projects, and/or activities to be recommended by the Employee Committee to the FUND, Inc. Board of Directors (Board).

Section 4. This action does not constitute a project under the California Environmental Quality Act (CEQA) per 14 California Code of Regulations (CCR) §15378(b)(2), or a federal undertaking under the National Environmental Policy Act (NEPA). As such, no environmental review is required at this time.

CHAIR

CLERK