

October 6, 2021



Sacramento Housing and Redevelopment Commission
Sacramento, California

Honorable Members in Session:

SUBJECT Authorization to Submit State Emergency Solutions Grant Program 2021 Application to the California Department of Housing and Community Development and Amend the Sacramento Housing and Redevelopment Agency Budget

RECOMMENDATION

Staff recommends adoption of the attached resolution, authorizing the Executive Director, or her designee, to: 1) use the grant pursuant to the 2021 Emergency Solutions Grant (ESG) Notice of Funding Availability (NOFA) funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws, including without limitation all rules and laws regarding the ESG Program, as well as any and all contracts Sacramento Housing and Redevelopment Agency (SHRA) may have with the California Department of Housing and Community Development (HCD), 2) receive an ESG grant from the Department, in an amount not to exceed \$400,000 and amend SHRA's budget accordingly. If the award is less than \$400,000, SHRA is authorized to amend its budget to accept the actual amount of the award, 3) use the ESG funds for eligible activities as approved by HCD and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between SHRA and HCD, 4) execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents related to the Program or the ESG grant awarded to State ESG Administrative Entity, as HCD may deem appropriate, and 5) execute a contract or contracts and any subsequent amendments with duly awarded subrecipient(s) procured through solicitation for the ESG Rapid Re-Housing Program and with the emergency shelter provider selected.

CONTACT PERSONS

Tyrone Roderick Williams, Deputy Executive Director, 916-440-1319
Celia Yniguez, Program Manager, 916-440-1350

SUMMARY

Annually, the California Department of Housing and Community Development (HCD) issues an application for the continuum of care (CoC) allocation (Application) for the ESG Program. As a designated Administrative Entity (AE) for the 2020-22 period, SHRA is required to submit a resolution along with the response to the 2021 Application in order to continue to receive funding.

BACKGROUND

Administrative Entity Process

Beginning in 2016, and every two years thereafter, HCD has solicited for qualified local government entities to act as the AE within its CoC Service Area to administer ESG funding in collaboration with its CoC. To qualify, an AE must:

- be a unit of general purpose local government that has administered ESG funds as a U.S. Department of Housing and Urban Development (HUD) entitlement during at least one of the past five years;
- have no unresolved ESG monitoring findings with HUD or HCD that has been determined to pose a substantial risk to HCD;
- demonstrate the ability and willingness to perform functions of an AE; and
- be recommended by the CoC and willing to collaborate to the maximum extent feasible with its CoC.

Non-Entitlement Areas

The Application requires AEs to ensure that all funded activities are available to non-entitlement areas of the service area using the Coordinated Entry System and other means. In Sacramento County, the non-entitlement areas are Citrus Heights, Elk Grove and Rancho Cordova; all remaining cities are under the County of Sacramento entitlement umbrella. The AE facilitates outreach to populations in the non-entitlement areas and evaluates participation from these areas at least annually. Funded activities may also serve households in ESG entitlement areas.

SHRA has, and will continue to consult and collaborate with Sacramento Steps Forward, the County of Sacramento and its cities on client outreach and performance measures. SHRA will continue to follow HCD's annual reporting instructions and will provide accomplishments in the Action Plan. To satisfy HCD's annual reporting requirements, Sacramento Steps Forward will extract client Coordinated Entry System enrollment location from the Homeless Management Information System and provide that information to HCD.

Governing Board Approvals

In April 2016, the Sacramento Housing and Redevelopment Commission (Commission) and the Sacramento County Board of Supervisors (Board) authorized and approved SHRA to receive funds and administer HCD's ESG Rapid Re-Housing (RRH) program by Commission Resolution No. 2016-04 and Board Resolution No. 2016-0233.

As part of this action, the Board also authorized SHRA, through the Commission, to apply annually for the grant, to accept grant funds, execute State agreements, and to amend its budget to administer the State ESG Program within the designated CoC Service Area of Sacramento County as determined by the State.

Attachment 1 provides the summary of the performance outcomes for the 2019 and 2020 fiscal year SHRA administered State ESG program grants. Rapid re-housing services are

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provided by Volunteers of America, and emergency shelter services by First Steps Communities.

2021 State ESG AE Statement of Interest

Once the two-year initial grant agreement period elapsed, HCD required that grantees submit a new Statement of Interest (SOI) to provide services in order to continue receiving funding. As a result, SHRA submitted the AE SOI on January 13, 2020 to HCD for the next two funding cycles (2020/2021 and 2021/2022). In correspondence, HCD notified staff that SHRA had been approved to continue as the AE for the Sacramento Continuum of Care Service Area, which includes the County of Sacramento, the City of Sacramento and all of the remaining incorporated cities.

2021 State ESG Grant Award Summaries:

Anticipated State ESG 2020 Grant Award - \$236,926

The allocation is comprised of the State's federal ESG only.

2021 State of California ESG

The anticipated Sacramento allocation is \$236,926, an increase of \$21,339, resulting in \$92,180 for rapid re-housing, \$138,269 for emergency shelter activities, and \$6,477 for SHRA administration. HCD will notify AEs of final allocations this fall. HCD encouraged AEs to request double the anticipated allocation as resolutions with a lower amount than the final award would be rejected. Therefore, we are showing allocation breakdowns for both \$236,926 and \$400,000.

Anticipated Allocations at \$236,926:

Sacramento County Rapid Re-Housing: \$92,180 (federal ESG)
Sacramento County Emergency Shelter: \$138,269 (federal ESG)
SHRA administration: \$6,477 (federal ESG)
Total - \$236,926

Anticipated Allocations for purposes only of the Resolution at \$400,000:

Sacramento County Rapid Re-Housing: \$243,000 (federal ESG)
Sacramento County Emergency Shelter: \$150,000 (federal ESG)
SHRA administration - \$7,000 (federal ESG)
Total - \$400,000

Administrative amounts and expenditure dates are established by HCD.

Anticipated HCD Standard Agreement Period:

November 1, 2021 through October 31, 2022; expenditure deadline to be determined by HCD.

2021 State ESG Grant Year Required Vendor Solicitation and Award:

In this report, staff requests authorization to submit the 2021 grant year Application, accept funds and execute contracts with the rapid re-housing provider

and emergency shelter provider selected through a process consistent with Agency procurement policies.

Anticipated Provider Contract Period:

November 1, 2021 through September 30, 2022

(Allows time for HCD to process reimbursement requests)

Anticipated 2021 Grant Year Accomplishments

Sacramento: Will provide RRH services to at least 20 unduplicated countywide households. Activities will/may include: housing search and placement, case management, rental application fees, security/utility deposits, utility payments, and short-term rental assistance for literally homeless individuals and non-CalWorks eligible families. Provide emergency shelter and services to approximately 80 unduplicated homeless individuals.

FINANCIAL CONSIDERATIONS

The August 17, 2021 NOFA announced Sacramento's anticipated funding amount at \$236,926. Staff is following HCD's application instructions for AEs to double the amount as resolutions with a lesser amount than final award will not be accepted.

For purposes of this report, utilizing the \$400,000 figure, staff anticipates \$243,000 will fund RRH services, including housing search and placement, case management, short-term rental assistance, rental application fee, security/utility deposits and utility payments for approximately 20 unduplicated literally homeless households; \$150,000 will fund emergency shelter for up to approximately 80 unduplicated individuals, and the remaining \$7,000 is available to SHRA for administering the program for a total of \$400,000. The allocation could be less depending on final award.

POLICY CONSIDERATIONS

The actions recommended in this report are consistent with previously approved policies, and state and federal requirements.

ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA): Administration of the ESG program and RRH services are not a project subject to provisions of CEQA pursuant to 14 California Code of Regulations (CCR) §15378 and 15061(b)(3), and shelter operations are exempt under CEQA pursuant to 14 CCR §15301.

National Environmental Policy Act (NEPA): Administration of the ESG program is Exempt from NEPA pursuant to 24 CFR §58.34(a) (3), RRH activities are categorically excluded from NEPA pursuant to 24 CFR 58.35(b)(2), and shelter operations are categorically excluded pursuant to 24 CFR 58.35(b)(3).

M/WBE AND SECTION 3 CONSIDERATIONS

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Local Business Enterprise requirements do not apply to this report. Minority and Women's
Business Enterprise requirements and Section 3 apply to all activities to the greatest
extent feasible and as required by federal funding and in accordance with the SHRA's
Section 3 Economic Opportunity Plan.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachments

- 1 - Performance Outcomes
- 2 - Resolution

Rapid Re-Housing

Attachment 1

2019 and 2020 State ESG (federal) Summary of Performance Outcomes

CA-503: Volunteers Of America

Report period 04/01/2020 - 03/31/20

Q5a. Report Validations Table

Program Applicability: All Projects

	Countywide	Total
Total number of persons served	21	21
Number of adults (age 18 or over)	16	16
Number of children (under age 18)	5	5
Number of persons with unknown age	0	0
Number of leavers	9	9
Number of adult leavers	9	9
Number of adult and head of household leavers	9	9
Number of stayers	12	12
Number of adult stayers	7	7
Number of veterans	1	1
Number of chronically homeless persons	7	7
Number of youth under age 25	0	0
Number of parenting youth under age 25 with children	0	0
Number of adult heads of household (HH)	13	13
Number of child and unknown-age heads of household	0	0
HH and adult stayers in the project 365 days or more	0	0

Permanently Housed - Exit Destination	9	9
Temporarily* Housed - Exit Destination	0	0
Total Number of Permanent and Temporarily Housed	9	9

*Includes temporary and institutional housing or client declined to state/refused. Sacramento Steps Forward (HMIS lead) instructs providers to use exit destinations like "client refused" or "no exit interview conducted" when clients disappear/unknown/missed all meetings/no contact/other. SSF states that HMIS/Clarity cannot add or change the destination or reason options.

RESOLUTION NO. SHRC-_____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE, SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF

October 6, 2021

AUTHORIZATION FOR THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY TO APPLY FOR AND ADMINISTER THE STATE OF CALIFORNIA'S EMERGENCY SOLUTIONS GRANT PROGRAM WITHIN THE SACRAMENTO CONTINUUM OF CARE ALLOCATION SERVICE AREA; EXECUTE DOCUMENTS FOR THE ADMINISTRATION OF THE STATE ESG PROGRAM AND OTHER ENVIRONMENTAL AND RELATED FINDINGS

WHEREAS, a necessary quorum and majority of the Commissioners of the Sacramento Housing and Redevelopment Commission, of the Sacramento Housing and Redevelopment Agency, a Corporate Body, corporate and politic (Applicant) hereby consent to, adopt and ratify the following:

WHEREAS, the State of California (State), Department of Housing and Community Development (Department) issued a Notice of Funding Availability (NOFA) for the Continuum of Care Allocation dated August 17, 2021, under the Emergency Solutions Grants (ESG) Program (Program, or ESG Program);

WHEREAS, Applicant is an approved ESG Administrative Entity;

WHEREAS, the Department may approve funding allocations for the ESG Program subject to the terms and conditions of the NOFA, Program regulations and requirements, and the Standard Agreement and other contracts between Department and ESG grant recipients;

WHEREAS, administration of the ESG program and Rapid Re-Housing (RRH) program services are not a project subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations (CCR) §15378 and 15061(b)(3), and shelter operations are exempt under CEQA pursuant to 14 CCR §15301; and

WHEREAS, administration of the ESG program is exempt from National Environmental Policy Act (NEPA) pursuant to 24 CFR §58.34(a)(3), RRH activities are categorically excluded from NEPA pursuant to 24 CFR 58.35(b)(2), and shelter operations are categorically excluded pursuant to 24 CFR 58.35(b)(3).

BE IT RESOLVED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION:

Authorization For The Sacramento Housing And Redevelopment Agency To Apply For And Administer The State Of California's Emergency Solutions Grant Program Within The Sacramento Continuum Of Care Allocation Service Area; Execute Documents For The Administration Of The State ESG Program And Other Environmental And Related Finding
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Section 1. All evidence presented having been duly considered, the findings, including environmental findings regarding this action, as stated above, are found to be true and accurate and are hereby approved adopted.

Section 2. If Applicant receives a grant of ESG funds from Department pursuant to the above-referenced ESG NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including, without limitation, all rules, rules and laws regarding the ESG Program, as well as any and all contracts Applicant may have with Department.

Section 3. Applicant is hereby authorized and directed to receive an ESG grant in an amount not to exceed \$400,000 in accordance with all applicable rules and laws. SHRA's Executive Director is authorized to amend the Agency's budget to reflect the actual grant amount.

Section 4. Applicant hereby agrees to use the ESG funds for eligible activities as approved by the Department and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and Department.

Section 5. La Shelle Dozier, the Executive Director (ED), her designee, or Tyrone Roderick Williams, Deputy Executive Director (Deputy), are authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the ESG grant awarded to Applicant, as the Department may deem appropriate.

Section 6. The ED, her designee, or the Deputy are authorized to execute all contracts and any subsequent amendments or agreements Applicant deems appropriate with duly awarded subrecipient (s) procured through solicitations for the ESG Rapid Re-Housing Program and emergency shelter services, all as approved by Applicant's legal counsel.

This resolution was passed and adopted at a regular meeting of the Sacramento Housing and Redevelopment Commission this 6th day of October, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Authorization For The Sacramento Housing And Redevelopment Agency To Apply For And Administer The State Of California's Emergency Solutions Grant Program Within The Sacramento Continuum Of Care Allocation Service Area; Execute Documents For The Administration Of The State ESG Program And Other Environmental And Related Finding
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RECUSAL:

CHAIR

ATTEST:

CLERK