



NOTICE OF SPECIAL MEETING
Sacramento Housing and Redevelopment Commission
Wednesday, December 4, 2019 – 6:00 pm
Marina Vista Housing Development
Community Room
240 Seavey Circle
Sacramento CA

ROLL CALL

APPROVAL OF AGENDA

CITIZENS COMMENTS

While the Commission welcomes and encourages participation in the Commission meetings, please limit your comments to three minutes, so that everyone may be heard. If you wish to speak under Citizens Comments or on a posted agenda item, please fill out a speaker card and present it to the Agency Clerk. SHRA provides opportunities for the public to address the Commission at this time in order to listen to opinions regarding non-agendized matters within the subject matter jurisdiction of SHRA. Consistent with the Brown Act, the public comment periods on the agenda are not intended to be “question and answer” periods or conversations with Commission members. Members of the public with questions are encouraged to contact staff before or after the meeting. Commission attendees are requested to silence any electronic devices that they have in their possession during the meeting.

APPROVAL OF MINUTES – November 20, 2019

CONSENT

1. Authorize The Housing Authority Of The County Of Sacramento And The Department Of Child, Family And Adult Services To Enter Into A Tripartite Zero-Dollar Memorandum Of Understanding With Sacramento Steps Forward To Support The Family Unification Program Application, And Authorize The Housing Authority To Apply For The Family Unification Program Grant To Secure Housing Choice Vouchers For Child Welfare Involved Families And Youth

PRESENTATIONS

2. Family Self Sufficiency (FSS) and Resident Opportunity for Self-Sufficiency (ROSS) Program Presentations
3. Certificate of Appreciation to Pastor Mark Meeks

EXECUTIVE DIRECTOR REPORT

COMMISSION CHAIR REPORT

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review in the Agency Clerk’s office located at 801 12th Street, Sacramento CA 95814. Agendas and reports are also posted online at www.shra.org. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Agency Clerk’s office during normal business hours and will also be available at the meeting.

AMERICANS WITH DISABILITIES ACT: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Agency Clerk at (916) 440-1363 at least 48 hours prior to the meeting.



MINUTES

Sacramento Housing and Redevelopment Commission (SHRC)

Meeting of November 20, 2019

Meeting noticed on November 15, 2019

ROLL CALL

The Sacramento Housing and Redevelopment Commission meeting was called to order at 6:00 p.m. by Chair Morgan.

MEMBERS PRESENT: Boyd, Griffin, Macedo, Morgan, Nunley, Staajabu, Starks

MEMBERS ABSENT: Alcalay, Wedding (two vacancies)

STAFF PRESENT: La Shelle Dozier, David Levin, Brad Nakano, Mark Hamilton, Cecette Hawkins, Diana Pop, James Shields, Christine Weichert, Greg Potts, Ann Nicholls, Tyrone Williams, Susana Jackson, Karen Wallace, LaTanna Jones, Sarah O'Daniel

APPROVAL OF AGENDA

The Chair announced that items 2 and 3 would be presented and voted on together and items 5 and 6 would be presented and voted on together.

CITIZENS COMMENTS

Jefferey Tardaguilla provided comments about the waitlist. Staff was available to answer his questions.

APPROVAL OF MINUTES – The November 20, 2019 minutes were approved as amended.

DISCUSSION/BUSINESS

1. **Updated Sacramento Housing and Redevelopment Agency and Housing Authority Maintenance Schedule of Fees and Charges**

Greg Potts presented the item.

Commissioner Griffin motioned to approve the item listed above. Commissioner Staajabu seconded the motion. The votes were as follows:

AYES: Boyd, Griffin, Macedo, Morgan, Nunley, Staajabu, Starks

NOES: None

ABSENT: Alcalay, Wedding

ABSTAIN: None

2. Approval of Final Rental Assistance Demonstration (RAD) and Loan Documents, and Ground Lease for the RAD Phase 1 Project – City Report

3. Rental Assistance Demonstration (RAD) Project Phase 1 Re-Tax Equity And Fiscal Responsibility Act Hearing, Approval Of Final Tax Exempt Bonds, RAD and Loan Documents, And Ground Lease – County Report

Anne Nicholls presented the item.

Commissioner Griffin motioned to approve the item listed above. Commissioner Staajabu seconded the motion. The votes were as follows:

AYES: Boyd, Griffin, Macedo, Morgan, Nunley, Staajabu, Starks

NOES: None

ABSENT: Alcalay, Wedding

ABSTAIN: None

4. Lavender Courtyard by Mutual Housing - Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing, Approval of Tax Exempt Bonds, and Extension of Funding Commitment

Anne Nicholls presented the item.

Commissioner Griffin motioned to approve the item listed above. Commissioner Staajabu seconded the motion. The votes were as follows:

AYES: Boyd, Griffin, Macedo, Morgan, Nunley, Staajabu, Starks

NOES: None

ABSENT: Alcalay, Wedding

ABSTAIN: None

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes the use of statistical techniques to identify trends and anomalies in the data, and the importance of using reliable sources of information.

3. The third part of the document discusses the role of the auditor in the process. It explains that the auditor's primary responsibility is to provide an independent and objective assessment of the financial statements, and to ensure that they are prepared in accordance with the applicable accounting standards.

4. The fourth part of the document describes the various types of audits that can be performed. It distinguishes between internal audits, which are conducted by the organization's own staff, and external audits, which are conducted by independent third parties.

5. The fifth part of the document discusses the importance of communication in the audit process. It explains that the auditor must maintain open and effective communication with the management of the organization, and with the relevant regulatory authorities, to ensure that the audit is conducted in a transparent and efficient manner.

6. The final part of the document provides a summary of the key points discussed throughout the document. It reiterates the importance of accurate record-keeping, the use of reliable data, the role of the auditor, and the importance of communication in the audit process.

5. Meeting Stipend Increase for Sacramento Housing and Redevelopment Agency Commission Members – City Report

6. Meeting Stipend Increase for Sacramento Housing and Redevelopment Agency Commission Members – County Report

Lira Goff presented the item.

Commissioner Boyd requested information about stipends received from other similar boards and if they are considering increases. Staff will research this and report back.

Commissioner Griffin motioned to approve the item listed above. Commissioner Nunley seconded the motion. The votes were as follows:

AYES: Alcalay, Griffin, Morgan, Nunley, Staajabu, Starks

NOES: Boyd, Macedo

ABSENT: Wedding

ABSTAIN: None

EXECUTIVE DIRECTOR'S REPORT

La Shelle Dozier reviewed the following:

- Next meeting will be December 4th which will be held at the Marina Vista housing development. This will be the last meeting of 2019.
- Reported on visit with Scott Turner from the White House Opportunity and Revitalization Council.
- Introduced new Agency Legal Counsel Brad Nakano

COMMISSION CHAIR REPORT

Chair Morgan commented on the successful visit with staff from the White House.

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

None

ADJOURNMENT

As there was no further business to be conducted, Chair Morgan adjourned the meeting at 6:55 pm.

Clerk



November 27, 2019

Sacramento Housing and
Redevelopment Commission
Sacramento, CA

Honorable Members in Session:

SUBJECT:

Authorize The Housing Authority Of The County Of Sacramento And The Department Of Child, Family And Adult Services To Enter Into A Tripartite Zero-Dollar Memorandum Of Understanding With Sacramento Steps Forward To Support The Family Unification Program Application, And Authorize The Housing Authority To Apply For The Family Unification Program Grant To Secure Housing Choice Vouchers For Child Welfare Involved Families And Youth

RECOMMENDATION

Staff recommends approval of the recommendations outlined in this report prior to final approval by the County of Sacramento.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachment

**COUNTY OF SACRAMENTO
CALIFORNIA**

For the Agenda of:
December 10, 2019

To: Board of Supervisors and Housing Authority of the County of Sacramento

Through: Navdeep S. Gill, County Executive

From: La Shelle Dozier, Executive Director, Sacramento Housing and Redevelopment Agency
Michelle Callejas, Director, Department of Child, Family and Adult Services

Subject: Authorize The Housing Authority Of The County Of Sacramento And The Department Of Child, Family And Adult Services To Enter Into A Tripartite Zero-Dollar Memorandum Of Understanding With Sacramento Steps Forward To Support The Family Unification Program Application, And Authorize The Housing Authority To Apply For The Family Unification Program Grant To Secure Housing Choice Vouchers For Child Welfare Involved Families And Youth

District(s): All

RECOMMENDED ACTION

Staff recommends adoption of:

1. Adopt the attached Housing Authority Resolution authorizing the Executive Director of the Housing Authority to enter into a tripartite zero-dollar memorandum of understanding (MOU) with the Sacramento Department Of Child, Family And Adult Services and Sacramento Steps Forward covering the period of December 15, 2019 to December 14, 2020, related to an application for the Family Unification Program and to execute the grant agreement should the FUP be awarded.
2. Adopt the attached Board of Supervisors Resolution authorizing the Director of DCFAS, or designee, to enter into a tripartite zero-dollar memorandum of understanding with Sacramento Steps Forward and

Authorize The Housing Authority Of The County Of Sacramento And The Department Of Child, Family And Adult Services To Enter Into A Tripartite Zero-Dollar Memorandum Of Understanding With Sacramento Steps Forward To Support The Family Unification Program Application, And Authorize The Housing Authority To Apply For The Family Unification Program Grant To Secure Housing Choice Vouchers For Child Welfare Involved Families And Youth
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the Housing Authority for the period of December 15, 2019 to December 14, 2020 for the Family Unification Program, and amend this MOU for non-monetary changes, to terminate or to assign the MOU, and to extend the term as needed.

BACKGROUND

The Department of Child, Family and Adult Services (DCFAS) and the Sacramento Housing and Redevelopment Agency, who provides staffing for the Housing Authority of the County of Sacramento, collaborate extensively together to serve common clientele, and work closely with Sacramento Steps Forward (SSF) to identify and meet the housing needs of homeless families and youth involved in the child welfare system.

The U.S. Department of Housing and Urban Development (HUD) recently released the Family Unification Program Notice of Funding Availability (NOFA), making up to 75 Housing Choice Vouchers available to serve the following target groups: families for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care; families where there is a delay in the discharge of the child or children to the family from out-of-home care due to lack of adequate housing; and for youth aged 18-24 years of age who left foster care, or will leave foster care within 90 days and are homeless or at-risk of becoming homeless. The NOFA requires an executed MOU between the local Housing Authority, the public child welfare agency, and the agency administering Continuum of Care funding.

The Family Unification Program is a program under the umbrella of the Housing Choice Voucher program. If SHRA is successful and awarded the Housing Choice Vouchers, the vouchers will be used to further support and expand the existing collaboration between the DCFAS, the Housing Authority of the County of Sacramento (Housing Authority) and Sacramento Steps Forward related to the Bringing Families Home Program that provides housing and related support to eligible families served by Child Protective Services.

The Housing Authority and DCFAS request authority to enter into a tripartite zero-dollar MOU with Sacramento Steps Forward to support the application

Authorize The Housing Authority Of The County Of Sacramento And The Department Of Child, Family And Adult Services To Enter Into A Tripartite Zero-Dollar Memorandum Of Understanding With Sacramento Steps Forward To Support The Family Unification Program Application, And Authorize The Housing Authority To Apply For The Family Unification Program Grant To Secure Housing Choice Vouchers For Child Welfare Involved Families And Youth
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in response to the HUD NOFA to secure housing vouchers for child welfare involved families and youth. As the administrator of HUD Continuum of Care funding, Sacramento Steps Forward will help identify Family Unification Program eligible families and youth through the coordinated entry system to receive housing supports through the Bringing Families Home program and ultimately receive a voucher to be stabilized in housing.

The MOU provides a mechanism for the agencies involved to pledge their commitment to the purpose, goals and cooperation as well as outlining details of service delivery including identification and prioritization of need, housing search assistance and tailored services for eligible families and youth who receive a voucher. If the FUP is awarded, the new vouchers will further support and expand the existing collaboration between the Department of Child, Family and Adult Services (DCFAS), the Housing Authority of the County of Sacramento (Housing Authority) and Sacramento Steps Forward (SSF) related to the Bringing Families Home (BFH) Program that provides housing and related support to eligible families served by Child Protective Services (CPS).

COMMISSION ACTION

At its meeting of December 4, 2019, the Sacramento Housing and Redevelopment Commission considered the staff recommendation for this item. Staff will notify the Board in the event the item is not approved.

POLICY CONSIDERATIONS

The Family Unification Program supports the Housing Authority's priority to house 1,755 homeless individuals and families in three years (by December 2020).

ENVIRONMENTAL REVIEW

The proposed action is an administrative activity and does not commit to any specific project which may result in potentially significant impacts on the environment and therefore does not constitute a project under the California Environmental Quality Act (CEQA) per 14 California Code of Regulations (CCR) 15378(b) (4). The proposed action is considered an administrative

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and management activity and is exempt under the National Environmental Policy Act (NEPA) per 24 CFR 58.34 (a) (3).

M/WBE/SECTION 3 CONSIDERATIONS

Minority and Women's Business Enterprise requirements will be applied to all activities to the extent required by federal funding to maintain that federal funding. Section 3 requirements will be applied to the extent as may be applicable.

FINANCIAL ANALYSIS

There is no fiscal impact related to the execution of the zero-dollar draft MOU.

Respectfully Submitted,

APPROVED
NAVDEEP S. GILL,
County Executive



LA SHELLE DOZIER, Executive Director
Sacramento Housing and
Redevelopment Agency

By: _____
ROBERT B. LEONARD
Deputy County Executive

Attachments:

RES – Housing Authority Resolution
RES – Board of Supervisors Resolution
ATT 1 – Draft MOU

RESOLUTION NO.

HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO

AUTHORITY TO SUBMIT AN APPLICATION FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FAMILY REUNIFICATION PROGRAM VOUCHERS AND ENTER INTO A TRIPARTITE ZERO-DOLLAR MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF SACRAMENTO CHILD, FAMILY AND ADULT SERVICES DEPARTMENT, SACRAMENTO STEPS FORWARD AND THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO IN RESPONSE TO HUD NOTICE OF FUNDING AVAILABILITY TO SECURE HOUSING CHOICE VOUCHERS FOR CHILD WELFARE INVOLVED FAMILIES AND YOUTH THROUGH ITS FAMILY UNIFICATION PROGRAM; ENVIRONMENTAL FINDINGS

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) on October 18, 2019 making \$20,000,000 available through the Family Unification Program (FUP) to serve families and youth. The FUP targets families whose lack of adequate housing is a primary factor in the imminent placement of the family's child or children in out-of-home care, or families whose children are in out-of-home care and their return to the family is delayed due to a lack of adequate housing, and youth aged 18-24 years of age who are no longer in foster care, or who will leave foster care within 90 days and are homeless or at risk of becoming homeless.

WHEREAS, the Housing Authority of the County of Sacramento is committed to housing children, youth and families utilizing vouchers available through the Housing Choice Voucher program and is eligible to compete for a maximum of 75 vouchers through this NOFA.

WHEREAS, the grant application is due December 17, 2019 and requires an executed Memorandum of Understanding (MOU) from the Housing Authority of the County, the Public Child Welfare Agency (Sacramento County Department of Child, Family and Adult Services) and the Continuum of Care organization (Sacramento Steps Forward).

WHEREAS, the NOFA includes a sample MOU outlining the responsibilities of the three agencies that are party to the MOU. Responsibilities of the Housing Authority of the County include, but are not limited to: a) accepting families and youth certified by the Child Welfare Agency as FUP-eligible and processing their application for a voucher; b) amending the Housing Choice Voucher Administrative Plan as necessary; c) administering the vouchers in accordance with program regulations and requirements; d) upon notification that the vouchers have been awarded, training the Child Welfare Agency staff on the Housing Authority's procedures; and e) conducting regular meetings with the Child Welfare Agency and the Continuum of Care.

WHEREAS, the Sacramento County's Child Welfare Agency will be seeking approval to sign the above-mentioned MOU from the Sacramento County's Board of Supervisors at the December 10, 2019 meeting.

WHEREAS, the proposed action is an administrative activity and does not constitute a project under the California Environmental Quality Act (CEQA) per 14 California Code of Regulations (CCR) 15378(b).

WHEREAS, the proposed action is considered an administrative and management activity and is exempt under the National Environmental Policy Act (NEPA) per 24 CFR 58.34 (a) (3).

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO

Section 1. After due consideration of the facts presented in this resolution, the recitals above, including the environmental recitals, are found to be true and correct and are hereby adopted.

Section 2. The Executive Director or her designee is authorized to submit the FUP application to the HUD.

Section 3. The Executive Director or her designee is authorized to enter into a tripartite zero-dollar Memorandum of Understanding (MOU) with the Public Child Welfare Agency (Sacramento County Department of Child, Family and Adult Services) and the Continuum of Care organization (Sacramento Steps Forward) covering the period from December 15, 2019 to December 14, 2020 which is renewable annually. The Executive Director is further authorized to amend this MOU for non-monetary changes, terminate or assign the MOU, and to extend the term as needed.

Section 4. If the grant application is awarded, the Executive Director or her designee is authorized to execute the contract with the U.S. Department of Housing and Urban Development to receive the additional vouchers and establish the Family Unification Program in Sacramento.

On a motion by Members _____, seconded by Member _____, the forgoing Resolution was passed and adopted by the Housing Authority Board of the County of Sacramento this 10th day of December 2019, by the following vote, to wit:

AYES: Members,

NOES: Members,

ABSENT: Members,

ABSTAIN: Members,

RECUSAL: Members,
(PER POLITICAL REFORM ACT (§ 18702.5.))

Chair of the Board of the Housing Authority
of Sacramento County, California

(S E A L)

ATTEST: _____
Clerk

RESOLUTION NO.

AUTHORITY TO ENTER INTO A TRIPARTITE ZERO-DOLLAR MEMORANDUM OF UNDERSTANDING WITH SACRAMENTO STEPS FORWARD AND THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO TO SECURE HOUSING CHOICE VOUCHERS FOR CHILD WELFARE INVOLVED FAMILIES AND YOUTH THROUGH THE FAMILY UNIFICATION PROGRAM

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) on October 18, 2019 making \$20,000,000 available through the Family Unification Program (FUP) to serve families and youth. The FUP targets families whose lack of adequate housing is a primary factor in the imminent placement of the family's child or children in out-of-home care, or families whose children are in out-of-home care and their return to the family is delayed due to a lack of adequate housing, and youth aged 18-24 years of age who are no longer in foster care, or who will leave foster care within 90 days and are homeless or at risk of becoming homeless.

WHEREAS, the Housing Authority of the County of Sacramento is committed to housing children, youth and families utilizing vouchers available through the Housing Choice Voucher program and is eligible to compete for a maximum of 75 vouchers through this NOFA.

WHEREAS, the grant application is due December 17, 2019 and requires an executed Memorandum of Understanding (MOU) from the Housing Authority of the County, the Public Child Welfare Agency (Sacramento County Department of Child, Family and Adult Services) and the Continuum of Care organization (Sacramento Steps Forward).

WHEREAS, the NOFA includes a sample MOU outlining the responsibilities of the three agencies that are party to the MOU. Responsibilities of the Housing Authority of the County include, but are not limited to: a) accepting families and youth certified by the Child Welfare

Agency as FUP-eligible and processing their application for a voucher; b) amending the Housing Choice Voucher Administrative Plan as necessary; c) administering the vouchers in accordance with program regulations and requirements; d) upon notification that the vouchers have been awarded, training the Child Welfare Agency staff on the Housing Authority's procedures; and e) conducting regular meetings with the Child Welfare Agency and the Continuum of Care.

WHEREAS, the Sacramento County's Child Welfare Agency will be seeking approval to sign the above-mentioned MOU from the Sacramento County's Board of Supervisors at the December 10, 2019 meeting.

WHEREAS, the proposed action is an administrative activity and does not constitute a project under the California Environmental Quality Act (CEQA) per 14 California Code of Regulations (CCR) 15378(b).

WHEREAS, the proposed action is considered an administrative and management activity and is exempt under the National Environmental Policy Act (NEPA) per 24 CFR 58.34 (a) (3).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF SACRAMENTO:

Section 1: All evidence present having been dully considered, the Sacramento County Board of Supervisors accept the findings, which are found to be true and correct are hereby adopted.

Section 2: The Director of the Department of Child, Family and Adult Services, or designee, on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, is hereby authorized to enter into a tripartite, zero-dollar Memorandum of Understanding with the Housing Authority of the County of Sacramento and Sacramento Steps Forward to support the application for a maximum of 75 additional Housing Choice Vouchers for Child Welfare involved families and youth through the Family Unification Program; and

Section 3: The Director of the Department of Child, Family and Adult Services, or designee, is hereby authorized to amend this memorandum of understanding for non-monetary changes, to terminate or to assign, and to extend the term as needed.

On a motion by Supervisor _____, seconded by Supervisor _____, the forgoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 10th day of December 2019, by the following vote, to wit:

AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

RECUSAL: Supervisors,
(PER POLITICAL REFORM ACT (§ 18702.5.))

Chair of the Board of Supervisors
of Sacramento County, California

(S E A L)

ATTEST: _____
Clerk, Board of Supervisors

Draft Memorandum of Understanding - Family Unification Program

This zero-dollar Memorandum of Understanding (MOU) has been created and entered into on December 11, 2019 with an effective date December 15, 2019 through December 14, 2020 by and between the following parties in relation to their application for Family Unification Program (FUP) vouchers.

Housing Authority of the County of Sacramento (HACOS)
630 I Street
Sacramento, CA 95814

Sacramento County Department of Children, Family and Adult Services (DCFAS)
Child Protective Services (CPS)
9750 Business Park Drive, Suite 220
Sacramento, CA 95826

Sacramento Steps Forward (SSF) on behalf of Sacramento County Homeless Continuum of Care (CoC)
1331 Garden Highway #100
Sacramento, CA 95833

I. Introduction and Goals:

The parties of this Memorandum of Understanding (MOU), Sacramento County DCFAS CPS, HACOS and Sacramento Steps Forward (SSF) on behalf of Sacramento County Homeless Continuum of Care (CoC) are committed to addressing the housing needs of child welfare-involved families and youth who are aging out, or who have aged out, of the foster care system. This MOU establishes Sacramento County's approach to providing the Family Unification Program (FUP) Housing Choice Vouchers (HCV) housing intervention which aligns with the Housing Authority of the County of Sacramento's priority to house 1,755 homeless individuals and families within three years (2020) and Sacramento County's Healthy Families Strategic Objective of ensuring families and senior citizens have adequate food, shelter and health care.

- Populations to be served:

The Family Unification Program (FUP) vouchers will provide vouchers to:

- a. Families that the DCFAS CPS has certified as a family for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care; or the delay in the discharge of the child or children to the family from out-of-home care; or
- b. Youth that the DCFAS CPS has certified at least 18 years and not more than 24 years of age (have not reached their 25th birthday) who left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in Section

475 (5)(H) of the Social Security Act, and are homeless or are at risk of becoming homeless at age 16 or older. As required by statute, a FUP voucher issued to such a youth may only be used to provide housing assistance for the youth for a maximum of 36 months.

It is DCFAS CPS' policy not to place children in out-of-the-home care solely due to the family's lack of adequate housing. Therefore, families that have had children placed and are looking toward reunification, and youth leaving the foster care system, will be the priority populations for housing for the FUP in Sacramento.

- HACOS and DCFAS CPS's goals and standards of success in administering the program.

Goals and measures of success will include, but not be limited to, the following:

1. The number of vouchers issued.
2. The number of voucher families utilizing the subsidy.
3. The number of vouchers utilized by current and former foster youth.
4. The number of families that have reunified after receiving a FUP voucher.
5. The number of "positive" program exits, where the family is "graduating" from the voucher program into unsubsidized but stable housing.
6. The number of FUP families and youth that are actively engaged in the Family Self-Sufficiency program.

II. Commitment to Administering the Program.

HACOS is fully committed to serving homeless families, including homeless youth, through the HCV program. HACOS commits to administering the FUP vouchers in accordance with regulations and requirements and agrees to amend the HCV Administrative Plan, if needed, to create an efficient, streamlined FUP. HACOS will coordinate regular (monthly or quarterly) meetings with SSF and DCFAS CPS to ensure that FUP vouchers are fully and expeditiously utilized and that current FUP participants receive the support they need to become self-sufficient.

In March of 2017, HACOS made a commitment to the County Board of Supervisors and the City Council to house 1,755 homeless families and individuals over the next three years, with vouchers and public housing units. HACOS recognizes that homeless young people, including youth aging out of foster care, represent a lost resource with the potential to make strong contributions towards the community if they were to receive housing and support services, with strong partnerships to provide education and employment that are needed to become financially independent. This model has been tried and has been successful in Sacramento when HACOS applied for a Performance Partnership Pilot (P3) program, available through the US Department of Education, to house homeless youth aged 18-24 so they could attend school and obtain employment to become self-sufficient. HACOS is familiar with working with community partners to create a successful model to house homeless youth with the necessary support to provide stability in their lives. The FUP vouchers are consistent with HACOS' commitment to house homeless families, including youth.

The Sacramento County DCFAS CPS team is committed to reunifying children/youth with their families, but knows that this is not always possible. Previous foster youth that are not able to reunite with their families need additional services to be able to achieve self-direction and financial independence. Additionally, there are families involved in the child welfare system that are ready to be reunited with their children (and have complied with all the terms of the court to have their children returned) but lack access to housing. It is this one barrier that keeps the family members from reuniting.

It is because of this commitment to reuniting families that DCFAS CPS applied for, and received, \$860,100 in 2017 and a match commitment from Sacramento County Department of Human Assistance and the Housing Authority of the City of Sacramento housing partners to provide support and services to 100 welfare-involved families via the Bringing Families Home (BFH) program. Families receiving either the Family Reunification or the Family Maintenance services under the jurisdiction of the Juvenile Dependency Court receive case management and support to obtain and maintain stable housing. As of November 1, 2019, over 140 families have been housed through CPS's housing initiative. With the addition of FUP vouchers, DCFAS CPS can provide families with vouchers as well as link them to case management and other supports as necessary. The vouchers will ease the burden on these families as they seek to stabilize in Sacramento County. DCFAS has responded to a Request for Proposal from California Department of Social Services to secure continued funds for the BFH program and were awarded continued funding through June of 2022.

SSF is the lead agency for Sacramento County Homeless Continuum of Care (CoC) and is the local agency that coordinates CoC activities. Annually, SSF receives and distributes \$10.7 million to serve homeless families. Although there are several partners serving transition aged youth, this population is still underserved in comparison to other target populations. SSF commits to participating in the identification and provision of services as they exist within the community through their partnerships with partner agencies. SSF administers the Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT) and trains staff from other agencies on the use of this tool. SSF currently partners with DCFAS CPS to identify and house families through the BFH program. With the addition of the FUP vouchers, HACOS and DCFAS CPS will continue to identify eligible youth and families through coordinated entry to be reunited with their children. SSF is committed to cooperate with and assist HACOS and DCFAS CPS with FUP.

HACOS, DCFAS CPS and SSF agree to cooperate with HUD, U.S. Department of Health and Human Services (HHS), or a HUD or HHS-approved contractor, including compliance with HUD and HHS-approved evaluation protocols and data sharing requests, including possible random assignment procedures. The MOU includes a data-sharing agreement allowing DCFAS CPS, SSF and HACOS to share and protect confidential and personally identifiable information.

III. Lead FUP Liaisons

Each agency has identified a member of the agency's leadership team who will serve as the lead to act as a FUP liaison in order to support collaboration in implementation and provide oversight of the FUP program.

Name and title of HACOS staff position:

Maria Avdalas, Management Analyst

Name and title of DCFAS CPS staff position:

Niku Mohanty-Campbell, Program Planner

Name and title of SSF staff position on behalf of Sacramento County Homeless CoC:

Michelle Watts, Chief Programs Officer

IV. Responsibilities

a. HACOS Responsibilities

1. HACOS will accept families and youth certified by DCFAS CPS as eligible for the FUP. HACOS, upon receipt of a referral(s), will compare the name(s) with families and youth already on the HACOS HCV waiting list. Any family or youth on the HACOS HCV waiting list that matches with the DCFAS CPS referral must be assisted in order of their position on such waiting list in accordance with HACOS admission policies. Any family or youth certified by the DCFAS CPS as eligible and not on the HACOS HCV waiting list must be placed on such waiting list (pending HCV eligibility determination). If the HACOS HCV waiting list is closed, HACOS must reopen the waiting list to place the FUP applicant family or youth on the waiting list. HACOS may reopen the waiting list to accept a FUP applicant family or youth without opening the waiting list for other applicants.

2. HACOS must determine families and youth to be eligible for HCV assistance. HACOS will determine if the families and youth are eligible to receive a voucher before the voucher can be issued.

3. HACOS will determine if any families with children, or youth age 18 through 24 on its HCV waiting list are living in temporary shelters or otherwise meet the definition of homeless and may qualify for the FUP, and refer such applicants to the DCFAS CPS and/or SSF, as applicable.

4. HACOS will amend the Administrative Plan in accordance with applicable program regulations and requirements, if needed.

5. HACOS will administer the vouchers in accordance with applicable program regulations and requirements.

6. Upon notification that vouchers have been awarded, train DCFAS CPS and SSF staff on the HCV program.
7. Work with the DCFAS CPS and SSF to develop necessary data and tracking metrics for tracking and improvement purposes.
8. Conduct regular meetings (at least quarterly) with DCFAS CPS and SSF.
9. HACOS will notify DCFAS CPS and SSF when there are available FUP vouchers.
10. Comply with the provisions of the MOU.

b. DCFAS CPS Responsibilities

1. Establish and implement a system to identify FUP-eligible families and FUP-eligible youth within the agency's caseload and to review referrals from the HACOS and CoC. For families, the system should prioritize families with an open case with a substantiated report of child abuse and neglect and whose children are at high risk for out-of-home placement or, for families whose children are already in out-of-home care, at high risk for experiencing additional negative child welfare outcomes (e.g., long-term open cases, reentry to the child welfare system in the form of re-reports of abuse or neglect, and repeat open cases) and where housing assistance could help the parent(s) to stabilize and participate in any other services necessary for subsequent reunification. Referrals will be made for priority families as soon as they are identified and not only upon successful completion of other aspects of family case management plans.
2. Establish and implement a system to identify FUP-eligible youth not currently within the agency's caseload in cooperation with the CoC, including integrating the prioritization and referral process for FUP-eligible youth into the local CoC's coordinated entry process.
3. Provide written certification to HACOS that a family qualifies as a FUP-eligible family, or that a youth qualifies as a FUP-eligible youth, based upon the criteria established in Section 8(x) of the United States Housing Act of 1937, and this NOFA.
4. Commit sufficient staff resources to ensure that eligible families and youth are identified and determined eligible in a timely manner. DCFAS CPS commits to reviewing the active caseload at least once a month (when the HACOS has FUP vouchers available) to identify FUP-eligible families and FUP-eligible youth and refer them to HACOS. Additionally, the DCFAS CPS will be prepared to provide referrals to the HACOS within 30 working days of receiving notification from HACOS about voucher availability.

5. Commit sufficient staff resources to provide follow-up supportive services after the family or youth leases a unit, documenting the source of funding for these services either through internal funding or in partnership with established community partnerships such as Lutheran Social Services of Northern California, Volunteers of America of Northern California and Northern Nevada, WIND Youth Services and Waking the Village.

6. Upon notification that vouchers have been awarded, train HACOS and SSF staff on the work of the DCFAS CPS as it relates to FUP-eligible families and FUP-eligible youth.

7. Conduct regular meetings (at least quarterly) with HACOS and SSF.

8. Comply with the provisions of the MOU.

c. SSF on behalf of the CoC Responsibilities

1. Integrate the prioritization and referral process for FUP-eligible youth into the local CoC's coordinated entry process. SSF will assess the housing and related services needs for youth through the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT). The VI-SPDAT is the standardized tool used for coordinated entry and informing the determination of appropriate level of assistance needed.

2. Identify services for FUP-eligible youth and families to be provided by CoC program funds as is currently done through the coordinated entry process.

3. Participate in regular meetings conducted by HACOS and DCFAS CPS (at least quarterly).

4. Upon notification that vouchers have been awarded, train HACOS and DCFAS CPS staff on the work of SSF including the coordinated entry assessment and process.

5. Comply with the provisions of the MOU.

V. Housing Search Assistance:

- For Families:

- i. HACOS will train DCFAS CPS staff and Bringing Families Home Service Provider Volunteers of America of Northern California and Northern Nevada on the policies and regulations of the program so their staff can assist families to find rental units to lease with the voucher.

- ii. DCFAS CPS will ensure that their staff attends training with HACOS.

- iii. HACOS hired a “Housing Locator” to assist with landlord outreach for FUP. The Housing Locator will help landlords find eligible families with vouchers to rent their available units. The Housing Locator will also provide “Rent Ready” workshops for FUP families looking for units to rent. The Housing Locator will assist families with unit viewings and landlord introductions in low-poverty census tracts.
 - iv. DCFAS CPS will commit to utilizing the Bringing Families Home Program to provide additional housing search navigation if needed and provide funding for moving cost assistance such as but not limited to security deposit, utility start-up and arrears.
 - v. HACOS and DCFAS CPS will provide assurance to owners of rental property as are reasonable and necessary to assist a FUP-eligible family to rent a unit with a FUP voucher.
- For Youth:
 - i. HACOS will collaborate with its partnering agencies such as Lutheran Social Services of Northern California, Volunteers of America of Northern California and Northern Nevada, WIND Youth Services and Waking the Village that serve homeless youth in the P3 program to identify resources for the FUP youth.
 - ii. HACOS will train DCFAS CPS staff and the service provider partners on the policies and regulations of the program so their staff can assist youth to find rental units to lease with the voucher.
 - iii. DCFAS CPS will ensure that their staff attends training with HACOS.
 - iv. HACOS hired a “Housing Locator” to assist with landlord outreach for FUP. The Housing Locator will help landlords find youth with vouchers to rent their available units. The Housing Locator will also provide “Rent Ready” workshops for FUP families looking for units to rent. The Housing Locator will assist families with unit viewings and landlord introductions in low-poverty census tracts.
 - v. DCFAS CPS will commit staff to assist DCFAS CPS eligible youth with FUP vouchers to secure units. DCFAS CPS will assist the youth with financial resources related to the move (i.e., moving costs, security deposits, and establishing utility services through its collaboration with community programs and the Independent Living Program).
 - vi. SSF, the Continuum of Care Agency, in partnership with local agencies will provide housing search assistance to secure units and provide financial resources to assist with any move-in costs (i.e., moving costs, security

deposits, utility company deposits) for any youth with FUP vouchers who are no longer eligible for DCFAS CPS services.

- vii. HACOS and DCFAS CPS will provide assurance to owners of rental property as are reasonable and necessary to assist a FUP-eligible youth to rent a unit with a FUP voucher.

VI. Post Move Counseling

- For Families

DCFAS CPS will provide post move counseling and services to families housed with a FUP voucher that includes subsequent move counseling if the family decides to move a second time and landlord mediation. This also includes housing retention, services such as adhering to a lease agreement, being a good neighbor, budget management, employment services, etc.

- For Youth

DCFAS CPS will provide some post move counseling through the Independent Living Program (ILP) and partner with established service provider agencies to serve the FUP eligible youth who are not eligible for ILP. These service provider agencies are Lutheran Social Services of Northern California, Volunteers of America of Northern California and Northern Nevada, WIND Youth Services and Waking the Village.

VII. Case Management

- For Families

- i. HACOS will reach out to FUP families at the time of initial eligibility and again after they have moved into housing with their voucher, to encourage their participation in the Family Self-Sufficiency (FSS) program so that they can receive information about education, employment and home ownership.
- ii. DCFAS CPS through the Bringing Families Home Program will provide case management that includes a needs assessment to identify all the family's needs, development of a case plan to address those needs, referrals to services. Regular face to face contact with the family to provide direct services, follow-up on referrals and provide new referrals as necessary. DCFAS CPS will make services voluntary for all families receiving a FUP voucher. DCFAS CPS will ensure case management is made available for a minimum of 6 months or a minimum of 12 months after the family is issued a voucher.

- For Youth
 - i. HACOS will reach out to FUP youth at the time of initial eligibility and again after they have moved into housing with their voucher, to encourage their participation in the Family Self-Sufficiency (FSS) program so that they can receive information about education, employment and home ownership.
 - ii. DCFAS CPS will continue to be involved with youth with open DCFAS CPS cases and will identify partnering agency service providers such as Lutheran Social Services of Northern California, Volunteers of America of Northern California and Northern Nevada, WIND Youth Services and Waking the Village to provide counseling as needed so that the families are able to maintain stable housing. When youth are no longer eligible for DCFAS CPS services, a partnering agency in the community that works with youth will be called upon to provide services to FUP-eligible youth receiving rental assistance through the use of a FUP voucher regardless of age. Services will include:
 - Basic life skills information/counseling on money management, use of credit, housekeeping, proper nutrition/meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services).
 - Counseling on compliance with rental lease requirements and with the HCV program participant requirements, including assistance /referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
 - Provide such assistance to owners or rental property as are reasonable and necessary to assist FUP-eligible youth to rent a unit with a FUP voucher.
 - Job preparation and attainment counseling (where to look/how to apply, dress, grooming, relationships with supervisory personnel, etc.).
 - Education and career advancement counseling regarding attainment of general equivalency diploma (GED); attendance/financing of education at a technical school, trade school or college; including successful work ethic and attitude models.

For all above services the youth between the ages of 18 to 21, DCFAS will provide supportive assistance up to 36 months. For youth between the ages of 21 and 24, DCFAS will identify partnering agency service providers such as Lutheran Social Services of Northern California, Volunteers of America of Northern California and Northern Nevada, WIND Youth Services, Waking the Village or HACOS FSS to provide supportive services for a minimum of 18 months. DCFAS CPS will make services voluntary for all youth receiving a FUP voucher.

VIII. Data Sharing Agreement

By signing below, the parties agree to share data and comply with the terms of the Contract Confidentiality Requirement. The agencies will also share data with HUD or a HUD-approved contractor(s) in compliance with all local, state and/or federal rules or regulations applicable to the transfer of data, including but limited to (the Privacy Act of 1974 (the Act) . Data shall be provided with Personally Identifiable Information (PII) referring to information that can be used on its own with other information to identify, contact or locate a single person or to identify an individual in context. De-identified data elements will also be shared which refers to client-level information that is non-identifiable and non-unique.

The PII and de-identified data will solely be used to identify eligible families and youth for the FUP voucher and for evaluation of the program. Neither agency shall distribute or transfer any PII to any 3rd party for any reason prior to written approval of an authorized representative of the data provider.

VIII. Indemnification

To the fullest extent permitted by law, each of the Parties (HACOS, DCFAS-CPS, and SSF) shall indemnify, defend and hold harmless each of the other Parties, their respective governing boards, officers, directors, officials, employees, and authorized volunteers and agents from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of any Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of any Party hereto, arising out of, pertaining to, or resulting from the acts or omissions of the their respective governing boards, officers, directors, officials, employees, volunteers, agents, or contractors.

It is the intention of the Parties that the provisions of this indemnity be interpreted to impose on each Party responsibility to the other for the acts and omissions of their governing boards, officers, directors, officials, employees, volunteers, agents or contractors. It is also the intention of the Parties that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any Claims attributable to the fault of that Party, its governing board, officers, directors, officials, employees, volunteers, agents, or contractors.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Parties.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of the Agreement.

X. Insurance or Self-Insurance

Each party (HACOS, DCFAS-CPS, SSF) at its sole cost and expense, shall carry insurance -or self-insure- its activities in connection with this Agreement, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for general liability, worker’s compensation, property, professional liability, cyber liability, business automobile liability and sexual abuse, molestation and abuse coverage adequate to cover its potential liabilities hereunder. Each party agrees to provide the other thirty (30) days’ advance written notice of any cancellation, termination, or lapse of any of the insurance or self-insurance coverages. Failure to maintain insurance as required in this Agreement is a material breach of contract and is grounds for termination of the Agreement.

XI. Additional Provisions

Any party may terminate this MOU for any reason without cause by giving the other parties thirty (30) days’ prior written notice. This MOU represents the final agreement between the parties regarding the subject matter and supersedes all other oral and written understandings. This MOU may be amended only by a writing signed by all parties.

By signing below, I agree to comply with the terms of this MOU:

La Shelle Dozier, Executive Director, HACOS Date

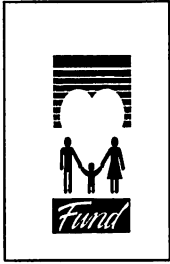
Michelle Callejas, Director, DCFAS-CPS Date

Sarah Bontrager, Sacramento Continuum of Care (CoC) Advisory Board Chair Date

Lisa Bates, Sacramento Steps Forward (SSF – CoC Agency) Chief Executive Officer Date

CONTRACT AND CONTRACTOR TAX STATUS
REVIEWED AND APPROVED BY COUNTY COUNSEL

By: _____ Date: _____



NOTICE OF MEETING
Board of Directors
Foundation Uniting Needs and Dollars (FUND) Inc.
Wednesday, December 4, 2019 - 6:05 p.m.
Marina Vista Housing Development
240 Seavey Circle
Sacramento CA

ROLL CALL

CITIZENS COMMENTS

1. While the Board welcomes and encourages participation in the Board meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Public testimony will be permitted on each agenda item as it is called. Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at this time. Please silence any electronic devices in your possession.

CONSENT

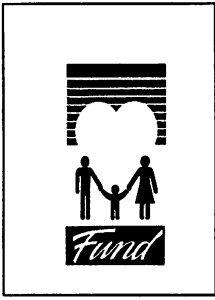
2. Approval of minutes from December 5, 2018 meeting

BUSINESS

3. 2019 Foundation Uniting Needs and Dollars (FUND), Inc. Annual Report, Release of Request for Proposals, and Authorization to Award Funds

ADJOURN

Assistance for the Disabled: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Agency Clerk at (916) 440-1363 at least 48 hours prior to the meeting.



MEETING MINUTES
Board of Directors
Foundation Uniting Needs and Dollars (FUND) Inc.
Wednesday, December 5, 2018
6:46 p.m.
The Hardin – Community Room
1110 8th St
Sacramento CA

ROLL CALL

The Board of Directors of Foundation Uniting Needs and Dollars (FUND) Inc. meeting was called to order at 6:46 p.m. by Chair Macedo

MEMBERS PRESENT: Alcalay, Creswell, Griffin, Johnson, Macedo, Morgan, Nunley, Simas, Staajabu

MEMBERS ABSENT: Wedding

CITIZENS COMMENTS

1. none

CONSENT

2. Approval of synopsis of December 6, 2017 meeting – Meeting synopsis of December 6, 2017 was approved unanimously as submitted.

BUSINESS

2. 2018 Foundation Uniting Needs and Dollars, Inc. Annual Report and authorization to award funds

Stephanie Green presented the item.

On a motion by Member Alcalay, seconded by Member Griffin, the Board of Directors recommended approval of the staff recommendation for the item listed above. The votes were as follows:

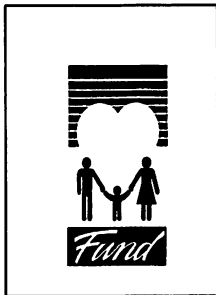
AYES: Alcalay, Creswell, Griffin, Johnson, Macedo, Morgan, Nunley, Simas, Staajabu

NOES: none

ABSENT: Wedding

As there was no further business to be conducted, Chair Creswell adjourned the meeting at 6:51 p.m.

CLERK



December 4, 2019

FUND Inc., Board of Directors
Sacramento, California

Honorable Members in Session:

SUBJECT 2019 Foundation Uniting Needs and Dollars (FUND), Inc. Annual Report,
Release of Request for Proposals, and Authorization to Award Funds

RECOMMENDATION

Staff recommends 1) holding the annual meeting of the FUND, Inc. Board of Directors, 2) adoption of the attached resolution which approves projects for 2019 funding, 3) authorizing the release of a Request for Proposals in 2020.

CONTACT PERSONS

| | |
|--|----------|
| Stephanie Green, Management Analyst | 440-1302 |
| Cecette Hawkins, Management Analyst | 449-6218 |
| LaTanna Jones, Assistant Director of Housing | 440-1334 |

BACKGROUND

FUND, Inc, a 501(c)(3) non-profit organization, was created in 1983 to support the projects and programs of the Housing Authority and the Sacramento Housing and Redevelopment Agency (SHRA) , including the Housing Choice Voucher (HCV) Program, the Conventional Housing Program, and other affordable housing activities managed and funded by SHRA. When FUND Inc. was established, the Sacramento Housing and Redevelopment Commission (SHRC) was designated as its Board of Directors. FUND Inc is supported by SHRA employee payroll deductions and other outside donations.

As funds are available (typically once each year) staff issues a FUND Inc. Request for Proposals (RFP). In October of 2019, an RFP was issued to solicit funding proposals for eligible programs and projects. A total of \$4800 was identified in the RFP as available for distribution. An employee committee, consisting of FUND Inc. contributors, reviewed

the proposals submitted in response to the October RFP and is making the funding recommendations outlined below to the FUND Inc. Board.

Program/Property/Activity

New Award

FSS HCV – Education, Ceremonial/Outreach Events, Transportation: \$1000

The Family Self Sufficiency (FSS) Housing Choice Voucher (HCV) Program will use funds across three categories: education, ceremony and outreach events, and transportation. Education funds will be used to pay for costs associated with education or skill building, such as fees for tests, enrollment, licensing, textbooks, calculators, workshops, etc. Ceremony and Outreach funds will be used to provide food, drinks, prizes, games, awards, invitations, decorations, and utensils for ceremonial events that celebrate the accomplishments of FSS participants, and outreach events to educate families on how to access FSS resources. Transportation funds will be used for gas cards and bus passes to help participants travelling to workshops, career fairs, and job interviews.

FSS Public Housing – Resident Workshops: \$500

The FSS program does not have a budget beyond staff costs. The capacity of the program and quality of service to residents is linked to the ability to provide workshops throughout the year. Funds will be used to provide refreshments and small raffle prizes as incentives during 10 workshops throughout the year to encourage participation for public housing residents. Providing modest refreshments and prizes will demonstrate enthusiasm for our residents' success.

Leataata Floyd Community Center – College Field Trips: \$1000

The Leataata Floyd Student and Family Community Center (LFSFCC) serves at risk youth and families of the elementary school and surrounding neighborhood of Marina Vista and Alder Grove public housing. Funding will be used to cover transportation, parking, lunch/snacks, and staff costs for college and tech school tours for students attending the Mercy Academic Achievement Program (MAAP) at LFSFCC. These tours help middle school students learn how to prepare for secondary educations.

SIMPL Project – Community Engagement Resources and Incentives: \$700

The SIMPL project will create safe, beautiful, and integrated public spaces within the community around Mirasol Village, formerly Twin Rivers, which will provide access to transit, bike and walking paths, connectivity to parks and greenspace, as well as new job and education opportunities. The SIMPL project has been awarded an implementation grant which requires a rigorous community engagement plan to connect hard to reach populations. However, there are often barriers that prevent low income residents from actively participating in the decision making process that will ultimately help shape the community that they live in. Unfortunately, federal and state funding

restrictions do not allow grant funds to be used toward certain incentives that would help to overcome these barriers and encourage participation. Funds from FUND Inc. would provide resources for transportation, food, childcare, and other incentives to increase participation at SIMPL meetings among public housing, HCV residents, and other low income residents in the SIMPL project area.

HCV VASH – Security Deposits: **\$1000**

The Veteran's Administration (VA), a partner with SHRA on the Veteran's Affairs Supportive Housing (VASH) program, has had difficulty in obtaining funds for security deposits for VASH Program participants. Homeless veterans with families are especially in need of such funds. Currently the only funding available for homeless veterans that is eligible to be used for security deposits is the Supportive Services for Veteran Families (SSVF) Program. Under this program, each family is only authorized to spend a maximum of \$800 toward their security deposit. Because rents have risen sharply and SHRA's monthly payment standard for a two-bedroom unit typically ranges from \$1068 to \$1467, the \$800 available from SSVF is usually not sufficient to help a homeless family obtain housing and get off the streets. FUND Inc. grant funds will be used to provide \$200 individual grants to five veterans with families to be used toward the payment of their initial security deposit.

HCV VASH – Ceremonial Events: **\$300**

Funds will be used to sponsor ceremonial events to celebrate the accomplishments of current and former VASH participants to provide the encouragement and motivation needed to maintain self-sufficiency for homeless veterans. Ceremonial events provide an inspirational environment for participants to network and socialize among those who know their struggles firsthand and have overcome the challenges that homeless veterans face. These ceremonies also allow participants to share their stories, celebrate their hard work, and continue their journey toward self-sufficiency. Funds will be used for food, drinks, games, prizes/awards, invitations, decorations and utensils/paper products for the ceremonial events.

HCV VASH – Bus Passes for Veterans: **\$300**

SHRA works closely with the VA to house homeless veterans, and keep them housed. Many homeless veterans have transportation barriers that make it hard for them to initially receive, and later maintain their VASH voucher in the HCV program. Due to limited income, access to bus passes can be difficult for a homeless veteran to obtain, especially when it is a matter of choosing between a \$7 daily bus pass and a \$7 bag of rice. Transportation is one of the resources that will promote the long-term stability of people who have entered permanent housing. Funding will be used to provide bus passes for homeless veterans to help them receive and maintain their voucher.

Total Proposed New Awards **\$4,800**

FUND, Inc.
Board of Directors
December 4, 2019
Page 4

Staff also requests Board approval to issue an RFP in late 2020 to solicit proposals to be awarded in 2021.

FINANCIAL CONSIDERATIONS

As of October 1, 2019, FUND, Inc. had an undesignated fund balance of \$5,303.35 and an additional unexpended allocation of \$3,275.39 for a total fund balance of \$8,578.74.

With the award of \$4,800 in new funds for 2019, the new FUND, Inc. undesignated fund balance will be \$3,778.74 before the remaining 2019 employee contributions and other donations, and the expenditure of any remaining 2019 funds.

POLICY CONSIDERATIONS

The proposed actions are consistent with the FUND, Inc. bylaws. No policy changes are recommended.

ENVIRONMENTAL REVIEW

This report does not constitute a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines at 14 California Code of Regulations (CCR) section 15378(b)(2), or a federal undertaking under the National Environmental Policy Act (NEPA). No environmental review is required at this time.

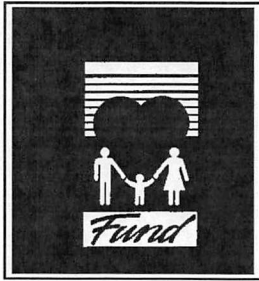
M/WBE CONSIDERATIONS

Minority and Women's Business Enterprise requirements, Section 3 requirements and LBE do not apply to this report.

Respectfully submitted,



LASHELLE DOZIER
Executive Director



**RESOLUTION CONSIDERED BY THE FUND INC.
BOARD OF DIRECTORS**

ON DATE OF

DECEMBER 4, 2019

GRANT OF 2019 UNDESIGNATED AND UNEXPENDED FUNDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FUND INC.:

Section 1. Undesignated funds in the amount of \$4,800 are allocated and appropriated to activities complimentary to Sacramento Housing and Redevelopment Agency's mission as follows:

| <u>Program/Project/Activity</u> | <u>2019 Allocation</u> |
|--|------------------------|
| • FSS HCV – Education, Ceremonial/Outreach Events, Transportation | \$1,000 |
| • FSS Public Housing – Resident Workshops | \$500 |
| • Leataata Floyd Community Center – College Field Trips | \$1,000 |
| • SIMPL Project – Community Engagement Resources and Incentives | \$700 |
| • Housing Choice Voucher/Veterans Affairs Supportive Housing – Security Deposits | \$1,000 |
| • Housing Choice Voucher/Veterans Affairs Supportive Housing – Ceremonial Events | \$300 |
| • Housing Choice Voucher/Veterans Affairs Supportive Housing – Bus Passes | \$300 |
| Subtotal | \$ 4,800 |

Section 2. Unexpended funds of \$3,275.39 from the Resident Services Fund and any other unexpended funds remaining after December 31, 2019 are reallocated to the undesignated fund.

Section 3. A total of \$4,800 shall be deducted from the \$8,578.74 undesignated Fund balance leaving a balance, before 2019 employee contributions are counted, along with the expenditure or reallocation of unexpended funds and other donations, of \$3,778.74.

Section 4. A Request for Proposals may be issued in 2020 to award 2021 FUND, Inc. funds, and to such programs, projects, and/or activities to be recommended by the Employee Committee to the FUND, Inc. Board of Directors .

Section 5. This action does not constitute a project under the California Environmental Quality Act pursuant to 14 California Code of Regulations §15378(b)(2), or a federal undertaking under the National Environmental Policy Act. As such, no environmental review is required at this time.

CHAIR

CLERK