



NOTICE OF REGULAR MEETING
**Sacramento Housing and
Redevelopment Commission**
Wednesday, May 1, 2019 – 6:00 pm
801 12th Street Commission Room
Sacramento CA

ROLL CALL

APPROVAL OF AGENDA

CITIZENS COMMENTS

While the Commission welcomes and encourages participation in the Commission meetings, please limit your comments to three minutes, so that everyone may be heard. If you wish to speak under Citizens Comments or on a posted agenda item, please fill out a speaker card and present it to the Agency Clerk. SHRA provides opportunities for the public to address the Commission at this time in order to listen to opinions regarding non-agendized matters within the subject matter jurisdiction of SHRA. Consistent with the Brown Act, the public comment periods on the agenda are not intended to be "question and answer" periods or conversations with Commission members. Members of the public with questions are encouraged to contact staff before or after the meeting. Commission attendees are requested to silence any electronic devices that they have in their possession during the meeting.

APPROVAL OF MINUTES – April 17, 2019

CONSENT ITEMS

1. Review and Approval of Proposed Media Relations Policy
2. Authorization to Submit State Emergency Solutions Grant Program 2019 Application to the California Department of Housing and Community Development and Amend the Sacramento Housing and Redevelopment Agency Budget

PUBLIC HEARING

3. 2019 Mid-Year Revision for the Housing Authority of the City and County of Sacramento to the Public Housing Agency Annual Plan, Admissions and Continued Occupancy Policy, and Administrative Plan

DISCUSSION/BUSINESS ITEMS

4. Approval of One-Year Action Plan Allocation Process - City Report
5. Approval of One-Year Action Plan Allocation Process - County Report
6. Approval of Loan Agreements for the Capitol Park Hotel Temporary Shelter Project

INFORMATIONAL ITEMS

7. Riverview Plaza Repositioning – City Report
8. Riverview Plaza Repositioning – County Report

EXECUTIVE DIRECTOR REPORT

COMMISSION CHAIR REPORT

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review in the Agency Clerk's office located at 801 12th Street, Sacramento CA 95814. Agendas and reports are also posted online at www.shra.org. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Agency Clerk's office during normal business hours and will also be available at the meeting. **AMERICANS WITH DISABILITIES ACT:** Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Agency Clerk at (916) 440-1363 at least 48 hours prior to the meeting.



MINUTES

Sacramento Housing and Redevelopment Commission (SHRC)

Meeting of April 17, 2019

Meeting noticed on April 12, 2019

ROLL CALL

The Sacramento Housing and Redevelopment Commission meeting was called to order at 6:00 p.m. by Chair Morgan.

MEMBERS PRESENT: Griffin, Macedo, Morgan, Nunley, Staajabu, Starks, Wedding

MEMBERS ABSENT: Alcalay (three vacancies)

STAFF PRESENT: La Shelle Dozier, David Levin, James Shields, Angela Jones, Vickie Smith, Mike Taylor, Sarah O'Daniel, Anne Nicholls, Susie Jackson

APPROVAL OF AGENDA – Agenda approved as submitted.

CITIZENS COMMENTS –Mr. Robert Coughlin provided comments regarding the Conventional Housing Comstock Building. Sandra Strong provided comments related to the Next Move program.

APPROVAL OF MINUTES – April 3, 2019 minutes were approved as submitted.

DISCUSSION/BUSINES ITEMS

1. Approval of Amendment to Building HOPE Program Memorandum of Understanding and Assignment of Funds

Anne Nicholls presented the item. Jane Ann Zachary from the County Department of Human Assistance assisted with questions from Commissioners.

Commissioner Griffin motioned to approve the item listed above. Commissioner Nunley seconded the motion. The votes were as follows:

AYES: Griffin, Macedo, Morgan, Nunley, Staajabu, Starks, Wedding
NOES: None
ABSENT: Alcalay (three vacancies)
ABSTAIN: None

INFORMATIONAL ITEMS

2. Purchase and Resale Entity (PRE)-Welcome Home Program Update

Mike Taylor presented the item.

Commissioner Starks suggested that staff follow up and obtain stories related to how these types of programs change the lives of the participants.

Commissioner Nunley requested a demographic breakdown of the participants.

EXECUTIVE DIRECTOR'S REPORT

La Shelle Dozier reviewed the following:

- Next meeting is on May 1, 2019

COMMISSION CHAIR REPORT

Chair Morgan announced that the Resident Advisory Board's resident newsletter had been distributed to all the members.

He also announced that the Executive Committee had approved the proposed SHRA Commission Media Policy and that it was being forwarded back to the Commission for final action.

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

None.

ADJOURNMENT

As there was no further business to be conducted, Chair Morgan adjourned the meeting at 6:35 pm.

Clerk

May 1, 2019



Sacramento Housing and Redevelopment Commission
Sacramento, California

Honorable Members in Session:

SUBJECT Review and Approval of Proposed Media Relations Policy

RECOMMENDATION

Staff recommends approval of the attached resolution approving a policy for Commission members related to media relations.

CONTACT PERSONS

Angela Jones, Public Information Officer, 916-440-1355

SUMMARY

After reviewing Sacramento Housing and Redevelopment Agency (SHRA) policies and those of similar organizations in reference to media relations, including their capacity serving on other boards, staff presented a conceptual media relations policy (Policy) to the Commission for review and comment at its January 23, 2019 meeting. A draft Policy incorporating many of the comments received at the January meeting was presented to the Commission on February 20, 2019. Additional comments on the proposed draft were received both at the meeting and immediately preceding the meeting. Staff was directed to consider the comments and bring back a final version of the Policy to the Commission for approval.

At the April 3, 2019 SHRA Commission meeting, the policy was referred to the SHRA Executive Committee for review. At the April 17, 2019 SHRA Executive Committee meeting, the policy was reviewed and approved for consideration by the full SHRA Commission.

FINANCIAL CONSIDERATIONS

Not applicable.

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POLICY CONSIDERATIONS

Not applicable.

ENVIRONMENTAL REVIEW

Not applicable.

M/WBE AND SECTION 3 CONSIDERATIONS

Not applicable.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachments

- 1 – SHRA Commission Resolution
- 2 – Exhibit A – SHRA Commission Media Relations Policy
- 3 – SHRA Media Relations Policy

RESOLUTION NO. SHRC-_____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE, SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF

May 1, 2019

APPROVAL OF MEDIA RELATIONS POLICY FOR THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION

NOW, THEREFORE, BE IT RESOLVED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION:

Section 1. The California Environmental Quality Act (CEQA) does not apply to the proposed action pursuant to CEQA Guidelines at 14 California Code of Regulations (CCR) section 15378(b)(5), which excludes administrative activities of governments that will not result in direct or indirect changes in the environment.

Section 2. The Media Relations Policy, as attached hereto as Exhibit A, is hereby adopted and approved.

ATTEST:

CHAIR

CLERK



**Sacramento Housing and Redevelopment Agency
POLICY/PROCEDURE INSTRUCTION**

TO: Sacramento Housing and Redevelopment Commission
FROM: La Shelle Dozier, Executive Director
SUBJECT: Media Relations
EFFECTIVE: May 1, 2019

Scope and Purpose:

Scope - This policy applies to all members of the Sacramento Housing and Redevelopment Commission (SHRC), a governing board of the Sacramento Housing and Redevelopment Agency (SHRA/Agency).

Purpose - The purpose of this SHRC Media Relations Policy is to establish a protocol for responding appropriately to media inquiries to ensure that all information released to the media is accurate and consistent with the Agency's position, and provided in a timely and efficient manner. This policy is intended to work in conjunction with the Agency's media policy.

Policy:

The Public Information Officer (PIO) is responsible for SHRA's media relations under the direction of the Executive Director. The Executive Director, or her/his designee, shall serve as the media spokesperson on behalf of the Agency.

Commission members, as individual members of the community, have the right to make public comment in a private capacity. Commissioners are not prohibited from speaking to the media about Agency issues on which the Commission has officially voted. However, commissioners do not serve as spokespersons on behalf of the Agency. When speaking to the media, commissioners must clearly state to reporters that they are not representing or commenting on behalf of SHRA or its Commission. Commissioners must clearly state if they are commenting in the capacity of their relationship with some other organization or entity.

Commissioners must promptly inform the PIO of their contact with the media if it relates to an Agency issue so that any necessary follow up information or response can be provided. Requests for information from the media should be addressed as quickly and efficiently as possible. All information released must be accurate and consistent with Agency policy and the release of such information shall not violate any legal privilege or other law. Generally, the business of the Agency is public and is therefore public information. However, state and federal laws provide many exceptions as noted in the Public Records Act.

Procedure:

Responding to media calls - Any Commission member who receives a request for information from a member of the news media must refer the reporter to the Public Information Officer.

Process:

Agency Clerk must:

1. Disseminate this policy to all Commission members.

Commission members must:

1. Comply with the policy.

Non-compliance

Failure to comply with this policy after reasonable efforts to conform may result in a review by the SHRC Executive Committee.



INVESTING IN COMMUNITIES

Sacramento Housing and Redevelopment Agency

POLICY/PROCEDURE INSTRUCTION

TO: All SHRA Employees

FROM: La Shelle Dozier, Executive Director

POLICY SUBJECT: Media Relations

EFFECTIVE: January 1, 2010
Supersedes: Media Relations Policy
Dated: August 20, 2003

Scope and Purpose:

Scope - This policy applies to all employees of the Sacramento Housing and Redevelopment Agency (SHRA).

Purpose - The purpose of this SHRA Media Relations Policy is to establish a protocol for responding appropriately to media inquiries. This policy designates staff that will serve as media spokespersons on behalf of SHRA and outlines the procedure for responding to inquiries from reporters to ensure that all information released to the media is accurate, consistent and provided in a timely and efficient manner.

Policy:

The Public Information Officer (PIO) is responsible for SHRA's media relations under the direction of the Executive Director. The Executive Director, or her designee, shall be the primary media spokesperson on behalf of the Agency. Directors or Assistant Directors may act as spokespersons if designated by the Executive Director or Deputy Executive Director.

Requests for information from the media should be given a high priority and addressed as quickly and efficiently as possible. Every effort should be made to accommodate reporters' deadlines. All information released must be accurate and consistent with Agency policy and the release of such information shall not violate any legal privilege or other law. Generally, the business of the Agency is public and is therefore public information. However, state and federal laws provide many exceptions as noted in the Public Records Act.

Procedure:

Responding to media calls - Any employee who receives a request for information from a member of the news media must immediately refer the reporter to the PIO without comment on the subject matter. Because some projects or activities undertaken by the Agency have the potential to become sensitive or highly charged issues, it is equally important that all media receive the same message from SHRA when responding to inquiries about topics of this nature.

Preparing media response - When the media requests information for a potential news report, the PIO will contact the reporter to determine the nature of the inquiry and what information the reporter is seeking. The PIO will inform the appropriate staff by providing a Media Inquiry Tracking Form and will assist in preparing a response to the inquiry, setting up the interview, or providing the requested information to the media at the direction of the Executive Director, the Deputy Executive Director or their designated staff.

The PIO should be present during interviews to document the conversation, assist staff in making sure message points were delivered, provide clarity on details, and provide follow-up information to the reporter. Staff should refer the reporter to appropriate elected officials, stakeholders or community members who may be able to provide supporting information for the news report. When an interview has taken place, staff should determine whether the topic is of material importance to elected officials or key stakeholders and should advise them accordingly through the City PIO or County CMO (Communications and Media Officer), and/or their District Director or Chief of Staff.

Public Record Act requests from media - The California Public Records Act (PRA) entitles the public to inspect public records in the possession of government agencies' records upon request with some specific exemptions. Requests for public records must receive a response within 10 days from the date the request was received. If the requesting party introduces himself or herself as a reporter, or is a known reporter, the PIO should be notified of the request and should assist in preparing a response to the reporter. Thorough consideration should be given to determine whether the request pertains to an Agency issue, project or activity that has high public or media interest or potential for litigation. Such requests should be brought to the attention of the SHRA General Counsel, Executive Director and the PIO. No public records shall be declared exempt without prior authorization from the General Counsel.

Process:

Department heads must:

1. Disseminate this policy to all staff under their supervision.

Staff must:

1. Comply with the policy.

Non-compliance

Failure to comply with this Policy after reasonable efforts to conform may result in disciplinary action.

May 1, 2019



Sacramento Housing and Redevelopment Commission
Sacramento, California

Honorable Members in Session:

SUBJECT Authorization to Submit State Emergency Solutions Grant Program 2019 Application to the California Department of Housing and Community Development and Amend the Sacramento Housing and Redevelopment Agency Budget

RECOMMENDATION

Staff recommends adoption of the attached resolution, authorizing the Executive Director, or her designee, to: 1) use the grant pursuant to the 2019 Emergency Solutions Grant (ESG) Notice of Funding Availability (NOFA) funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws, including without limitation all rules and laws regarding the ESG Program, as well as any and all contracts Sacramento Housing and Redevelopment Agency (SHRA) may have with the California Department of Housing and Community Development (HCD), 2) receive an ESG grant from the Department, in an amount not to exceed \$400,000 and amend SHRA's budget accordingly. If the award is less than \$400,000, SHRA is authorized to amend its budget to accept the actual amount of the award, 3) use the ESG funds for eligible activities as approved by HCD and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between SHRA and HCD, 4) execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents related to the Program or the ESG grant awarded to State ESG Administrative Entity, as HCD may deem appropriate, and 5) execute a contract or contracts and any subsequent amendments with duly awarded subrecipient(s) procured through solicitation for the ESG Rapid Re-Housing Program and with the emergency shelter provider selected.

CONTACT PERSONS

Tyrone Roderick Williams, Director, 916-440-1319
Celia Yniguez, Program Manager, 916-440-1350

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SUMMARY

Annually, the California Department of Housing and Community Development (HCD) issues an application for the continuum of care (CoC) allocation (application) for the ESG Program. As a designated Administrative Entity (AE) for the 2019-21 period, SHRA is required to submit a resolution along with the response to the 2019 application in order to continue to receive funding.

BACKGROUND

Administrative Entity Process

Beginning in 2016, and every two years thereafter, HCD has solicited for qualified local government entities to act as the AE within its CoC Service Area to administer ESG funding in collaboration with its CoC. To qualify, an AE must:

- be a unit of general purpose local government that has administered ESG funds as a U.S. Department of Housing and Urban Development (HUD) entitlement during at least one of the past five years;
- have no unresolved ESG monitoring findings with HUD or HCD that has been determined to pose a substantial risk to HCD;
- demonstrate the ability and willingness to perform functions of an AE; and
- be recommended by the CoC and willing to collaborate to the maximum extent feasible with its CoC.

Geographically Contiguous Service Area

HCD allows an AE to administer funding to a geographically contiguous Service Area for rapid re-housing activities only. In 2016, staff at Solano County (nor at any of its cities) did not have experience administering ESG funds and, as a result, requested that SHRA serve as its AE for two years. Solano County now serves as the AE for their county and in 2018 SHRA was designated as the AE for Sacramento County for the 2019-21 period.

Non-Entitlement Areas

The application requires AEs to ensure that all funded activities are available to non-entitlement areas of the service area using the Coordinated Entry System and other means. In Sacramento County, the non-entitlement areas are Citrus Heights, Elk Grove and Rancho Cordova; all remaining cities are under the County of Sacramento entitlement umbrella. The AE facilitates outreach to populations in the non-entitlement areas and evaluates participation from these areas at least annually. Funded activities may also serve households in ESG entitlement areas.

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SHRA has, and will continue to, consult and collaborate with Sacramento Steps Forward, the County of Sacramento and its cities on client outreach and performance measures. SHRA will continue to follow HCD's annual reporting instructions and will provide accomplishments in the Action Plan. To satisfy HCD's annual reporting requirements, Sacramento Steps Forward will extract client Coordinated Entry System enrollment location from the Homeless Management Information System (HMIS) and provide that information to HCD.

Governing Board Approvals

In April 2016, the Sacramento Housing and Redevelopment Commission (Commission) and the Sacramento County Board of Supervisors (Board) authorized and approved SHRA to receive funds and administer HCD's ESG Rapid Re-Housing (RRH) program by Commission Resolution No. 2016-04 and Board Resolution No. 2016-0233.

As part of this action, the Board also authorized SHRA, through the Commission, to apply annually for the grant, to accept grant funds, execute State agreements, and to amend its budget to administer the State ESG Program within the designated CoC Service Area of Sacramento County as determined by the State.

Attachment 1 provides the summary of the performance outcomes for the 2017 SHRA administered State ESG program grant.

2019 State ESG AE Statement of Interest

Once the two-year initial grant agreement period elapsed, HCD required that grantees submit a new Statement of Interest (SOI) to provide services in order to continue receiving funding. As a result, SHRA submitted the AE SOI on February 27, 2018 to HCD for the next two funding cycles (2019/2020 and 2020/2021). On March 19, 2018, HCD notified staff that SHRA had been approved to continue as the AE for the Sacramento Continuum of Care Service Area, which includes the County of Sacramento, the City of Sacramento and all of the remaining incorporated cities. As mentioned previously, Solano County submitted a separate SOI, therefore SHRA will no longer provide AE functions in the Vallejo/Solano CoC Service Area.

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2019 State ESG Grant Award Summaries

Anticipated State ESG 2019 Grant Award - \$213,416

The allocation is comprised of the State's federal ESG only.

2019 State of California ESG

The anticipated Sacramento allocation is \$213,416, an increase of \$2,230 (\$82,968 for rapid re-housing, \$124,451 for emergency shelter activities, and \$5,997 for SHRA administration). HCD will notify AEs of final allocations this fall. HCD encouraged AEs to request double the anticipated allocation as resolutions with a lower than the final award would be rejected.

Anticipated Allocations at \$213,416:

Sacramento County Rapid Re-Housing: \$82,968 (federal ESG)
Sacramento County Emergency Shelter: \$124,451 (federal ESG)
SHRA administration: \$5,997 (federal ESG)
Total - \$213,416

Anticipated Allocations for purposes only of the Resolution at \$400,000:

Sacramento County Rapid Re-Housing: \$243,900 (federal ESG)
Sacramento County Emergency Shelter: \$150,000 (federal ESG)
SHRA administration - \$6,100 (federal ESG)
Total - \$400,000

Administrative amounts and expenditure dates are established by HCD.

Anticipated HCD Standard Agreement Period:

July 1, 2020 through October 31, 2021; expenditure deadline to be determined by HCD.

2019 State ESG Grant Year Required Vendor Solicitation and Award:

In this report, staff requests authorization to submit the 2019 grant year application, accept funds and execute contracts with the rapid re-housing provider and emergency shelter provider selected through a process consistent with Agency procurement policies.

Anticipated Provider Contract Period:

July 1, 2020 through June 30, 2021
(Allows time for HCD to process reimbursement requests)

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Anticipated 2019 Grant Year Accomplishments

Sacramento: Will provide RRH services to at least 20 unduplicated countywide households. Activities will/may include: housing search and placement, case management, rental application fees, security/utility deposits, utility payments, and short-term rental assistance for literally homeless individuals and non-CalWorks eligible families. Provide emergency shelter and services to approximately 80 unduplicated homeless individuals.

FINANCIAL CONSIDERATIONS

The March 29, 2019 NOFA announced Sacramento's anticipated funding amount at \$213,416. Staff is following HCD's February 2019 conference call instructions for AEs to double the amount as resolutions with a lesser amount than final award will not be accepted.

For purposes of this report, utilizing the \$400,000 figure, staff anticipates \$243,900 will fund RRH services, including housing search and placement, case management, short-term rental assistance, rental application fee, security/utility deposits and utility payments for approximately 20 unduplicated literally homeless households; \$150,000 will fund emergency shelter for up to approximately 80 unduplicated individuals, and the remaining \$6,100 is available to SHRA for administering the program for a total of \$400,000. The allocation could be less depending on final award.

POLICY CONSIDERATIONS

The actions recommended in this report are consistent with previously approved policies, and state and federal requirements.

ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA): The recommended activity is considered an administrative activity and therefore is determined not to be a project subject to provisions of CEQA per 14 California Code of Regulations (CCR) §15378(b). Additional environmental review will be completed prior to approval of or commitment to any specific activities or projects under the ESG program.

National Environmental Policy Act (NEPA): The recommended activity is considered an administrative and management activity and therefore is determined to be Exempt from NEPA per 24 CFR §58.34(a) (3), "administrative and management activities". Additional environmental review will be completed prior to approval of or commitment to any specific activities or projects under the ESG program.

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M/WBE AND SECTION 3 CONSIDERATIONS

Minority and Women's Business Enterprise requirements will be applied to all activities to the extent required by federal funding to maintain that federal funding. Section 3 requirements will be applied to the extent they may be applicable. LBE Considerations are not applicable to this report.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachments

- 1 - Performance Outcomes
- 2 - Resolution

**2017 State ESG (federal)
Summary of Performance
Outcomes**

**CA-503: Volunteers Of
America**

Report period 07/01/2018 - 12/31/2018

Q5a. Report Validations Table

Program Applicability: All Projects	Countywide	Total
Total number of persons served	58	58
Number of adults (age 18 or over)	35	35
Number of children (under age 18)	23	23
Number of persons with unknown age	0	0
Number of leavers	38	38
Number of adult leavers	23	23
Number of adult and head of household leavers	23	23
Number of stayers	20	20
Number of adult stayers	12	12
Number of veterans	1	1
Number of chronically homeless persons	18	18
Number of youth under age 25	2	2
Number of parenting youth under age 25 with children	1	1
Number of adult heads of household (HH)	29	29
Number of child and unknown-age heads of household	0	0
HH and adult stayers in the project 365 days or more	2	2
Permanently Housed - Exit Destination > 90 Days	22	22
Permanently Housed - Exit Destination < 90 Days	5	5
Temporarily* Housed - Exit Destination > 90 Days	7	7
Temporarily* Housed - Exit Destination < 90 Days	4	4
Total Number of Permanent and Temporarily Housed	38	38

*Includes temporary and institutional housing or client declined to state/refused. Sacramento Steps Forward (HMIS lead) instructs providers to use exit destinations like "client refused" or "no exit interview conducted" when clients disappear/unknown/missed all meetings/no contact/other. SSF states that HMIS/Clarity cannot add or change the destination or reason options.

RESOLUTION NO. SHRC-_____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF

May 1, 2019

AUTHORIZATION FOR THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY TO APPLY FOR AND ADMINISTER THE STATE OF CALIFORNIA'S EMERGENCY SOLUTIONS GRANT PROGRAM WITHIN THE SACRAMENTO CONTINUUM OF CARE ALLOCATION SERVICE AREA; EXECUTE DOCUMENTS FOR THE ADMINISTRATION OF THE STATE ESG PROGRAM AND OTHER ENVIRONMENTAL AND RELATED FINDINGS

WHEREAS, a necessary quorum and majority of the Commissioners of the Sacramento Housing and Redevelopment Commission, of the Sacramento Housing and Redevelopment Agency, A Corporate Body, corporate and politic (Applicant) hereby consent to, adopt and ratify the following:

WHEREAS, the State of California (State), Department of Housing and Community Development (Department) issued a Notice of Funding Availability (NOFA) for the Continuum of Care Allocation dated March 29, 2019, under the Emergency Solutions Grants (ESG) Program (Program, or ESG Program); and

WHEREAS, applicant is an approved ESG Administrative Entity; and

WHEREAS, the Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations and requirements, and the Standard Agreement and other contracts between Department and ESG grant recipients;

WHEREAS, the recommended activity is not a project subject to the provisions of the California Environmental Quality Act per 14 California Code of Regulations §15378(b); and

WHEREAS, the recommended action is an exempt activity under the National Environmental Policy Act pursuant to 24 Code of Federal Regulations §58.34(a)(3).

AUTHORIZATION FOR THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY TO APPLY FOR AND ADMINISTER THE STATE OF CALIFORNIA'S EMERGENCY SOLUTIONS GRANT PROGRAM WITHIN THE SACRAMENTO CONTINUUM OF CARE ALLOCATION SERVICE AREA; EXECUTE DOCUMENTS FOR THE ADMINISTRATION OF THE STATE ESG PROGRAM AND OTHER ENVIRONMENTAL AND RELATED FINDINGS

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NOW, THEREFORE, BE IT RESOLVED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION:

Section 1. The above recitals, including the environmental determinations are found to be true and correct.

Section 2. If Applicant receives a grant of ESG funds from Department pursuant to the above-referenced ESG NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including, without limitation, all rules, rules and laws regarding the ESG Program, as well as any and all contracts Applicant may have with Department.

Section 3. Applicant is hereby authorized and directed to receive an ESG grant, in an amount not to exceed \$400,000 in accordance with all applicable rules and laws. If the award is less than anticipated to the extent necessary to implement and ensure the timely completion of ESG-funded programs, SHRA's Executive Director is authorized to amend the Agency's budget to reflect the actual grant amount.

Section 4. Applicant hereby agrees to use the ESG funds for eligible activities as approved by the Department and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and Department.

Section 5. La Shelle Dozier, Executive Director is authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the ESG grant awarded to Applicant, as the Department may deem appropriate.

Section 6. SHRA's Executive Director is authorized to execute a contract or contracts and any subsequent amendments with duly awarded subrecipient(s) procured through solicitations for the ESG Rapid Re-Housing Program and emergency shelter services.

AUTHORIZATION FOR THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY TO APPLY FOR AND ADMINISTER THE STATE OF CALIFORNIA'S EMERGENCY SOLUTIONS GRANT PROGRAM WITHIN THE SACRAMENTO CONTINUUM OF CARE ALLOCATION SERVICE AREA; EXECUTE DOCUMENTS FOR THE ADMINISTRATION OF THE STATE ESG PROGRAM AND OTHER ENVIRONMENTAL AND RELATED FINDINGS

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This resolution was passed and adopted at a regular meeting of the Sacramento Housing and Redevelopment Commission this 1st day of May, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSAL:

GALE MORGAN, CHAIR

ATTEST:

VICKIE SMITH, CLERK



May 1, 2019

Sacramento Housing and Redevelopment Commission
Sacramento, California

Honorable Members in Session:

SUBJECT 2019 Mid-Year Revision for the Housing Authority of the City and County of Sacramento to the Public Housing Agency Annual Plan, Admissions and Continued Occupancy Policy, and Administrative Plan – Public Hearing

RECOMMENDATION

Staff recommends adoption of the attached resolution, which: 1) certifies that the required public hearing has been held and comments have been received and considered, 2) approves the *2019 Mid-Year Revision to the Public Housing Agency (PHA) Annual Plan (Plan), Admissions and Continued Occupancy Policy (ACOP), and the Administrative Plan* for the Housing Choice Voucher (HCV) program), 3) authorizes the Executive Director or her designee to make non-substantive changes to the *Plan, ACOP, and the Administrative Plan* based on additional public comments, 4) authorizes the Executive Director or her designee to make changes to the *PHA Plan, ACOP, and Administrative Plan* as directed by the United States Department of Housing and Urban Development (HUD) or as required for compliance with the Quality Housing and Work Responsibility Act of 1998, 5) certifies that the *Plan* is consistent with the *Consolidated Plan* per 24 Code of Federal Regulations (CFR) §903.15, and 6) authorizes the Executive Director or her designee to execute and submit all required documents for the submission and certification of the *2019 Mid-Year Revision to the PHA Annual Plan* to HUD.

CONTACT PERSONS

LaTanna Jones, Assistant Director, Public Housing Program, 916-440-1334
Sarah O'Daniel, Assistant Director, Housing Choice Voucher Program, 916-449-6346
MaryLiz Paulson, Management Analyst, Housing Choice Voucher Program, 916-449-6201
Cecette Hawkins, Management Analyst, Public Housing Program, 916-449-6218

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SUMMARY

This report recommends approval of the *2019 Mid-Year Revision to the PHA Annual Plans (Plan)* for the Housing Authorities of the City and County of Sacramento (Attachment 1 and 2), Admissions and Continued Occupancy Policy (ACOP) (Attachment 3 and 4), and the *Administrative Plan for the Housing Choice Voucher program* (Attachment 5).

BACKGROUND

Applicable federal law and HUD regulations require that each Housing Authority develop and adopt a Five-Year PHA *Plan* and update it on an annual basis. The *PHA Annual Plan* provides detail about Housing Authority programs, services, and general policies. Applicable federal law and HUD regulations allow Housing Authorities to amend or modify their PHA Plans after submitting their *Annual Plans* to HUD by submitting a Mid-Year revision.

HUD regulations require a public outreach process including a 45-day public comment period when there are significant changes made to the *Plan*, *ACOP*, and/or the *Administrative Plan*. Notices were published in local English language and non-English language newspapers providing the location of the draft documents available for review. Notices and documents were also posted on the Agency's website at www.shra.org for review. In addition, these proposed changes were presented to the Sacramento Resident Advisory Board (SRAB) on April 26, 2019 to solicit review and input.

After the public comment review period and upon approval by the Commission, the final changes will be made and the documents will be submitted to HUD for review and approval. HUD has 75 days to issue a notification of approval or denial of the revised *Plan*. Once the *Plan* is approved, staff can implement changes immediately.

Staff updated the 2019 *PHA Plan*, *ACOP*, and the *Administrative Plan* to include significant changes which are detailed below, including:

- Amending the PHA Plan in support of the successful application of the Rental Assistance Demonstration (RAD) Pilot Program including adopting the resident rights, participation, waiting list and grievance procedures listed in Section 1.6 of PIH Notice 2012-32, REV-2; and Joint Housing PIH Notice H-2014-09/PIH-2014-17;

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- Adding language to the ACOPs in response to changes in HUD regulations regarding over-income families (*HUD Ruling on Over-Income Families [24 CFR §960.261; Federal Register Notice 7/26/18]*);
- Updating language in both the ACOP and Administrative Plan on HUD's definition of the terms "veteran" and the definition of "displaced families" to comply with state law;
- Adding language to the HCV Administrative Plan in response to the recent award of Mainstream vouchers;
- The addition of disabled adult children and guardians of minor children to the household; and
- Adding a preference for displaced families to comply with state law.

Information on all significant changes can be found in the attached *Significant Changes to the 2019 Mid-Year Significant Changes* (Attachment 6).

FINANCIAL CONSIDERATIONS

The recommended action before the Commission requires no additional funding considerations.

POLICY CONSIDERATIONS

The Housing Authority complies with applicable federal laws and regulations, including the *Quality Housing and Work Responsibility Act of 1998 (QHWRA)*.

ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA): The recommended actions are considered administrative and therefore determined not to be a project subject to provisions of CEQA per 14 California Code of Regulations (CCR) §15378(b)

National Environmental Policy Act (NEPA): The recommended actions are considered administrative and planning activities are therefore determined to be Exempt from NEPA per 24 CFR §58.34(a)(1) and (3).

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M/WBE AND SECTION 3 CONSIDERATIONS

Section 3 and Minority and Women's Business Enterprise requirements will be applied to all activities to the extent required by federal funding.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachments

Attachment 1 - 2019 Mid-Year Revision to the PHA Annual Plan – City

Attachment 2 - 2019 Mid-Year Revision to the PHA Annual Plan – County

Attachment 3 – 2019 Admissions and Continued Occupancy Policy (ACOP)-City

Attachment 4 – 2019 Admissions and Continued Occupancy Policy (ACOP)-County

Attachment 5 – 2019 Administrative Plan for the Housing Choice Voucher Program

Attachment 6 - 2019 Mid-Year Significant Changes

Attachment 7 – Comments Received from residents and/or Sacramento Resident
Advisory Board (SRAB)

Attachment 8 – Comments Received from Legal Services of Northern California (LSNC)

Attachments 1-5 are on file with the Agency Clerk.

Attachments 1-6 are also available at www.shra.org

RESOLUTION NO. SHRC-_____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF

May 1, 2019

2019 MID-YEAR REVISION TO THE PUBLIC HOUSING AGENCY ANNUAL PLAN FOR THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SACRAMENTO

WHEREAS, the 2013-2019 Consolidated Plan is a planning document that identifies overall housing and community development needs in the City and County of Sacramento, and outlines a strategy to address those needs.

WHEREAS, the proposed 2019 Mid-year Revision to the Public Housing Agency (PHA) Plan is consistent with the 2013-2019 Consolidated Plan, which was approved by the City and County of Sacramento.

WHEREAS, beginning with the 2001 fiscal year budget and associated resolutions and reauthorized each subsequent year in the resolutions approving the Housing Authority of the City and County of Sacramento budgets, the Sacramento Housing and Redevelopment Agency (SHRA) and its Executive Director, or her designee, are delegated authority by the governing boards of the Housing Authority to conduct a public hearing on behalf of the Housing Authority to discuss the Public Housing Agency Annual Plan (PHA Plan) and invite public comment on the plan.

WHEREAS, the proposed PHA Plan changes were presented to the Resident Committees and the Resident Advisory Board on April 26, 2019, and made available to the public on March 15, 2019.

WHEREAS, a public hearing, duly noticed for more than a 45-day period, was held on May 1, 2019 on the 2019 Mid-year Revision to the PHA Annual Plan on behalf of the Housing Authority and comments received were considered by the Sacramento Housing and Redevelopment Commission.

WHEREAS, the recommended actions are administrative in nature and therefore are not considered a project subject to provisions of CEQA per 14 California Code of Regulations (CCR) §15378(b), and are determined to be exempt from NEPA per 24 Code of Federal Regulations (CFR) §58.34(a)(1) and (3).

NOW, THEREFORE, BE IT RESOLVED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION:

Section 1. After due consideration of the facts presented in the recitals above, the staff report and at the public hearing, the findings, including the environmental findings regarding this action, are found to be true and correct and are hereby adopted.

Section 2. The Public Housing 2019 Mid-year Revised Agency Annual Plan, consisting of the Admissions and Continued Occupancy Policy, and Administrative Plan for the Housing Choice Voucher program for the Housing Authority of the City and County of Sacramento, is hereby approved.

Section 3. The Executive Director or her designee is authorized to make non-substantive changes to the Plan based on any additional public comments received.

Section 4. The Executive Director or her designee is authorized to make changes to the PHA Plan as directed by the Department of Housing and Urban Development (HUD) or as required to comply with the Quality Housing and Work Responsibility Act of 1998.

Section 5. The Public Housing Agency certifies that the Plan is consistent with the Consolidated Plan per 24 CFR §§ 903.5 and 903.15.

Section 6. The Executive Director or her designee is authorized to execute and submit all required documents for the submission and certification of compliance of the 2019 Mid-year Revised PHA Annual Plan to HUD or to comply with the Quality Housing and Work Responsibility Act of 1998.

CHAIR

ATTEST:

CLERK

2019 Mid-Year Significant Changes to the PHA Plan, Admissions and Continued Occupancy Plan, and Housing Choice Voucher Administrative Plan

The Public Housing Authority (PHA) must define any significant changes to its policies or plans. The PHA defines a “substantial deviation” and “significant amendment/modification” as any change in policy which significantly and substantially alters the Authority’s stated mission and the persons the Authority serves. The proposed changes below have not been deemed “significant”.

New language is indicated in red. Deleted language is shown in ~~strikeout~~.

PUBLIC HOUSING AGENCY PLAN (PHA PLAN)

The PHA Plan is being amended to include the following attachments and updated definition:

1. Attachment R - Rental Assistance Demonstration (RAD)
2. PIH Notice 2012-32, REV-2 (Section 1.6) and Joint Housing PIH Notice H-2014-09/PIH-2014-17 for resident rights, participation, waiting list, and grievance procedures required for RAD Conversion
3. Updated PHA Plan’s definition for *substantial deviation* to include the following language:

As part of the Rental Assistance Demonstration (RAD), the Housing Authority of the City and County of Sacramento is redefining the definition of a substantial deviation from the PHA Plan to exclude the following RAD-specific items:

- a. The decision to convert to Project Based Voucher Assistance;
- b. Changes to the Capital Fund Budget produced as a result of each approved RAD Conversion, regardless of whether the proposed conversion will include use of additional Capital Funds;
- c. Changes to the construction and rehabilitation plan for each approved RAD conversion; and
- d. Changes to the financing structure for each approved RAD conversion.

Explanation of the Change: As a result of being a successful applicant in the Rental Assistance Demonstration (RAD), we are required to amend the PHA Plan to include the above information.

ADMISSIONS AND CONTINUED OCCUPANCY POLICY **(ACOP)**

Chapter 12: LEASE TERMINATIONS

B. Termination by PHA, Page 12-3

The lease may be terminated by the PHA at any time by giving written notice for violation of material terms of the lease, such as, but not limited to, the following: *(The bullets below do not include the full list in the ACOPs)*

- Violating a condition of probation or parole imposed under federal or state law
- Fleeing to avoid prosecution, custody, or confinement after conviction for a crime, or attempt to commit a crime that is a felony
- Committing acts of physical abuse or violence
- **Over-Income**
- Other good cause

Explanation of the Change: *This bullet was added to be consistent with HUD Regulations regarding Over-Income Families.*

F. Terminations due to Over-Income, Page 12-5

Over-Income Families [24 CFR 960.261; FR Notice 07/26/2018]

The Housing Opportunity Through Modernization Act (HOTMA) of 2016 placed an income limitation on public housing tenancies. The over-income requirement states that after a family's income has exceeded the most recent HUD-established Very Low Income (VLI) limit for the Sacramento HUD Metro Fair Market Rent Area multiplied by a factor of 2.4 (AMI) (or a different limitation established by the secretary) for two (2) consecutive years. Within six (6) months of the second year's income determination, a PHA must provide the family with the option to either have their tenancy terminate, or have their monthly rent increase to a value that is the higher of:

- The applicable fair market rent (FMR), as established by HUD or
- The total monthly subsidy for the unit, which includes operating subsidy and capital funds, as determined by regulations.

PHAs also have discretion, under 24 CFR 960.261, to adopt policies allowing termination of tenancy for families whose income exceeds the limit for program eligibility. Such policies would exempt families participating in the Family Self Sufficiency (FSS) program or currently receiving the earned income disallowance.

At annual or interim reexamination, if a family's income exceeds the applicable over-income limit, the PHA will document the family file and begin tracking the family's over-income status.

If one year after the applicable annual or interim reexamination the family's income continues to exceed the applicable over-income limit, the PHA will notify the family in writing that their income has exceeded the over-income limit. Additionally, if the family continues to be over-income for the next 12 consecutive months, the family will be subject to the PHA's over-income policies.

If two years after the applicable annual or interim reexamination the family's income continues to exceed the applicable over-income limit, and the family has not elected to be terminated from the Housing program, the PHA will charge the family a rent that is the higher of the applicable fair market rent (FMR) or the amount of total monthly subsidy for the unit. The PHA will notify the family in writing of their new rent amount. The new rent amount will be effective 30 days after the PHA's written notice to the family. If, at any time, an over-income family experiences a decrease in income, the family may request an interim redetermination of rent in accordance with PHAs policy. If, as a result, the previously over-income family is now below the over-income limit, the family is no longer subject to over-income provisions as of the effective date of the recertification. The PHA will notify the family in writing that over-income policies no longer apply. If the family's income later exceeds the over-income limit again, the family is entitled to a new two-year grace period. PHA will begin tracking over-income families once these policies have been adopted. The PHA may terminate tenancy for families whose income exceeds the limit for the program eligibility as described at 24 CFR 960.261.

Explanation of the Change: *The language was updated to comply with the new HUD Ruling on Over-Income Families [24 CFR 960.261; FR Notice 7/26/18].*

HOUSING CHOICE VOUCHER PROGRAM **ADMINISTRATIVE PLAN**

1. Chapter 4 – ESTABLISHING PREFERENCES AND MAINTAINING THE TENANT BASED VOUCHER WAIT LIST, Page 4-6

G. MAINSTREAM VOUCHERS

The PHA received an allocation of 89 Mainstream vouchers in 2018 and will create a new preference for non-elderly homeless persons with disabilities. Families currently on the tenant-based wait list will be queried to determine if they meet this criteria and they will be selected out of order in sufficient number to utilize the allocated Mainstream vouchers. When the tenant-based wait list has been exhausted of non-elderly homeless persons with disabilities, the PHA will give a preference to families meeting this criteria referred from partnering agencies.

Explanation of the Change: *This language was a condition of receiving the Mainstream vouchers and had to be added to the Administrative Plan within 12 months of receiving the award.*

2. Chapter 5 – SUBSIDY STANDARDS, page 5-2

Adding Additional Members to the Household

All additions (except for additions by birth to a household member) must have the prior approval of the owner (landlord) and the PHA. Approvable additions may include:

- A spouse/partner and his or her minor children,
- A minor who had been part of the assisted household who moved out and is returning to the household,
- A PHA pre-approved live-in aide,
- Birth of children by an existing family member,
- Adoption of children,
- Long-term foster placement or court-ordered custody,
- Court granted guardianship or conservatorship,
- Adult children under 24 years of age who left only to attend school,
- ~~The adult, disabled child of the head or spouse,~~
- The parent or grandparent of the head, spouse or co-head who is elderly or disabled, and
- Family members previously removed from the assisted household due to military deployment.

Explanation of the Change: This language allows the family to support a family member not able to support themselves.

3. Chapter 6 – FACTORS RELATED TO TOTAL TENANT PAYMENT AND FAMILY SHARE DETERMINATION, page 6-9

Caretaker for Child(ren)

If the only remaining member/s of the assisted family is/are minor(s), the PHA may allocate the voucher to a person who was not previously part of the assisted family, who has gained legal custody or guardianship of the minor(s), as long as the original minor(s) remain in the home. This person will be subject to meeting all eligibility criteria.

If legal custody or guardianship cannot be established within 90 days, or if the person who obtains custody or guardianship of the minor/s does not meet program eligibility criteria, the PHA will terminate the family's assistance.

If custody or guardianship is awarded for a limited period of time, the PHA will state in writing that the transfer of the voucher is for that period time or as long as the individual will have custody or guardianship of the children.

When the PHA approves a person to reside in the unit as caretaker for the child(ren), the income of the guardian will be counted in the household income.

The guardian is eligible to receive the full benefits of the HCV assistance as long as guardianship of the children is retained. ~~If the guardianship is terminated or a minor child reaches 18 years of age, the voucher will transfer to the new guardian or the adult child.~~

The PHA will work with the appropriate service agencies and the landlord to provide as smooth a transition as possible in these cases.

Explanation of the Change: *This language allows the guardian to maintain the voucher after the minor child becomes an adult.*

4. GLOSSARY, page GL-4 (also updated in the ACOP – City, Glossary-9 and ACOP-County, Glossary-11)

DISPLACED FAMILY: A family in which each member, or whose sole member, is a person:

1. displaced by governmental action resulting from the:
 - a. prepayment of a mortgage or
 - b. voluntary termination of a mortgage insurance contract or
 - c. termination from housing due to a lack of funding or
 - d. demolition or disposition of a public or Indian housing project, or
2. a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief (24 CFR 5.403)

Explanation of the Change: *This definition has been added to comply with State law.*

5. GLOSSARY, page GL-14 (also updated in the ACOP – City, Glossary-20 and ACOP-County, Glossary-21)

VETERAN:

A person who has served in the active military, who was called to active duty by a federal order of the United States at any time and who was discharged or released under conditions other than dishonorable.

A person who has served in the active military, reserves, or National Guard who was called to active duty by a federal order of the United States at any time and who has been other than dishonorably discharged or released from service

Explanation of the Change: *This is HUD's definition of veteran.*



April 25, 2019

Sacramento Housing and
Redevelopment Commission
Sacramento, CA

Honorable Members in Session:

SUBJECT:

Approval of One-Year Action Plan Allocation Process

SUMMARY

The attached report is presented for your review prior to review by the City of Sacramento.

RECOMMENDATION

Staff recommends approval of the recommendation outlined in the attached report.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachment



REPORT TO City Council
City of Sacramento
915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

Business
May 28, 2019

Honorable Mayor and Members of the City Council

Title: Approval of One-Year Action Plan Allocation Process

Location/Council District: All

Recommendation: Adopt 1) a City Council Resolution approving the One-Year Action Plan Allocation Process.

Contact: Tyrone R. William, Director, 916-440-1319; Celia Yniguez, Program Manager, 916-440-1350, Sacramento Housing and Redevelopment Agency

Presenters: Celia Yniguez, Program Manager, 916-440-1350, Sacramento Housing and Redevelopment Agency

Department: Sacramento Housing and Redevelopment Agency

Description/Analysis

Issue Detail: This report recommends approval of an allocation process for the annual One-Year Action Plan. The One-Year Action Plan outlines programs, projects and other actions for multiple federally funded programs, including Community Development Block Grant (CDBG), HOME, Emergency Solutions Grant (ESG), and Housing for Person with AIDS (HOPWA), and is approved by the Council each year. Currently, Sacramento Housing and Redevelopment Agency (SHRA) staff coordinate with Council members, and staff from the City Manager's office and other City departments including Economic Development, Public Works, Community Development, Youth, Parks and Community Enrichment, and Utilities to identify projects for inclusion in the One-Year Action Plan. The proposed One-Year Action Plan Allocation Process (included as Exhibit A to the Resolution) would formalize coordination by specifying a process and schedule to develop the annual One-Year Action Plan. The proposed process would begin in January and include two workshops with the City Council, one community workshop before the Sacramento Housing and Redevelopment Commission, and multiple coordination activities with the City Manager and City Departments to determine projects and programs. Additionally, the schedule aligns with the development of the City's annual Capital Improvement Program.

Policy Considerations: The proposed One-Year Action Plan Allocation Process is consistent with the adopted Consolidated Plan, including the Citizen Participation Plan. The proposed process will increase the transparency of the allocation process by having a formalized process.

Economic Impacts: Not applicable.

Environmental Considerations:

California Environmental Quality Act (CEQA): The recommended actions are considered administrative or fiscal activities and do not constitute a commitment of funding to any of the projects identified in the Action Plan, and therefore are not considered a project subject to CEQA because the CEQA Guidelines at 14 California Code of Regulations (CCR) §15378(b)(4) exempt government funding mechanisms and administrative activities that do not involve commitment to any specific project. Projects that qualify for Agency funding under these programs are subject to environmental review prior to Agency approvals.

National Environmental Policy Act (NEPA): The recommended actions are considered administrative, management, or fiscal activities and do not constitute a commitment of funding to any of the projects identified in the Action Plan, and therefore are exempt from NEPA pursuant to 24 Code of Federal Regulations (CFR) §§ 58.34(a)(1) and 58.34(a)(3). Projects that qualify for Agency funding under these funding programs are subject to environmental review prior to Agency approvals.

Sustainability Considerations: Not applicable

Commission Action: *Sacramento Housing and Redevelopment Commission:* At its May 1, 2019 meeting, the Sacramento Housing and Redevelopment Commission reviewed the staff recommendation for this item.

The votes were as follows:

AYES:

NOES:

ABSENT:

Rationale for Recommendation: Under the current process, SHRA and City staff collect project ideas received from Council Members, community members and non-profit organizations throughout the year. These project ideas and existing projects are evaluated, specifically the Infrastructure and Public Facility Improvement Projects. This process included several meetings between SHRA Staff and various representatives from City departments including Economic Development, Public Works, Utilities, and Youth, Parks and Community Enrichment early each year to identify and prioritize eligible projects. Once a draft project list was developed, SHRA staff would prepare a draft Action Plan and bring it forward for approval by City Council.

The proposed staff recommendation for a One-Year Action Plan Allocation Process will ensure a transparent process and provide specified opportunities for input from the City Council, the City Manager, the community and City Departments. Additionally, it aligns with the development of Capital Improvement Program resulting in improved alignment of funding resources to improve housing, economic and community development opportunities for low and moderate income residents of Sacramento.

Financial Considerations: There are no financial impacts associated with the approval of the proposed process.

LBE - M/WBE and Section 3 requirements: The action proposed is an administrative process, therefore the requirements of LBE, M/WBE and Section 3 do not apply.

Respectfully Submitted by:



LA SHELLE DOZIER
Executive Director

Attachments

- 01 Description/Analysis and Background
- 02 Resolution
- 03 Exhibit A to Resolution

Action Plan

The purpose of the annual One-Year Action Plan is to update the Consolidated Plan. It also provides the City with a basis for assessing its progress in meeting the goals of the Consolidated Plan. The One-Year Action Plan describes the resources expected to be available in the coming program year from federal, nonfederal, and private sources. It includes a description of the activities that will be undertaken to meet the specific objectives in the Consolidated Plan.

The Annual One-Year Action Plan utilizes the Consolidated Plan's as the basis to identify activities designed to serve extremely low-, low-, and moderate-income residents by funding programs and projects in the following categories: 1) Public Facility and Infrastructure Improvements, 2) Affordable Housing, and 3) Public Services. The following is an overview of the categories.

1. Public Facility Improvements and Infrastructure

There is a continuing need in the City for infrastructure and public facility improvements to serve low- and moderate-income areas within neighborhoods that either have inadequate facilities or where existing facilities suffer from heavy use or deferred maintenance, leading to disrepair. Capital improvement funding identified strives for maximum leveraging opportunities in order to provide the greatest impact to residents.

2. Affordable Housing

The housing activities seek to support, increase and improve the multi-family housing stock, fund minor and emergency repairs to existing single-family homes, and provide decent and affordable housing to low- and moderate-income individuals. Resources from CDBG have been consistently targeted over the Consolidated Planning period towards housing rehabilitation and in support of housing development. Additionally, efforts have been made to reduce mobility barriers for low- and moderate-income households by supporting infrastructure improvements along transit corridors in conjunction with housing development and community facilities in designated neighborhoods.

HOME Program

The HOME Program empowers grantees to design and implement affordable housing strategies to respond to locally determined needs. HOME funds, unlike CDBG, can be used for construction of new housing. Additionally, HOME funds are also used for the rehabilitation of existing housing.

3. Public Service

An overall priority for CDBG is to increase self-sufficiency and economic opportunity for low-income residents and individuals with special needs so that they can achieve a reasonable standard of living. The priority in the Consolidated Plan for the utilization of public service funding is to support vital services to the County's most vulnerable

populations, such as providing meals to seniors and the services and emergency shelter to homeless households.

SHRA, the City and County of Sacramento, and the Cities of Citrus Heights, Elk Grove and Rancho Cordova implement fair housing services through local partnerships. The result is the Renter's Hotline, which serves as a central intake point to provide counseling, dispute resolution and fair housing services for Sacramento County residents in a housing crisis or dispute. Access is through telephone and the internet. Other components include fair housing education and training for landlords, and implicit bias training and Investigation/Testing/Litigation.

Homeless Services

SHRA is part of the Continuum of Care Advisory board and is committed to partner with the City and Sacramento Steps Forward (SSF), the lead agency for the Continuum of Care (CoC). The City has determined addressing homelessness is a high priority. SHRA continues to work with City staff on the most strategic use of federal funding for homeless services, including CDBG, HOPWA, and ESG to reflect and complement the broader commitments of the City to prevent and end homelessness.

Objectives to address homelessness continue to include: 1) supporting efforts to continue the CoC System for homeless assistance through the provision of emergency shelters, rapid re-housing/prevention services, and including housing for the chronically homeless; and 2) providing permanent supportive housing services, and supportive services for low- and moderate-income persons and those with special needs, including the homeless and persons living with HIV/AIDS.

Emergency Solutions Grant

SHRA, on behalf of the City of Sacramento, administers ESG funding for rapid re-housing and emergency shelter programs. Rapid re-housing services include housing search and placement, housing stability case management, direct short-term rental assistance, rental application fees, security/utility deposits, and first/last months' rent.

HOPWA

HOPWA provides housing assistance and related supportive services to low-income persons living with HIV/AIDS and their families. These include, but are not limited to, the acquisition, rehabilitation, or new construction of housing units, costs for facility operations, rental assistance, and short-term payments to prevent homelessness. Supportive services can include case management, substance abuse treatment, mental health treatment, nutritional services, job training and placement assistance, and assistance with daily living. In addition to funding for activities outlined above, SHRA works with developers in order to create affordable HOPWA housing units as opportunities present themselves.

As a HOPWA recipient, SHRA has the responsibility to serve eligible individuals within the Eligible Metropolitan Statistical Area (EMSA) which is a metropolitan area with more

than 500,000 people and more than 2,000 persons living with HIV or AIDS. For HOPWA funds allocated to the City, the eligible area includes Sacramento, Yolo, Placer, and El Dorado counties. SHRA works with sub-recipients to provide services to HOPWA-eligible clients.

RESOLUTION NO. 2019 -

Adopted by the Sacramento City Council

on date of

ANNUAL ACTION PLAN: APPROVAL OF ONE-YEAR ACTION PLAN ALLOCATION PROCESS

BACKGROUND

- A. Staff is recommending adopting a policy establishing the allocation process for the annual One-Year Action Plan which includes public meetings and a specified timeline to for identification of projects and funding of programs.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

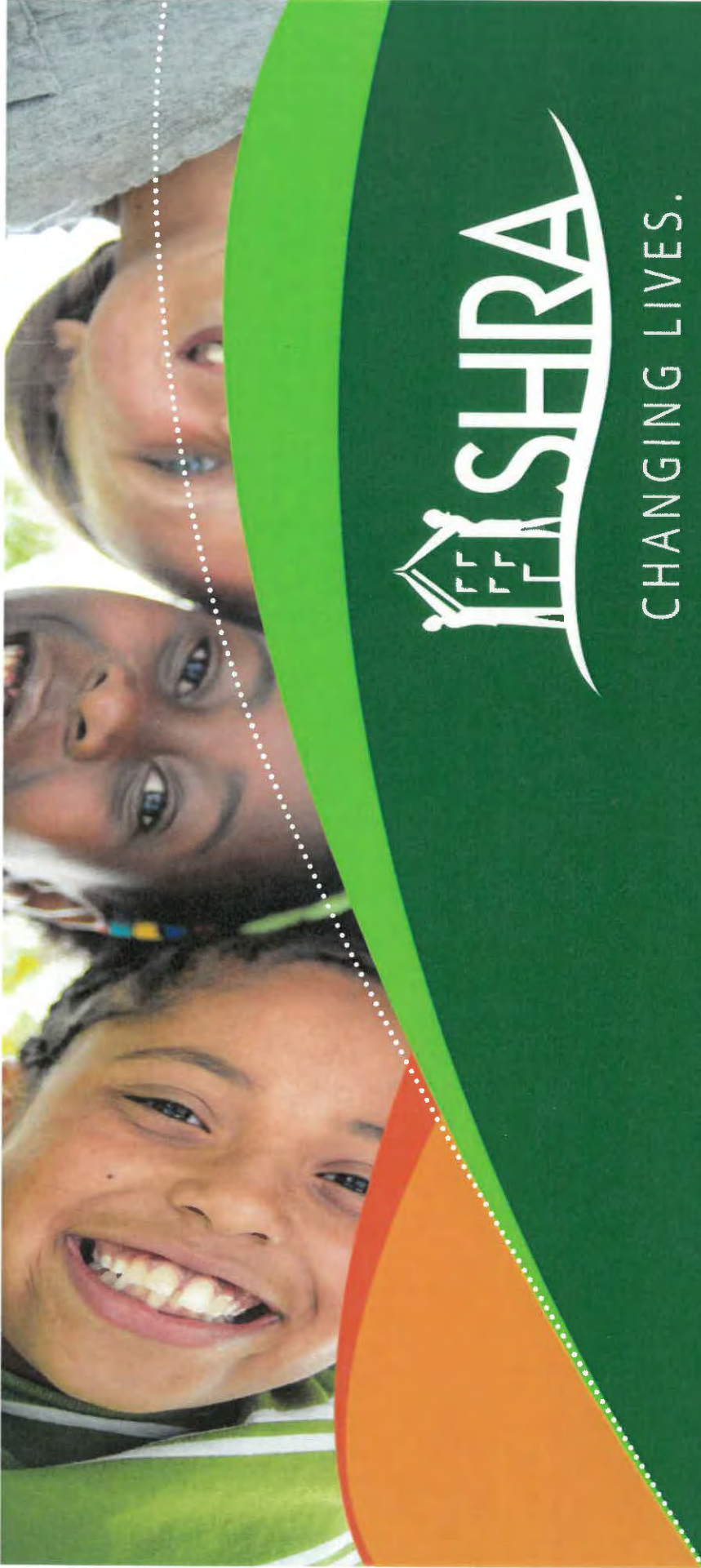
- Section 1. All evidence presented having been duly considered, the findings, including environmental findings regarding this action, as stated in the staff report that accompanies this resolution, are approved.
- Section 2. The One-Year Action Plan Allocation Process policy is adopted.
- Section 3. The Sacramento Housing and Redevelopment Agency is authorized to make technical changes to the One-Year Action Plan Allocation Process as necessary to comply with federal, state and local laws, regulations, ordinances, and resolutions as they may be adopted or amended from time to time. The authority to make any material policy changes to the One-Year Action Plan Allocation Process policy, however, shall remain with the affected entity's governing board, at its sole discretion.

Table of Contents:
Exhibit A

One-Year Action Plan Allocation Process

TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
Month	Action	Department/Contact
December	SHRA requests City Manager convene an Action Plan Kick-off meeting	City Manager SHRA (Federal Programs staff)
January	Action Plan - Meeting #1 <ul style="list-style-type: none"> • Review existing projects & programs • Submit & review project request forms 	City Manager & Department including: <ul style="list-style-type: none"> • Community Development • Economic Development • Homeless Services • Public Works • Youth, Parks, and Community Enrichment • Utilities SHRA (Federal Programs staff)
January	Action Plan Workshop#1 at the City Council <ul style="list-style-type: none"> • Review Schedule • Receive Project Ideas 	City Council SHRA staff City Manager and Departments
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TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
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CHANGING LIVES.

Proposed One-Year Action Plan Allocation Process

May 28, 2019

Consolidated Plan and Action Plan Overview

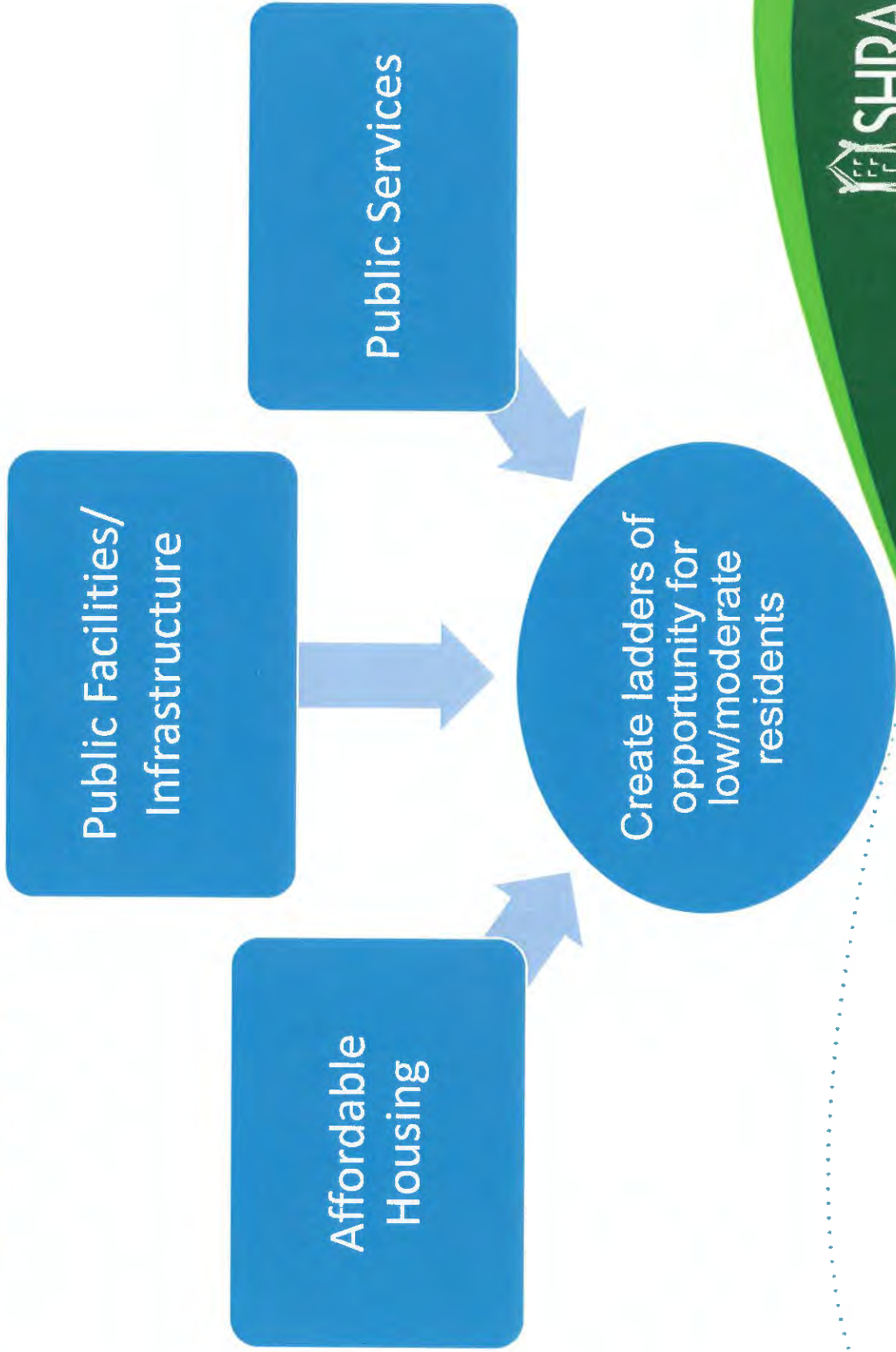
Consolidated Plan

- Assess fair housing issues, establish fair housing goals and objectives
- Identify housing & community development priorities that align and focus CDBG, HOME, ESG, & HOPWA funding with goals and objectives
- Develop through community outreach and consultation with public agencies

One-Year Action Plan

- Summary of activities & specific federal and non-federal resources

CDBG Objectives



Annual One-Year Action Plan Process

- Process begins in Spring
- SHRA, City and County staff, elected officials, partner organizations, and the community to identify and prioritize potential projects
- Review projects for eligibility, need, impact, timeliness, etc.
- Approved by governing boards and submitted to HUD in November

Proposed One-Year Action Plan Allocation Process

- Transparent Process
- Opportunities for Input
- Integrates with Capital Improvement Program
- Aligns allocation of Federal & Local resources for:
 - Housing
 - Economic Development
 - Community Development

Proposed One-Year Action Plan Allocation Process

Month	Action	Departments
December	SHRA request Convening	City Manager & SHRA
January	Action Plan Meeting#1 Action Plan Workshop #1 at City Council	City/SHRA
February	Action Plan Meeting#2	City/SHRA
March	Action Plan Meeting#3 Community Workshop at SHRC	City/SHRA

Proposed One-Year Action Plan Allocation Process (continued)

Month	Action	Departments
April	Action Plan Workshop #2 at City Council	City/SHRA
May	Action Plan Meeting#4	City/SHRA
June	Action Plan Meeting#5	City/SHRA
August	Action Plan Budget Complete	SHRA

Proposed One-Year Action Plan Allocation Process (continued)

Month	Action	Departments
September	Action Plan at SHRC	SHRA
October	Action Plan at City Council	SHRA
November	Action Plan Submitted to HUD	SHRA



April 25, 2019

Sacramento Housing and
Redevelopment Commission
Sacramento, CA

Honorable Members in Session:

SUBJECT:

Approval of One-Year Action Plan Allocation Process

SUMMARY

The attached report is presented for your review prior to review by the County of Sacramento.

RECOMMENDATION

Staff recommends approval of the recommendation outlined in the attached report.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachment

**COUNTY OF SACRAMENTO
CALIFORNIA**

For the Agenda of:
May 21, 2019

To: Board of Supervisors

Through: Navdeep S. Gill, County Executive

From: La Shelle Dozier, Executive Director, Sacramento Housing and Redevelopment Agency

Subject: Approval Of One-Year Action Plan Allocation Process

District(s): All

RECOMMENDED ACTION

Adopt a Board of Supervisors Resolution approving the One-Year Action Plan Allocation Process.

BACKGROUND

This report recommends approval of an allocation process for the One-Year Action Plan. Annually, the Board of Supervisors approves a One-Year Action Plan which outlines programs, projects and other actions for multiple federally funded programs including Community Development Block Grant (CDBG), HOME, Emergency Solutions Grant (ESG), and Housing for Person with AIDS (HOPWA). Currently, Sacramento Housing and Redevelopment Agency (SHRA) staff coordinate with Board Members, staff from the County Executive's office, and other County Departments, including Transportation, and Planning/Environmental Review to identify projects for inclusion in the One-Year Action Plan. The proposed One-Year Action Plan Allocation Process (included as Exhibit A to the Resolution) would formalize coordination by specifying a process and schedule to develop the annual One-Year Action Plan. The proposed process includes two workshops with the Board of Supervisors, one community workshop before the Sacramento Housing and Redevelopment Commission, and multiple coordination activities with the County Executive and County Departments to determine projects and programs. Additionally, the schedule aligns with the development of the County's annual Capital Improvement Program.

Under the current process, SHRA and County staff collect project ideas received from Supervisors, community members and non-profit organizations throughout the year. These project ideas and existing projects

are evaluated, specifically the Infrastructure and Public Facility Improvement Projects. This process included several meetings between SHRA Staff and various representatives from County departments including Transportation and Planning/Environmental Review early each year to identify and prioritize eligible projects. Once a draft project list was developed, SHRA staff would prepare a draft One-Year Action Plan and bring it forward for approval by the Board of Supervisors.

The proposed staff recommendation for a One-Year Action Plan Allocation Process will ensure a transparent process and provide specified opportunities for input from the Board of Supervisors, the County Executive, the community and County Departments. Additionally, it aligns with the development of a Capital Improvement Program resulting in improved alignment of funding resources to improve housing, economic and community development opportunities for low and moderate income residents of Sacramento

COMMISSION ACTION

At its meeting of May 1, 2019, the Sacramento Housing and Redevelopment Commission considered the staff recommendation for this item. The votes were as follows:

AYES:

NOES:

ABSENT:

POLICY CONSIDERATIONS

The proposed One-Year Action Plan Allocation Process is consistent with the adopted Consolidated Plan, including the Citizen Participation Plan. The proposed process will increase the transparency of the allocation process by having a formalized process.

ENVIRONMENTAL REVIEW

California Environmental Quality Act (CEQA): The recommended actions are considered administrative or fiscal activities and do not constitute a commitment of funding to any of the projects identified in the Action Plan, and therefore are not considered a project subject to CEQA because the CEQA Guidelines at 14 California Code of Regulations (CCR) §15378(b)(4) exempt government funding mechanisms and administrative activities that do not involve commitment to any specific project. Projects that qualify for Agency funding under these programs are subject to environmental review prior to Agency approvals.

National Environmental Policy Act (NEPA): The recommended actions are considered administrative, management, or fiscal activities and do not constitute a commitment of funding to any of the projects identified in the Action Plan, and therefore are exempt from NEPA pursuant to 24 Code of Federal Regulations (CFR) §§ 58.34(a)(1) and 58.34(a)(3). Projects that qualify for Agency funding under these funding programs are subject to environmental review prior to Agency approvals.

M/WBE/SECTION 3 CONSIDERATIONS

The action proposed is an administrative process, therefore the requirements of LBE, MWBE and Section 3 do not apply.

FINANCIAL ANALYSIS

There are no financial impacts associated with the approval of the proposed process.

Respectfully Submitted,

APPROVED
NAVDEEP S. GILL,
County Executive


LA SHELLE DOZIER, Executive Director
Sacramento Housing and
Redevelopment Agency

By: _____
ROBERT B. LEONARD
Deputy County Executive

Attachments:

RES – Resolution

Exhibit A – One-Year Action Plan Allocation Process

Attachment 1 – Background

RESOLUTION NO. _____

**ANNUAL ACTION PLAN: APPROVAL OF ONE-YEAR ACTION PLAN
ALLOCATION PROCESS**

WHEREAS, staff recommends the adoption of a policy to establish the allocation process for the annual One-Year Action Plan, which includes public meetings and a specified timeline to for identification of projects and funding of programs.

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO:

Section 1. All evidence presented having been duly considered, the findings, including environmental findings regarding this action, as stated in the staff report that accompanies this resolution, are approved.

Section 2. The One-Year Action Plan Allocation Process policy is adopted.

Section 3. The Sacramento Housing and Redevelopment Agency (SHRA) is authorized to make technical changes to the One-Year Action Plan Allocation Process as necessary to comply with federal, state and local laws, regulations, ordinances, and resolutions as they may be adopted or amended from time to time. The authority to make any material policy changes to the One-Year Action Plan Allocation Process policy, however, shall remain with the affected entity's governing board, at its sole discretion

On a motion by Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 21st day of May, 2019, by the following vote, to wit:

AYES: Supervisors,

One-Year Action Plan Allocation Process

TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
Month	Action	Department/Contact
December	SHRA requests County Executive convene an Action Plan Kick-off meeting	County Executive SHRA (Federal Programs staff)
January	Action Plan - Meeting #1 <ul style="list-style-type: none"> • Review existing projects & programs • Submit & review project request forms 	County Executive & Department including: <ul style="list-style-type: none"> • Planning/Environmental Review • Economic Development • Homeless Services • Transportation SHRA (Federal Programs staff)
January	Action Plan Workshop#1 at the Board of Supervisors <ul style="list-style-type: none"> • Review Schedule • Receive Project Ideas 	Board of Supervisors SHRA staff County Executive and Departments
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March	Community Workshop at SHRC	SHRA (Federal Programs staff)

TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
	<ul style="list-style-type: none"> Solicit community input on proposed potential projects and programs 	
April	Action Plan Workshop #2 at the Board of Supervisors <ul style="list-style-type: none"> SHRA presents potential projects and programs list 	Board of Supervisors SHRA staff County Executive and Departments
May	Action Plan– Meeting #4 <ul style="list-style-type: none"> Draft Budget Review 	SHRA (Federal Programs staff) Consult with County Executive
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Attachment 1

Background

Since 1982, SHRA has managed and administered federal housing, public service and community development funds on behalf of the City and County of Sacramento (City and County) and has served as the federal housing and community development staffing entity pursuant to a joint powers agreement between the City and County and its housing authorities.

The U.S. Department of Housing and Urban Development (HUD) consolidated the planning and application process of formula grant programs in 1995, with the purpose of coordinating program requirements and simplifying the process of requesting and obtaining federal funds. The County of Sacramento receives three formula grants: Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG). The result is a Consolidated Plan which is intended to achieve the following:

- Promote citizen participation in the development of local priority needs benefiting low- and moderate- income persons.
- Develop a series of One-Year Action Plans that will be the basis for assessment of performance.
- Consult with public and private agencies to identify needs and appropriate actions required to address their needs.

Consolidated Plan

The current 2013-2019 Consolidated Plan is a Regional Plan, a joint planning document for the City and County of Sacramento, which was approved by Board of Supervisors Resolution 2013-0018. The Plan's goals and priorities for the County were developed through a community engagement process and consultation with public agencies in the County. This includes housing, public service, and community development needs and a description of a long-term strategy to meet those needs. The Consolidated Plan and Analysis of Impediments to Fair Housing Choice (AI) were extended to 2019 by Board of Supervisors Resolution 2016-0840 to allow sufficient time to complete a regional Assessment of Fair Housing (AFH). In January 2018, HUD suspended the AFH regulation and instructed grantees to complete an AI. The AI is underway and is expected to be available for public comment in mid 2019, and completed and submitted in Fall 2019. The Consolidated Plan is required to be completed, approved by governing board, and submitted to HUD by November 15, 2019.

The Consolidated Plan explains how and why federal HUD funding for housing and community development activities should be used based on identified local needs. The Consolidated Plan has three overarching goals to address community needs, including:

1. Provide affordable housing, including for those with special needs;
2. Provide a suitable living environment through more livable and integrated neighborhoods; and
3. Expand economic opportunities, especially for low- and moderate-income persons.

Action Plan

The purpose of the annual One-Year Action Plan is to update the Consolidated Plan. It also provides the County with a basis for assessing its progress in meeting the goals of the Consolidated Plan. The One-Year Action Plan describes the resources expected to be available in the coming program year from federal, nonfederal, and private sources. It includes a description of the activities that will be undertaken to meet the specific objectives in the Consolidated Plan.

The Annual One-Year Action Plan utilizes the Consolidated Plan as the basis to identify activities designed to serve extremely low-, low-, and moderate-income residents by funding programs and projects in the following categories: 1) Public Facility and Infrastructure Improvements, 2) Affordable Housing, and 3) Public Services. The following is an overview of the categories.

1. Public Facility Improvements and Infrastructure

There is a continuing need in the County for infrastructure and public facility improvements to serve low- and moderate-income areas within neighborhoods that either have inadequate facilities or where existing facilities suffer from heavy use or deferred maintenance, leading to disrepair. Capital improvement funding identified strives for maximum leveraging opportunities in order to provide the greatest impact to residents.

2. Affordable Housing

The housing activities seek to support, increase and improve the multi-family housing stock, fund minor and emergency repairs to existing single-family homes, and provide decent and affordable housing to low- and moderate-income individuals. Resources from CDBG have been consistently targeted over the Consolidated Planning period towards housing rehabilitation and in support of housing development. Additionally, efforts have been made to reduce mobility barriers for low- and moderate-income households by supporting infrastructure improvements along transit

corridors in conjunction with housing development and community facilities in designated neighborhoods.

HOME Program

The HOME Program empowers grantees to design and implement affordable housing strategies to respond to locally determined needs. HOME funds, unlike CDBG, can be used for construction of new housing. Additionally, HOME funds are also used for the rehabilitation of existing housing.

3. Public Service

An overall priority for CDBG is to increase self-sufficiency and economic opportunity for low-income residents and individuals with special needs so that they can achieve a reasonable standard of living. The priority in the Consolidated Plan for the utilization of public service funding is to support vital services to the County's most vulnerable populations, such as providing meals to seniors and the services and emergency shelter to homeless households.

SHRA, the City and County of Sacramento, and the Cities of Citrus Heights, Elk Grove and Rancho Cordova implement fair housing services through local partnerships. The result is the Renter's Hotline, which serves as a central intake point to provide counseling, dispute resolution and fair housing services for Sacramento County residents in a housing crisis or dispute. Access is through telephone and the internet. Other components include fair housing education and training for landlords, and implicit bias training and Investigation/Testing/Litigation.

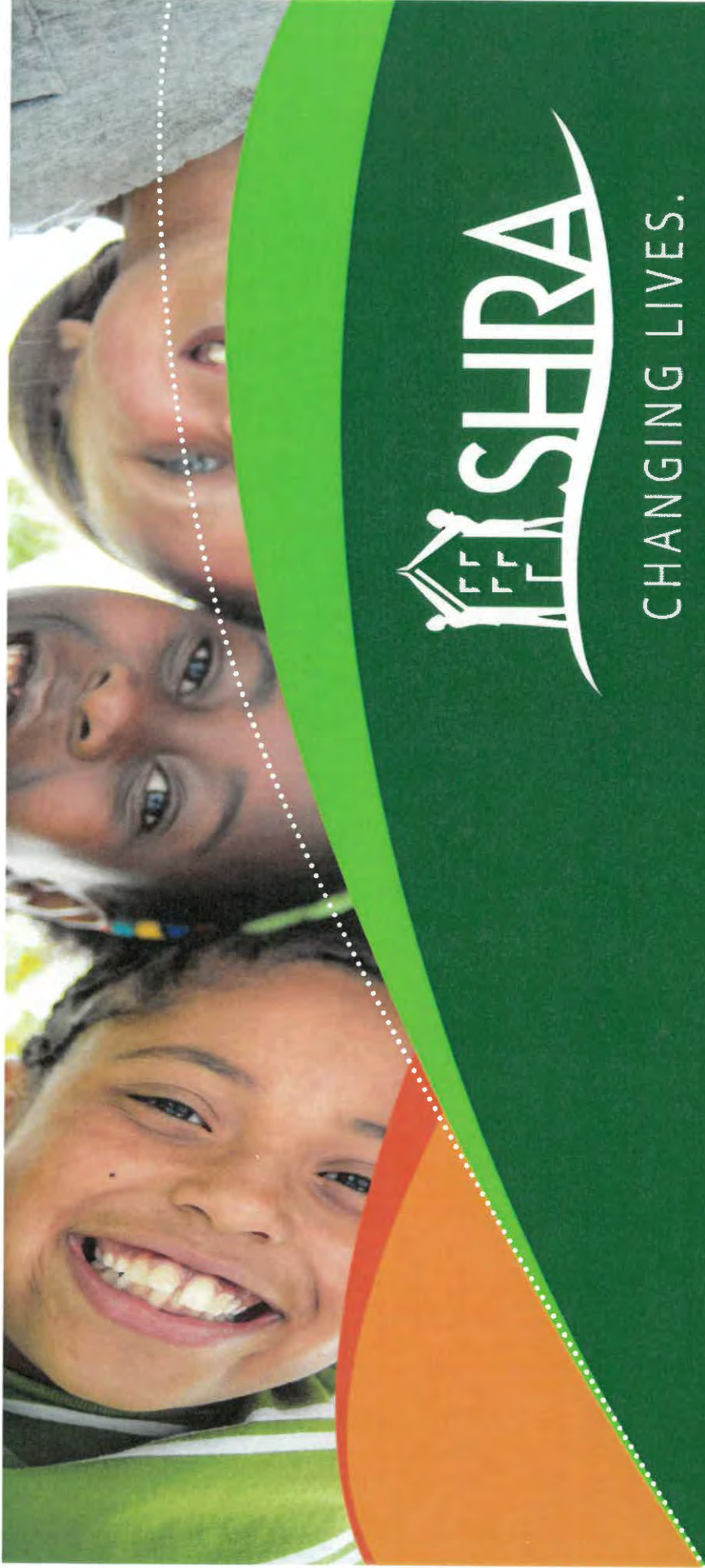
Homeless Services

SHRA is part of the Continuum of Care Advisory board and is committed to partner with the County and Sacramento Steps Forward (SSF), the lead agency for the Continuum of Care (CoC). The County has determined addressing homelessness is a high priority. SHRA continues to work with County staff on the most strategic use of federal funding for homeless services, including CDBG and ESG to reflect and complement the broader commitments of the County to prevent and end homelessness.

Objectives to address homelessness continue to include: 1) supporting efforts to continue the CoC System for homeless assistance through the provision of emergency shelters, rapid re-housing/prevention services, and including housing for the chronically homeless; and 2) providing permanent supportive housing services, and supportive services for low- and moderate-income persons and those with special needs, including the homeless and persons living with HIV/AIDS.

Emergency Solutions Grant

SHRA, on behalf of the County of Sacramento, administers ESG funding for rapid re-housing and emergency shelter programs. Rapid re-housing services include housing search and placement, housing stability case management, direct short-term rental assistance, rental application fees, security/utility deposits, and first/last months' rent.



CHANGING LIVES.

Proposed One-Year Action Plan Allocation Process

May 21, 2019

Consolidated Plan and Action Plan Overview

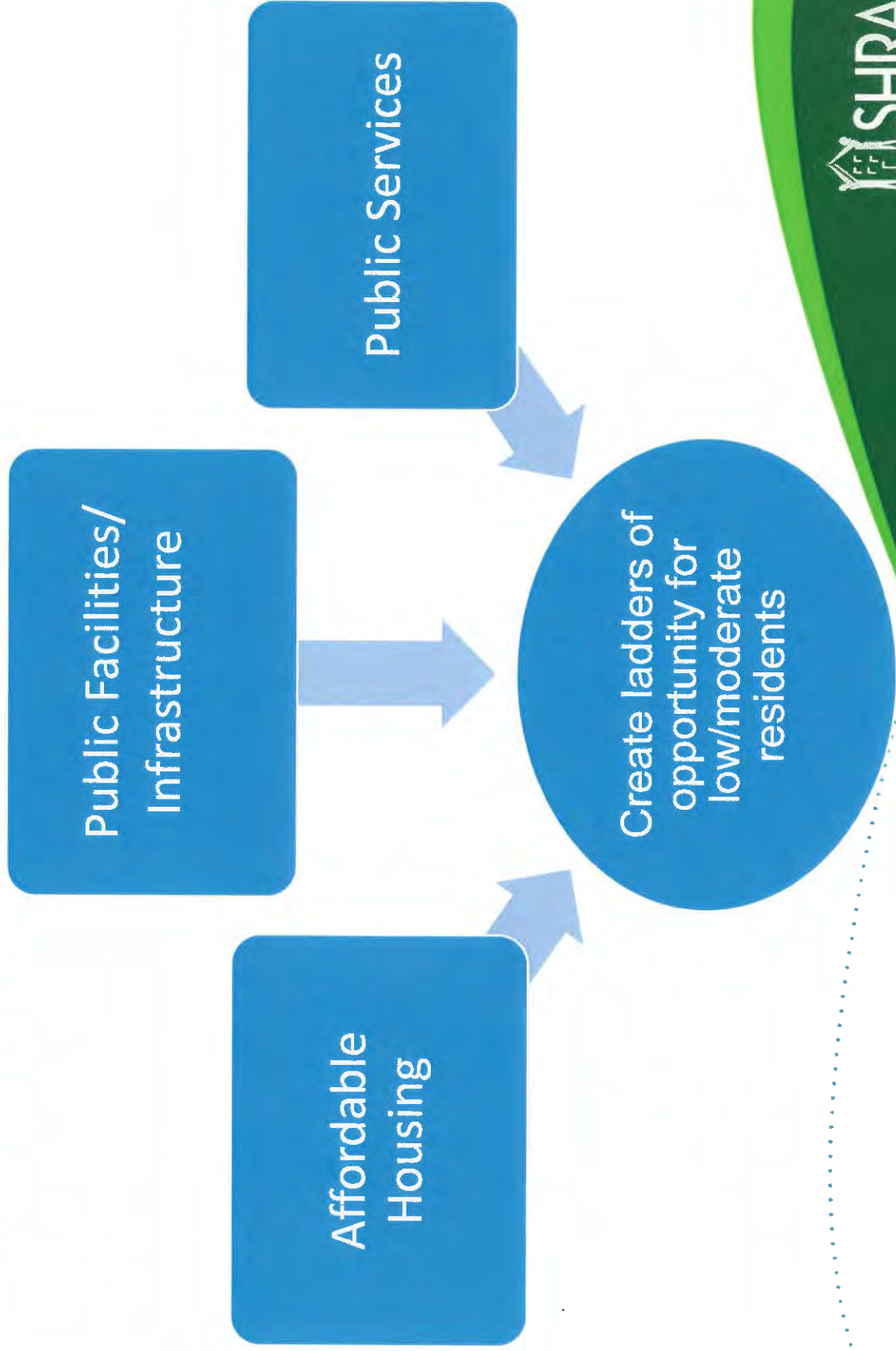
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One-Year Action Plan

- Summary of activities & specific federal and non-federal resources

CDBG Objectives



Current One-Year Action Plan Process

- Process begins in Spring
- SHRA, City and County staff, elected officials, partner organizations, and the community to identify and prioritize potential projects
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- Transparent Process
- Opportunities for Input
- Integrates with Capital Improvement Program
- Aligns allocation of Federal & Local resources for:
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Proposed One-Year Action Plan Allocation Process (continued)

Month	Action	Departments
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Proposed One-Year Action Plan Allocation Process (continued)

Month	Action	Departments
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October	Action Plan at Board of Supervisors	SHRA
November	Action Plan Submitted to HUD	SHRA