# SHASTA HOTEL INVESTORS PARTNERSHIP A CALIFORNIA LIMITED PARTNERSHIP

# FINANCIAL STATEMENTS WITH AUDITOR'S REPORT

FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

THOMAS TOMASZEWSKI CERTIFIED PUBLIC ACCOUNTANT

# Shasta Hotel Investors Partnership A California Limited Partnership Financial Statements For the Years Ended December 31, 2017 and 2016

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3811 Tilden Drive • El Dorado Hills, CA 95762 •

#### INDEPENDENT AUDITOR'S REPORT

To the Partners of Shasta Hotel Investors Partnership a California Limited Partnership Sacramento, California

I have audited the accompanying balance sheets of Shasta Hotel Investors Partnership, a California Limited Partnership as of December 31, 2017 and 2016, and the related statements of income and expenses, changes in partnership deficit and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing and opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Shasta Hotel Investors Partnership, a California Limited Partnership, as of December 31, 2017 and 2016, and the results of its operations, changes in partnership deficit, and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated February 9, 2018 on my consideration of Shasta Hotel Investor Partnership's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, loan agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Shasta Hotel Investor Partnership's internal control over financial reporting and compliance.

The Tomasyurk Certified Public Currents.

El Dorado Hills, California

February 9, 2018

## Shasta Hotel Investors Partnership A California Limited Partnership Balance Sheets December 31, 2017 and 2016

Investment in Real Estate Held for Lease		2017	2016
Buildings and Improvements Furniture and Equipment Less: Accumulated Depreciation	\$	4,490,277 9,167 (3,761,543)	4,490,277 9,167 (3,596,275)
Net Investment in Real Estate	-	737,901	903,169
Other Assets			
Cash - Operating Checking (Note 2) Tenant Security Deposits Resident Recreation reserve Accounts Receivable - tenants & subsidy Reserve for Replacements (Note 7) Operating Reserves (Note 7) Repair Reserve Prepaids Deposits	2	46,967 19,453 2,059 13,213 518 14,323 33 16,837	196,965 17,924 2,055 7,043 0 0 33 16,777
Total Other Assets		113,403	240,797
Total Assets	\$	851,304	\$ 1,143,966
Liabilities and Partners' Deficit			
Liabilities Applicable to Investment in Real Estate			
Long-Term Debt (Note 4) Interest Payable Accounts Payable Prepaid Rents Partnership Management Fee Payable Security Deposits	\$	2,000,000 1,443,684 45,800 3,464 108,057 19,443	2,000,000 1,383,684 46,843 6,358 91,216 17,919
Total Liabilities Applicable to Investment in Real Estate		3,620,448	3,546,022
Partners' Deficit		(2,769,144)	(2,402,056)
Total Liabilities and Partners' Deficit	\$	851,304	\$ 1,143,966

See Notes to Financial Statements

# Shasta Hotel Investors Partnership A California Limited Partnership Statements of Operations Years Ended December 31, 2017 and 2016

Income	2017	2016
Gross Potential Tenant Rent Less: Vacancy Loss	\$ 501,411 \$ (18,894)	479,329 (12,284)
Net Residential Rental	482,517	467,045
Total Rent	482,517	467,045
Miscellaneous Tenant Charges Operating Subsidies Laundry & Vending Income Other Income Interest Income	7,664 50,000 3,759 0 28	7,969 150,000 3,913 3,668 9
Total Income	543,968	632,604
Operating Expenses		
Administrative Utilities Operating and Maintenance Marketing and Leasing Taxes and Insurance	254,643 80,058 229,800 2,716 101,732	234,232 77,592 124,613 2,653 98,083
Total Operating Expenses	668,949	537,173
Net Operating (Loss)/Income Before Partnership and Financial Expenses	(124,981)	95,431
Partnership and Financial Expenses		
Partnership Management Fee Interest	16,839 60,000	16,348 60,000
Total Partnership and Financial Expenses	76,839	76,348
Net (Loss)/Income Before Depreciation and Amortization	(201,820)	19,083
Depreciation Amortization	165,268 0	165,266 0
Net Loss	\$ (367,088) \$	(146,183)

See Notes to Financial Statements

## Shasta Hotel Investors Partnership A California Limited Partnership Statements of Partners' Deficit Years Ended December 31, 2017 and 2016

		General Partner	Limited Partner	Total
Partners' Deficit, January 1, 2017	\$	(48,022) \$	(2,354,034) \$	(2,402,056)
Capital Contributions		0	0	0
Net Loss - See note below	•	(3,671)	(363,417)	(367,088)
Partners' Deficit, December 31, 2017	\$ _	(51,693) \$	(2,717,451) \$	(2,769,144)
		General Partner	Limited Partner	Total
Partners' Deficit, January 1, 2016	\$	(46,560) \$	(2,209,313) \$	(2,255,873)
Capital Contributions		0	0	0
Net Loss - See note below	_	(1,462)	(144,721)	(146,183)
Partners' Deficit, December 31, 2016	\$_	(48,022) \$	(2,354,034) \$	(2,402,056)

Note: The profit and loss are distributed on the following basis: General Partner: 1%

Limited Partner: 99%

#### Shasta Hotel Investors Partnership A California Limited Partnership Statements of Cash Flows Years Ended December 31, 2017 and 2016

Cash Flows from Operating Activities		2017	2016
Net Loss Adjustments to Reconcile Net Income/(Loss)	\$	(367,088) \$	(146,183)
to Net Cash Provided By/ (Used) In Operating Activities: Depreciation (Increase) Decrease in Operating Assets		165,268	165,266
Accounts Receivable Tenants & Subsidy Resident Recreation Cash		(6,170) (4)	(241) (4)
Security Deposits Reserve		(1,529)	73
Prepaids & Deposits		(60)	(730)
Increase (Decrease) in Operating Liabilities Accounts Payable Accrued Interest Prepaid Rents		(1,043) 60,000 (2,894)	(9,272) 60,000 2,385
Partnership Management Fee Payable		16,839	16,348
Security Deposits		1,524	(73)
Total Adjustments	_	231,931	233,752
Net Cash (Used)/ Provided by Operating Activities		(135,157)	87,569
Cash Flows from investing Activities			
(Deposits) to Replacement Reserve		(518)	0
(Deposits) to Operating Reserve		(14,323)	0
Net Cash Flow Used By Investing Activities	-	(14,841)	0
Net Increase/(Decrease) in Cash		(149,998)	87,569
Cash at the beginning of the year		196,965	109,396
Cash at the end of the year	\$ ,	46,967 \$	196,965
Supplemental Data: Cash Interest Paid	<b>5</b> _	0 \$	0

See Notes to Financial Statements

## Shasta Hotel Investors Partnership A California Limited Partnership Notes to the Financial Statements December 31, 2017 and 2016

### Note 1: Organization

The Partnership was formed as a limited partnership under the laws of the State of California on March 22, 1994 for the purpose of constructing and operating a 80-unit affordable rental housing project, located in Sacramento, California, and is currently operating under the name of Shasta Hotel Investors Partnership. The general partner of the partnership is Shasta Hotel Corporation, a nonprofit corporation and the limited partner was California Equity Fund 1992 Limited Partnership (a California Limited Partnership). On November 1, 2009 the Partnership Agreement was amended to allow California Equity Fund 1992 Limited Partnership to withdraw as sole Limited Partner and Norwood Avenue Housing Corporation, a California nonprofit public benefit corporation was admitted as the sole Limited Partner with a 99% interest. The board of directors of Shasta Hotel Corporation is comprised of two Sacramento Housing and Redevelopment Agency (SHRA) staff and three others. Through contractual arrangements, Shasta Hotel Corporation is responsible for all fiscal matters, including contracting the management agent.

#### Note 2: Summary of Significant Accounting Policies

#### Basis of Accounting

The financial statements of the Partnership are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States of America.

## Capitalization and Depreciation

Land, building and improvements are recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are charged to expense as incurred. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives. The estimated service lives of the assets for depreciation purposes may be different than actual economic useful lives.

Shasta Hotel Investors Partnership depreciates the following assets as follows:

Building Personal Property 27.5 years straight-line 7 years straight-line

#### Tenant Receivables

Management has elected to record had debts using the direct write-off method. Accounting principles generally accepted in the United States of America require that the allowance method be used to reflect bad debts. However, the effect of the use of the direct write-off method is not materially different from the result that would have been obtained had the allowance method been followed.

#### <u>Impairment</u>

The partnership reviews its investment in rental property for impairment whenever events or changes in circumstances indicate that carrying value of such property may not be recoverable. For assets held and used, if management's estimate of aggregate future cash flows to be generated by the property, undiscounted and without interest charges including the low income housing tax credits and estimated proceeds from the eventual disposition of the real estate are less than their carrying amounts, an impairment loss has occurred. The amount of the impairment loss is equal to the excess of the asset's carrying value over its estimated fair value. The determination of undiscounted cash flows requires significant estimates by management. Subsequent changes in estimated undiscounted cash flows could impact the determination of whether impairment exists. No impairment loss has been recognized during the years ended December 31, 2017 or 2016.

#### Rental Income

Rental income is recognized as rent becomes due. Rental payments received in advance are deferred until earned. All leases between the Partnership and tenants of the property are operating leases.

#### Amortization

California Tax Credit Allocation Committee fees were amortized straight-line over 10 years

#### **Income Taxes**

The Partnership is not a taxpaying entity, thus no provision or benefit for income taxes has been included in these financial statements. All taxable income or loss passes through to, and is reportable by, the managing partner and investor partners on their respective tax returns. Beginning in 1988 the State of California extended the minimum corporation franchise tax (\$800) to include limited partnerships.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Cash and Cash Fourvalents

For purposes of the statement of cash flows, the Partnership considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. The Partnership maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Partnership has not experienced any losses in such accounts. The Partnership believes it is not exposed to any significant credit risk on cash and cash equivalents.

## Note 3: Partner's Capital Contributions

The Partnership has one General Partner, Shasta Hotel Corporation which has a 1% interest and one Limited Partner, Norwood Avenue Housing Corporation, a California nonprofit public benefit corporation which has a 99% interest.

2017

\$2,000,000

|--|--|

The first note is held by the California Department of Housing & Community Development (HCD) 90-CHRP-R-065 in the original amount of \$2,000,000 on April 6, 1993. The note bears interest at 3% per annum due on March 25, 2043. Interest only, is due to the extent of available net cash flow, as defined in the loan agreement, collateralized by the value of the real estate. Interest of \$1,443,684 and \$1,383,684 was payable at December 31, 2017 and 2016, respectively.

2016

\$2,000,000

TOTAL

\$2,000,000

\$2,000,000

Aggregate maturities of principal on long-term debt for the next five years are zero for each year 2018-2022, thereafter \$ 2,000,000. The note is secured by a deed of trust.

#### Note 5: Transactions with Affiliates and Related Parties

The General Partner is entitled to an annual partnership management fee of \$16,839 and \$16,348 for 2017 and 2016, respectively according to the Partnership Agreement.

The Partnership Agreement provides for various obligations of the General Partners, including their obligation to provide funds for any development and operating deficits.

Amounts due to General Partner at December 31, 2017 and 2016 are as follows:

Partnership Management Fee

2017 2016 \$108,057 \$91,216

## Note 6: Partnership Profits and Losses and Distributions

All profits and losses are allocated 1% to the General Partner and 99% to the Limited Partner.

Distributable cash flow, as defined by the Partnership Agreement, is distributable 1% to the General Partner and 99% to the Limited Partner.

Gain, if any, from a sale or exchange or other disposition of the property owned by the Partnership is allocable as follows:

- 1. To all partners having negative balances in their capital accounts prior to the distribution of any sale or refinancing proceeds, an amount of such gain to increase their negative balance to zero.
- 2. 1% to the General Partner and 99% to the Limited Partner until the Limited Partner has received an amount equal to its gross capital contribution.
- 3. The remainder of such gain, if any, 50% to the Limited Partner and 50% to the General Partner.

## Note 7: Restricted Deposits and Reserves

According to the partnership, loan and other regulatory agreements, the Partnership is required to maintain the following deposits and reserves. The following shows the activity in such accounts during 2017 and 2016.

	Beginning			Ending
	Balance	Additions	Withdrawals	Balance
	1/1/17	& Interest	& Transfers	12/31/17
Replacement Reserve	\$ 0	25,538	25,020	518
Repair Reserve	33	0	0	33
Operating Reserve	0	14.323	0	14,323
Total	\$ 33	\$ 39.861	\$ 25,020	\$ 14.874
		<del></del> -		
	Beginning			Ending
	Balance	Additions	Withdrawals	Balance
	1/1/16	& Interest	& Transfers	12/31/16
Replacement Reserve	\$ 0	0	0	0
Repair Reserve	33	0	0	33
Operating Reserve	_0	0	0	0
Total	\$ 33	\$ 0	<u>\$ 0</u>	<u>\$ 33</u>

## Note 8: Ground Lease Reclassified as Contingent Liability

The partnership entered into a 55-year ground lease for the project site with the SHRA commencing March 22, 1994. The terms of the lease call for rent payments of \$6,000 annually, provided there is sufficient cash available to make the lease payment. Unpaid rent shall accrue at 3% simple interest. Due to the financial position of the Partnership, accumulated ground lease payable of \$92,655 was reclassified as other revenue as of December 31, 2009, and removed from the financial statements, as a liability. Ground lease accrued thru 2017, totaling \$146,655 is considered a contingent liability and its payment is considered remote, therefore until such time as reserves are completely funded, the Partnership is not projecting any surplus operating cash for some time. If surplus cash is generated to allow payment of ground lease, the expense will be recognized at the time of payment.

#### Note 9: Accounts Receivable

At December 31, 2017 and 2016 accounts receivable consist of the following:

	<u> 2017</u>	<u> 2016</u>
Tenant & Subsidy rents receivable	\$13,213	\$ 7,043

#### Note 10: Commitments

In connection with financing received from the California Department of Housing and Community Development (HCD) through the CHRP-R program, the partnership has entered into a deed restriction agreement. 80 units are deemed to be assisted units and must be occupied by tenants whose annual incomes do not exceed at the time of occupancy, 60% of the median family income as established by HUD. In addition the term of affordability is 55 years. The restriction contains use, sale or transfer and other terms.

#### Note 11: Operating Losses

The partnership has exhausted its reserves. Management should continue to address its operating cash shortage to allow the project to continue to operate in the future. Substantial subsidies from SHRA will be needed in 2017 to allow the project to operate.

#### Subsequent Events

Subsequent events have been evaluated through February 9, 2018, which is the date the financial statements were available to be issued and there are no subsequent events requiring disclosure.

#### Risks and Uncertainties

The Partnership is subject to various risks and uncertainties in the ordinary course of business that could have adverse impacts on its operating results and financial condition. Future operations could be affected by changes in the economy or other conditions in the geographical area where the property is located or by changes in federal low-income housing subsidies or the demand for such housing.

### Independent Auditor's Report On Supplementary Information

To the Partners of Shasta Hotel Investors Partnership a California Limited Partnership Sacramento, California

My report on my audit of the basic financial statements of Shasta Hotel Investors Partnership for 2017 appears on page 1. That audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary information on pages 12-19, as required by the California Department of Housing and Community Development is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

\*\*Thomas Tornespend\*\* Cartificial Lablic Acceptant\*\*

El Dorado Hills, California

February 9, 2018

## Shasta Hotel Investors Partnership Supplemental Information For the Year Ended December 31, 2017

#### Taxes

Property taxes were current as of December 31, 2017. Both tax installments were paid on time and incurred no late fees. Taxes are paid when due, not impounded monthly.

#### Insurance

Insurance premiums are paid current as of December 31, 2017. The annual renewal policy was paid before the due date.

#### Debt Service

There has been no additional indebtedness incurred since the project was first occupied.

#### Replacement Reserve Account

In accordance with the provisions of the Partnership Agreement and HCD, restricted cash is held by CitiBank to be used for replacement of property with the prior approval of the Limited Partner and HCD as follows:

Balance January 1, 2017	\$ 0
Deposits	25,527
Authorized release	(25,020)
Bank service charges	0
Interest earned	11
Balance December 31, 2017	\$ 518

#### **Tenant Security Deposits**

Tenant security deposits are held in a separate federally insured interest bearing bank account in the name of the project. The balance of the security deposit account is greater than the liability for security deposits.

# Operating Reserve Account

In accordance with the provisions of the Regulatory Agreement, restricted cash is held by CitiBank to be used for unforseen circumstances with the prior approval of the Limited Partner and HCD as follows:

Balance January 1, 2017	\$	0
Monthly Deposits	14,32	20
Authorized release		0
Bank service charges		0
Interest earned		3
Balance December 31, 2017	\$14.3	<u>23</u>

## Shasta Hotel Investors Partnership Computation Of Operating Cash Flow/Surplus Cash For The Year Ended December 31, 2017

Operating Income		
Total Income	\$	543,968.00
Interest earned on restricted reserve accounts		(11.00)
Adjusted operating income	\$	543,957.00
Operating Expenses		(668,949.00)
Adjusted Net Income	\$	(124,992.00)
Other Activity		
Mandatory Debt Service (P & I)	\$	•
Capital Improvements	\$ \$	
Operating Reserve Withdrawals	\$	-
Other Fees (examples: issuer, trustee fees)		0.00
Deposits into Replacement Reserve		(25,527.00)
Deposits into other Restricted Accounts per Regulatory Agreement		(14,320.00)
Withdrawals from Replacement Reserve Account included		
in Operating Expenses (added back)		25,020.00
Total Other Activity	\$	(14,827.00)
Operating Cash Flow/Surplus (Deficit)Cash	\$	(139,819.00)
Distribution of Operating Cash Flow/Surplus Cash		
Partnership Management Fee		0.00
Total cash available for distributions (Net Cash Flow)		0.00
Distributions and loan payments (Do not submit payments until invoiced by HCD/	Cal	HFA)
		0.00
Amount paid as follows per CHRP Regulatory Agreement:		
		0.00
		0.00
		0.00
Total Distributions to lenders		0.00
Total Distributions to owners & lenders		0.00

#### Shasta Hotel Investors Partnership A California Limited Partnership Statements of Operating Expenses Years Ended December 31, 2017 and 2016

Administrative Expenses	2017	2016
Bad Debts	\$ 15,176	s 9.789
Desk Cterks & Assistant Manager Salaries	96,312	94,337
Manager's Salaries	34,310	41,264
Temporary Services	28,089	17,959
Consulting	1,550	855
Office Supplies	9,217	9,555
Property Management Fees	33,120	32,160
Professional Fees - Accounting	6,000	6,000
Professional Fees - Legal	4,233	0
Telephone & Cable	13,548	11,640
Seminers & Training	1,189 1,981	1,331 340
Computer Charges Payroll Processing Charge	3.554	3.671
Social Services	1,748	1,802
Travel	3.610	2,984
Other Administrative	1,006	545
Total Administrative Expenses	254,643	234,232
	201,013	207,202
Utility Expenses		
Electricity	53,235	51,495
Water and Sewer	20,784	20,279 5,818
Gas	6,039	3,010
Total Utility Expenses	80,058	77,592
Operating and Maintenance Expenses		
Janitor Salaries	20,878	16,581
Janitor Contract	2,587	90
Janitor Supplies	14,112	6,276
Exterminating	29,633	8,708
Elevator	5,882	946
Trash Removal	9,568	7,658
Security	10,140	4,416
Fire Protection	6,577 17,095	8,016 25,003
Maintenance Salaries Temporary Maintenance Services	18,604	9,329
Maintenance Supplies and Material	2,118	339
Repairs	90,817	35,621
Decorating/Painting	1,809	1,630
Total Operating and Maintenance Expenses	229,800	124,613
Marketing and Leasing Expenses	The real Program of Ages	
	204	
Advertising Conditions of the Condition	261	2 852
Credit Reports	2,455	2,653
Total Marketing and Leasing Expenses	2,716	2,653
Taxes and Insurance Expenses		
Payroll Taxes	17,940	18,598
Real Estate Taxes	2,004	2,643 800
Franchise Tax	1,703 28,791	22,991
Property and Liability Insurance Worker's Compensation	20,731 9,865	11,186
Health Insurance	41,355	41,536
Other Taxes/Insurance	74	329
Total Taxes and Insurance Expenses	101,732	98,083
Total Operating Expenses	\$ 668,949	\$ 537,173

## SHASTA HOTEL INVESTORS PARTNERSHIP SCHEDULES OF REVENUE AND EXPENSES FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

Account No.	Revenues		2017	2016
5120	Tenant Rents - Gross Potential	\$	501,411 \$	479,329
5122	Operating Subsidy	*	50,000	150,000
5100T	Total Rent Income		551,411	629,329
5220	Vacancies - apartments		(18,894)	(12,284)
5152N	Net Rental Income		532,517	617,045
5410	Interest Income-Project Operations		17	9
5430	interest Income-Operating Reserve		0	0
5440	Income from Investments-Reserve for Replacement		11	0
5400T	Total Financial Revenue		28	9
5910	Laundry and Vending		3,759	3,913
5920	Tenant Charges		7,664	7,969
5990	Miscellaneous Revenue		0	3,668
5900T	Total Other Revenue		11,423	15,550
5000T	Total Revenue		543,968	632,604
	Administrative Expenses			
6203	Conventions & Meetings		4,799	4,315
6204	Advertising & Credit Reports		2,716	2,653
6311	Office Expenses		24,746	21,535
6320	Property Management Fee		33,120	32,160
6330	Manager's Salary		34,310	41,264
6332	Desk Clerk & Assistant Manager Salaries		96,312	94,337
6333	Temporary Services		28,089	17,959 0
6340	Legal Audition Function		4,233 6,000	6,000
6350	Auditing Expenses Bad Debts		15,176	9,789
6370 6390	Payroll Processing Fee		3,554	3,671
6390	Other Administrative Expenses		2,556	1,400
6390	Supportive Services		1,748	1,802
6263T	Total Administrative Expenses		257,359	236,885
02031	·			
0450	<u>Utilities</u>		53,235	51,495
6450	Electricity Water & Sawar		20,784	20,279
6451 6452	Water & Sewer Gas		6,039	5,818
	Total Utilities Expenses	S	80,058 \$	77,592
6400T	i Ofat Offitige Eyhenses	Ψ	, <del> ,</del>	1002

## SHASTA HOTEL INVESTORS PARTNERSHIP SCHEDULES OF REVENUE AND EXPENSES FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

6510 6515 6520 6525 6530 6590 6500T	Operating and Maintenance Expenses  Maintenance & Janitor Payroll  Maintenance Supplies  Maintenance Contracts  Garbage and Trash Removal  Security & Fire Safety  Painting  Total Operating and Maintenance Expenses  Taxes and Insurance	\$ 2017 37,973 16,230 147,503 9,568 16,717 1,809 229,800	\$	2016 41,584 6,615 54,694 7,658 12,432 1,630 124,613
6710 6711 6720 6722 6724 6790 6700T	Real Estate Taxes Payroll Taxes Property & Liability Insurance Workers Compensation Health Insurance Misc. Taxes, Licenses, Permits Total Taxes and Insurance Expenses	2,004 17,940 28,791 9,865 41,355 1,777 101,732	_	2,643 18,598 22,991 11,186 41,536 1,129 98,083
6845 6890 6800T	Financial Expenses HCD Interest - CHRP Partnership Management Total Financial Expenses	60,000 16,839 76,839		60,000 16,348 76,348
6000T	Total Cost of Operations Before Depreciation	745,788		613,521
5060T	Change in Net Assets before Depreciation & Amortization	(201,820)		19,083
6600	Depreciation and Amortization Depreciation & Amortization	165,268		165,266
5060N	Operating Decrease in Net Equity	(367,088)	<b></b>	(146,183)
3250	Change in Net Partnership Equity	\$ (367,088)	\$ _	(146,183)
S1000-010	Total mortgage principal payment required during the year	\$ 0	\$	0
S1000-020	Total of 12 monthly deposits during the year into the replacement reserve account, as required by the regulatory agreement.	\$ 25,527	\$	0
\$1000-030	Replacement reserve or residual reserve releases which are included as expense items on this profit and loss statement.	\$ 25,020	\$	Q

#### SHASTA HOTEL INVESTORS PARTNERSHIP

The John Stewart Company Sacramento, CA <u>Management Company</u>

I hereby certify that I have examined the accompanying financial statements and supplemental data of Shasta Hotel Investors Partnership, and, to the best of my knowledge and belief, the same is complete and accurate.

Management Company Signature

# SHASTA HOTEL CORPORATION MANAGING GENERAL PARTNER

## Certificate of Managing General Partner

I hereby certify that I have examined the accompanying financial statements and supplemental data of Shasta Hotel Investors Partnership, and, to the best of my knowledge and belief, the same is complete and accurate.

Managing General Partner Representative Signature

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Partners of Shasta Hotel Investors Partnership Sacramento, California

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Shasta Hotel Investors Partnership which comprise the balance sheet as of December 31, 2017, and the related statement of operations, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated February 9, 2018.

#### Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, I do not express an opinion on the effectiveness of the organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given those limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the organizations's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Thomas Tomaszert Certified Public accountant

El Dorado Hills, California February 9, 2018

# CONSOLIDATED FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

#### NORWOOD AVENUE HOUSING CORPORATION AND AFFILIATED ENTITIES, A COMPONENT UNIT OF THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

December 31, 2017 and 2016

#### December 31, 2017 and 2016

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors

Norwood Avenue Housing Corporation and Affiliated Entities,

A Component Unit of the Sacramento Housing and Redevelopment Agency

#### Report on the Financial Statements

We have audited the consolidated statements of financial position of Norwood Avenue Housing Corporation and Affiliated Entities, a Component Unit of the Sacramento Housing and Redevelopment Agency (the Corporation), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities, comprehensive income, net assets, and cash flows for the years then ended and the related notes to the consolidated financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors

Norwood Avenue Housing Corporation and Affiliated Entities,

A Component Unit of the Sacramento Housing and Redevelopment Agency

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Norwood Avenue Housing Corporation and Affiliated Entities as of December 31, 2017 and 2016, and the results of its operations, changes in net assets – unrestricted, and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 27, 2018 on our consideration of the Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Corporation's internal control over financial reporting and compliance.

Richardson & Company, LLP

March 27, 2018

#### CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

## December 31, 2017 and 2016

	2017	2016
CURRENT ASSETS		
Cash and cash equivalents	\$ 2,456,763	\$ 1,840,769
Tenant accounts receivable, net	32,991	22,957
Accounts receivable - other	113,146	33,275
Prepaid expenses	11,286	78,823
Total current assets	2,614,186	1,975,824
DEPOSITS HELD IN TRUST - FUNDED		
Tenant security deposits	162,938_	167,000
RESTRICTED DEPOSITS		
Replacement reserve	923,582	900,787
Operating deficit reserve	909,571	909,357
Bond proceeds reserve	112,999	54,567
Total restricted deposits	1,946,152	1,864,711
RENTAL PROPERTY		
Land, buildings and improvements	67,843,336	67,843,336
Land improvements	7,430,690	7,430,690
Furniture and equipment	1,291,385	1,291,385
	76,565,411	76,565,411
Accumulated depreciation	(27,103,945)	(25,068,028)
Total rental property, net of depreciation	49,461,466	51,497,383
OTHER ASSETS		
Tax credit monitoring fees, net	33,468	54,766
Developer fee receivable	493,000	493,000
Total other assets, net of amortization	526,468	547,766
TOTAL ASSETS	\$ 54,711,210	\$ 56,052,684

(continued)

#### CONSOLIDATED STATEMENTS OF FINANCIAL POSITION - CONTINUED

## December 31, 2017 and 2016

		2017		2016
CURRENT LIABILITIES				
Accounts payable	\$	73,821	\$	60,222
Accrued expenses		60,349		59,600
Prepaid rent		33,727		22,612
Due to affiliates		29,705		77,636
Deferred income		44,500		50,500
Accrued interest payable - first mortgage and bonds		58,294		58,294
Current maturities of long-term debt - first mortgages and bonds		359,564		254,775
Accrued interest rate swap interest		1,800		1,800
Total current liabilities		661,760		585,439
DEPOSITS LIABILITY				
Tenant security deposits		159,472		167,000
LONG-TERM LIABILITIES				
Mortgages and bonds payable, net of current maturities - first				
mortgage	10	),996,592	1	11,356,188
Mortgages payable, net of current maturities - other mortgages	21	,942,202	2	22,119,370
Accrued interest payable	7	7,947,131		7,399,222
Interest rate swap fair value		582,899		773,540
Total long-term liabilities	41	,468,824		11,648,320
TOTAL LIABILITIES	42	2,290,056	2	12,400,759
NET ASSETS - UNRESTRICTED				
CONTROLLING	3	3,149,841		3,100,502
NON-CONTROLLING		,271,313	1	0,551,423
Total net assets - unrestricted	12	2,421,154	1	3,651,925
TOTAL LIABILITIES AND NET ASSETS	\$ 54	,711,210	\$ 5	66,052,684

#### CONSOLIDATED STATEMENTS OF ACTIVITIES

#### Years ended December 31, 2017 and 2016

	2017	2016
Rental revenue		
Rental income	\$ 4,705,206	\$ 4,400,853
Vacancies and concessions	(241,145)	(122,928)
Other operating income	99,625	118,710
Total rental revenue, net	4,563,686	4,396,635
Rental - operating expenses		
Administrative	742,560	765,402
Operating and maintenance	949,930	937,735
Utilities	466,627	437,048
Taxes and insurance	302,448	292,339
Total operating expenses	2,461,565	2,432,524
Net rental operating income	2,102,121	1,964,111
Rental - other income (expense)		
Interest income	2,619	2,546
Interest expense - first mortgage and bonds	(629,627)	(673,070)
Interest expense - other loans	(621,586)	(617,687)
Other financial expense	(83,908)	(85,244)
Depreciation	(2,014,143)	(2,014,143)
Amortization	(21,298)	(21,298)
Total other income (expense)	(3,367,943)	(3,408,896)
Net decrease in net assets from rental activities	(1,265,822)	(1,444,785)

(continued)

#### CONSOLIDATED STATEMENTS OF ACTIVITIES - CONTINUED

#### Years ended December 31, 2017 and 2016

	2017		2016	
Corporate revenues				
Interest income	\$	201	\$	201
Total corporate revenue		201		201
Corporate expenses				
Professional services		15,770		14,237
Directors' and officers insurance		1,168		1,175
Permits and fees		50		80
Other expense		85,062		85,048
Depreciation		21,774		21,775
Total corporate expenses		123,824		122,315
Net decrease in net assets from corporate activities	(	123,623)		(122,114)
TOTAL DECREASE IN NET ASSETS - UNRESTRICTED	\$ (1,	389,445)	\$	(1,566,899)
Total decrease in unrestricted net assets comprised of:				
Non-controlling interest	\$ (1,	438,765)	\$	(1,629,296)
Controlling interest		49,320		62,397
	\$ (1,	389,445)		(1,566,899)

#### CONSOLIDATED STATEMENTS OF COMPREHENSIVE INCOME

Years ended December 31, 2017 and 2016

	 2017	2016		
Net loss	\$ (1,389,445)	\$	(1,566,899)	
Other comprehensive income				
Change in fair value of interest rate swap:				
Unrealized gain arising during the period	190,641		92,640	
Total other comprehensive income	 190,641		92,640	
Comprehensive income	\$ (1,198,804)	\$	(1,474,259)	

#### CONSOLIDATED STATEMENTS OF CHANGES IN NET ASSETS - UNRESTRICTED

Years ended December 31, 2017 and 2016

		<b>C</b>			Non-controlling	0 . 11. 1	
	Norwood Avenue Housing	Controlling Accumulated other comprehensive		Accumulated other		Interest	Consolidated
	Corporation		loss	Total	Total	Total	
Balance, January 1, 2016	\$ 3,038,183	\$	(107)	\$3,038,076	\$ 11,921,511	\$ 14,959,587	
Decrease in fair value of interest rate swap			29	29	290,762	290,791	
Distributions					(31,554)	(31,554)	
Increase (decrease) in net assets - unrestricted	62,397			62,397	(1,629,296)	(1,566,899)	
Balance, December 31, 2016	3,100,580		(78)	3,100,502	10,551,423	13,651,925	
Decrease in fair value of interest rate swap			19	19	190,622	190,641	
Distributions					(31,967)	(31,967)	
Increase (decrease) in net assets - unrestricted	49,320			49,320	(1,438,765)	(1,389,445)	
Balance, December 31, 2017	\$ 3,149,900	\$	(59)	\$3,149,841	\$ 9,271,313	\$ 12,421,154	

#### CONSOLIDATED STATEMENTS OF CASH FLOWS

#### Years ended December 31, 2017 and 2016

		2017		2016
Cash flows from operating activities  Decrease in net assets - unrestricted  Adjustments to reconcile decrease in unrestricted	\$	(1,389,445)	\$	(1,566,899)
net assets to net cash provided by operating activities  Depreciation  Amortization		2,035,917 21,298		2,035,918 21,298
Amortization of mortgage fees included in interest expense Changes in:		10,957		10,957
Tenant accounts receivable, net Accounts receivable - other Deposits		(10,034) (79,871)		(2,658) (17,558) 1,373
Prepaid expenses Accounts payable		48,829 13,599		(68,825) (31,843)
Accrued expenses Deferred income Accrued interest		749 (6,000) 547,909		(21,006) 50,500 591,269
Tenant security deposits Prepaid rent		(3,466) 11,115		500 3,352
Net cash provided by operating activities		1,201,557		1,006,378
Cash flows from investing activities Deposits to reserves Withdrawals from reserves		(322,223) 240,782		(625,583) 576,459
Net cash provided by investing activities		(81,441)		(49,124)
Cash flows from financing activities  Principal payments on mortgages and bonds payable - first mortgage  Principal payments on mortgages payable - other mortgage  Distribution to partners	!	(254,807) (188,125) (61,190)		(632,635) (287,721) (40,093)
Net cash used in financing activities		(504,122)		(960,449)
Net increase/(decrease) in cash and cash equivalents		615,994		(3,195)
Cash and cash equivalents, beginning		1,840,769		1,843,964
Cash and cash equivalents, ending	\$	2,456,763		1,840,769
Supplemental disclosure of cash flow information Cash paid for interest	\$	692,347	_\$_	688,531
Change in fair market value of interest rate swap	\$	190,641	\$	290,791

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2017 and 2016

#### NOTE A - ORGANIZATION AND NATURE OF OPERATIONS

The Norwood Avenue Housing Corporation and Affiliated Entities, A Component Unit of the Sacramento Housing and Redevelopment Agency, (the Corporation), is a non-profit non-stock public benefit corporation established on September 11, 1991 to develop and advance the social, economic and charitable welfare of the community and to improve the living conditions of low- and moderate-income people through the acquisition, development, rehabilitation, and management of affordable housing. Operations consists of the rental of two low-income housing projects and the management of its partnership investments in affordable housing properties.

The Executive Director of the Sacramento Housing and Redevelopment Agency (the Agency) appoints the Corporation's Board of Directors, which approves the annual budget and amendments to the Articles of Incorporation and Bylaws. Upon future dissolution of the Corporation, remaining assets will revert to the Agency. Accordingly, the Corporation is considered to be a governmental unit for financial reporting purposes. Although the Corporation is legally separate from the Agency, governmental accounting standards require the Corporation to be reported as a component unit of the Agency for financial reporting purposes.

<u>Financial Statements Presentation</u>: The Corporation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. Furthermore, information is required to segregate program service expenses from management and general expenses. Income earnings on temporarily restricted net assets are recognized as unrestricted.

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted depending on the existence and/or nature of any donor restrictions. The Corporation has no temporarily or permanently restricted net assets.

<u>Principles of Consolidation</u>: The consolidated financial statements include the accounts of the Corporation and two of its affiliates. All significant inter-company transactions and balances have been eliminated in consolidation.

The following affiliated limited partnerships (the Partnerships) in which the Corporation holds a general partnership interest are as follows.

- The Corporation owns a 0.01% interest in Phoenix Park I, L.P, a low-income housing apartment project located in Sacramento, California, with 178 units.
- The Corporation owns a 0.01% interest in Phoenix Park II, L.P, a low-income housing apartment project located in Sacramento, California, with 182 units.

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting of Basis: The financial statements have been prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States of America. Accordingly, income is recognized as earned and expenses as incurred, regardless of the timing of payments.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Investment in Limited Partnerships</u>: The Corporation has a limited partnership interest in another tax credit partnership and accounts for its investment using the equity method of accounting. Under the equity method of accounting, the investment is recorded at cost and increased by the Corporation's share of the Partnership's earnings and contributions and decreased by the Corporation's share of the Partnerships' losses and distributions. Under the equity method, losses from the Partnerships in which the Corporation has not been required to fund operating deficit obligations are no longer recognized once the balance in the investment account reaches zero. Any additional losses are suspended and will be recorded only to the extent that the related investment reports future income.

The Corporation does not consolidate the accounts and activities of the Partnership in which it holds a limited partnership interest, because the Partnership is controlled by its general partner who has the power to direct the activities of the Partnership. The Corporation's balance in investment in Partnership represents the maximum exposure to loss in connection with such investments. The Corporation's exposure to loss on the Investee Partnership is mitigated by the condition and the financial performance of the underlying Property as well as the strength of the general partner of the Partnership. See Note F.

<u>Cash Equivalents</u>: All highly-liquid instruments with an original maturity of three months or less are considered to be cash equivalents.

<u>Restricted Deposits</u>: In accordance with loan and partnership agreements, the Corporation is required to set aside amounts for the replacement of property and other project expenditures. Restricted deposits are held in separate accounts and generally are not available for operating purposes.

<u>Tenant Accounts Receivable</u>: Tenant accounts receivable are charged to bad debts expense when they are determined to be uncollectible based upon the periodic review of the accounts by management. U.S. generally accepted accounting principles (GAAP) require that the allowance method be used to recognize bad debts; however the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Rental Property: Rental property is carried at cost and includes all direct costs of development and construction. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful service lives ranging from 5 to 40 years using the straight-line method. Maintenance and repair costs are charged to operating expenses as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. Any resulting gains and losses are reflected in the statement of operations.

Impairment of Long-Lived Assets: The Corporation reviews its investment in rental property for impairment whenever events or changes in circumstances indicate that the carrying amount of the asset may not be recoverable. When recovery is reviewed, if the undiscounted cash flows estimated to be generated by the property are less than its carrying amount, management compares the carrying amount of the property to its fair value in order to determine whether an impairment loss has occurred. The amount of the impairment loss is equal to the excess of the asset's carrying value over its estimated fair value. No impairment loss was recognized during the years ended December 31, 2017 and 2016.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Derivative Instruments</u>: Derivative financial instruments entered into by a consolidated limited partnership in which the Corporation is the general partner are carried at fair value on the consolidated statement of financial position. Changes in fair value are estimated and allocated to controlling and non-controlling interests based on the percentages of partnership interest. Amounts allocated to controlling interest are recorded through the consolidated statement of changes in net assets - unrestricted.

<u>Fair Value Measurement</u>: The consolidated limited partnership interest rate swap agreement on debt is valued at the net present value of future cash flows attributable to the difference between the contractual variable and fixed rate per the agreement.

<u>Deferred Costs and Amortization</u>: Costs related to obtaining low-income housing tax credits are being amortized over the mandatory 15-year tax credit compliance period using the straight-line method. As of December 31, 2017 and 2016, accumulated amortization of tax credit monitoring fees was \$285,996 and \$264,698, respectively.

Estimated amortization expense is \$21,298 per year through December 31, 2018, and \$12,170 in 2019.

Non-Controlling Interest: The amount included in Non-controlling Interest in the consolidated statement of financial position represents the balance of the Corporation's limited partners' equity interest in the Partnerships.

<u>Rental Income</u>: Residential rental income is recognized as rents become due. Rental payments received in advance are deferred until earned. All leases between the Corporation and tenants of the property are operating leases.

Advertising and Marketing Costs: Advertising and marketing costs are expensed as incurred.

<u>Use of Estimates</u>: The preparation of financial statements require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

<u>Income Taxes</u>: The Corporation has applied for and received a determination letter from the Internal Revenue Service (IRS) to be treated as a tax exempt entity pursuant to Section 501(c)(3) of the Internal Revenue Code. For the years ended December 31, 2017 and 2016, management believes that all activities of the Corporation were within its tax exempt guidelines and the Corporation did not have any unrelated business income. The Corporation is required to file tax returns with the IRS and other taxing authorities. Accordingly, these financial statements do not reflect a provision for income taxes and the Corporation has no other tax positions which must be considered for disclosure.

The Corporation's federal returns for the years ended December 31, 2016, 2015, and 2014 could be subject to examination by federal taxing authorities, generally for three years after they are filed. The Corporation's state returns for the years ended December 31, 2016, 2015, 2014, and 2013 could be subject to examination by state taxing authorities, generally for four years after they are filed.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The consolidated partnerships are pass-through entities for income tax purposes and are not subject to income taxes. All items of taxable income, deductions and tax credits are passed through to, and are reported by, their owners on their respective income tax returns. The Partnerships' federal tax status as pass-through entities is based on their legal status as partnerships. The Partnerships are required to file tax returns with the Internal Revenue Service and other taxing authorities. Accordingly, these financial statements do not reflect a provision for income taxes and the Partnerships have no other tax positions which must be considered for disclosure.

<u>Subsequent Events</u>: The Corporation evaluated all events or transactions that occurred after December 31, 2017 and up to March 27, 2018, the date the financial statements were issued. During this period, the Partnership did not have any recognizable or nonrecognizable subsequent events.

### NOTE C - HOUSING ASSISTANCE PAYMENT CONTRACT AGREEMENT

The Housing Authority of the City of Sacramento has contracted with the Corporation to make housing assistance payments to the Corporation on behalf of qualified tenants. There are two agreements, one for Phoenix Park I that expires February 19, 2034 and one for Phoenix Park II that expires on December 31, 2029. During the years ended December 31, 2017 and 2016, the Corporation received housing assistance payments of \$3,132,345 and \$2,937,978, respectively, which are included as rental income in the consolidated statement of activities.

#### **NOTE D - MANAGEMENT FEE**

The Corporation has entered into agreements with the John Stewart Company, an unrelated party, to provide services in connection with the rent-up, leasing and operation of the Partnerships. Management fees are charged at \$17,798 and \$17,280 per month during the years ended December 31, 2017 and 2016, respectively. Management fees incurred and charged to operations during the years ended December 31, 2017 and 2016, were \$213,581 and \$207,360, respectively. In addition, the John Stewart Company charges the Corporation a bookkeeping fee of \$3,240 per month. Bookkeeping fees incurred and charged to operations during the years ended December 31, 2017 and 2016 were \$41,040 and \$41,040, respectively, and are included in miscellaneous operating expenses on the statement of operations.

### NOTE E - RELATED PARTY TRANSACTIONS

<u>Developer Fee</u>: The Corporation entered into developer agreements to provide services to Phoenix Park I, L.P. and Phoenix Park II, L.P. (the Projects) for oversight of the Projects' construction with fees of \$1,200,000 and \$2,500,000, respectively. The developer fees were paid off during the year ended December 31, 2012.

The Corporation in turn entered into an agreement for staffing and administrative services with the Agency to provide the necessary resources to oversee the Projects' construction. In consideration for such services, the Corporation has agreed to pay the Agency an amount that consists of 100% of the payments the Corporation receives from the aforementioned developer fee agreements with the Projects. This fee has been entirely paid as of December 31, 2017 and 2016.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE E - RELATED PARTY TRANSACTIONS (Continued)

<u>Compensation</u>: According to the Memorandum of Understanding for Funding and Administrative Services Agreement as of June 5, 2012, the Corporation is to reimburse the Agency on an annual basis \$85,000 as payment for staff services used to support ongoing operations and existing project oversight. The fee shall be paid on a lump sum basis within 90 days of fiscal year end. Payments of \$85,000 were made to the Agency during 2017 and 2016.

### NOTE F - INVESTMENT IN LIMITED PARTNERSHIP

On November 1, 2009, the Corporation was admitted as the sole limited partner of Shasta Hotel Investors, LP, which was formed for the purpose of constructing and operating an 80-unit affordable rental housing project in Sacramento, California. The Corporation replaced the withdrawing limited partner and in exchange received a 99% limited partner interest.

The losses to Norwood Avenue Housing Corporation were suspended as it exceeds its Investment in the Shasta Hotel Investors, LP.

The summarized balance sheet as of December 31, 2017 and 2016 and the statements of operations for the years then ended of Shasta Hotel Investors, LP is as follows:

	2017			2016	
Cash and cash equivalents Accounts receivable - tenants and subsidy Reserves Other assets Property and equipment Less accumulated depreciation	\$	46,967 13,213 16,933 36,290 4,499,444 (3,761,543)	\$	196,965 7,043 2,088 34,701 4,499,444 (3,596,275)	
Total assets		851,304	<u>\$</u>	1,143,966	
LIABILITIES Accounts payable Notes payable Interest payable Other liabilities	\$	45,800 2,000,000 1,443,684 130,964	\$	46,843 2,000,000 1,383,684 115,495	
Total liabilities		3,620,448		3,546,022	
PARTNERS' EQUITY (DEFICIT) Norwood Avenue Housing Corporation Other partners		(1,733,752) (1,035,392)		(1,370,335) (1,031,721)	
Total partners' deficit		(2,769,144)		(2,402,056)	
Total liabilities and partners' equity (deficit)	\$	851,304	\$	1,143,966	

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### December 31, 2017 and 2016

### NOTE F - INVESTMENT IN LIMITED PARTNERSHIP

	 2017		2016
Revenue	\$ 543,968	\$	632,604
Expenses	 911,056		778,787
Net loss	 (367,088)	\$	(146,183)
Net loss allocated to the Corporation	 (363,417)	\$	(144,721)
Net loss allocated to other partners	 (3,671)	\$	(1,462)

#### NOTE G – DEVELOPMENT FEE

According to the Assignment and Assumption Agreement between JHC-Hotel Berry LLC, a California Limited Liability Company, and Norwood Avenue Housing Corporation, a development fee is to be paid to the Corporation in the amount of \$493,000 from JHC in consideration of the predevelopment activities performed by the Corporation in connection with the entitlement development rehabilitation of the Hotel Berry Project. The amount was not received as of December 31, 2017 and 2016 and was accrued as a receivable.

#### NOTE H - MORTGAGES AND BONDS PAYABLE

The Corporation's mortgages and bonds payable consist of the following at December 31:

	2017	2016
First Mortgages and Bonds		_
Permanent "Tax Credit" note dated May 10, 2006, payable to Citibank		
(West), F.S.B. in the original amount of \$6,594,000 related to Phoenix Park		
I. The note bears interest at 6.56% per annum and requires monthly		
payments of principal and interest in the amount of \$41,939. The note is		
secured by a first deed of trust encumbering the rental property and matures		
on June 1, 2021, at which time \$4,811,942 is due. During the years ended		
December 31, 2016 and 2015, interest expense of \$358,463 and \$366,955,		
respectively, was incurred, of which \$30,294 and \$30,294 remain payable as		
of December 31, 2017 and 2016, respectively.	\$ 5,385,156	\$ 5,529,962

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE H - MORTGAGES AND BONDS PAYABLE (Continued)

	2017	2016
Variable Rate Demand Bonds in the original amount of \$23,470,000 dated October 1, 2004, maturing on October 1, 2036, subject to the prior redemption of the bonds on demand by the bondholders, and are fully secured by a letter of credit in the amount of \$23,740,066 which expires October 1, 2017. The bonds were issued for the rehabilitation and construction of the Phoenix Park II Property. The interest rate is determined on a weekly basis as described in the agreement. As of December 31, 2017, the interest rate percentage was 1.72%. Interest incurred during 2017 and 2016 totaled \$266,030 and \$279,993, respectively. As of December 31, 2017 and 2016, interest payable was \$28,000.  Total First Mortgages and Bonds	\$ 5,971,000 11,356,156	\$ 6,081,001 11,610,963
Other Mortgages  Note payable to Bank of the West (the Bank), dated February 1, 2004, in the original amount of \$1,000,000 related to Phoenix Park I. The note is non-interest bearing and is forgivable at the sole discretion of the Bank 57 years after February 1, 2004, provided that the Corporation complies with all of its obligations under the Affordable Housing Program (AHP) Agreement. There are no scheduled payments of interest and principal. The note is secured by a subordinated deed of trust.	1,000,000	1,000,000
Note payable to the Agency, dated February 19, 2004, in the amount of \$4,062,867 related to Phoenix Park I. The note bears interest of 3.0% on the first \$1,644,117 and 4.94% on the remaining balance, and is secured by a subordinated deed of trust. Principal payments are deferred until 2059. Interest payments are to be made monthly, until paid in full, only to the extent that residual receipts income is available, as defined in the loan agreement. During the years ended December 31, 2017 and 2016, interest expense of \$168,810 each year was incurred, and \$2,368,090 and \$2,199,280 remains payable as of December 31, 2017 and 2016, respectively.	4,062,867	4,062,867

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE H - MORTGAGES AND BONDS PAYABLE (Continued)

\$1,162,375 and \$1,136,051, respectively.

	2017	2016
Note payable to the Multifamily Housing Program (MHP) State of California Department of Housing and Community Development (the Department) in the amount of \$9,100,000 dated December 20, 2006 related to Phoenix Park II. The note bears simple interest of 3.0% per annum and is secured by a deed of trust. Payment of the entire unpaid principal amount, together with all accrued but unpaid interest, is due on December 20, 2061. Interest payments in the amount of 0.42% per annum on the unpaid principal balance of the loan are to be paid annually beginning December 31, 2006 and continuing annually thereafter, up to and including December 31, 2035. Commencing December 31, 2036 and continuing annually thereafter, annual loan payments in an amount equal to the lesser of (1) the full amount of interest accruing on the unpaid principal amount advanced under the Loan Documents for the immediately preceding twelve (12) month period, or (2) the amount determined by the Projects to be necessary to cover the costs of continued monitoring of the Projects for compliance with the requirements of the Program. Additional payments are to be made only to the extent that net cash flow is available, as is defined in the regulatory agreement. Interest expense charged to operations during 2017 and 2016 was \$273,000. During 2017 and 2016, the Corporation made payments applied to accrued interest in the amount of \$57,779 and \$38,220, respectively. As of December 31, 2017 and 2016, interest payable was \$2,550,831 and \$2,335,610, respectively.	\$ 9,100,000	\$ 9,100,000
Note payable to the Agency (predevelopment loan A) in the amount of \$2,091,630 dated October 1, 2004 related to Phoenix Park II. The note bears interest at 3.0% per annum and is secured by a deed of trust and assignment of rents. The loan matures on October 1, 2059. Interest payments are to be made monthly only to the extent that residual receipts are available, as defined. Interest expense charged to operations during 2017 and 2016 was \$36,399. During 2017, the Partnership made payments applied to accrued interest in the amount of \$10,076. During 2016, no payments were applied to accrued interest. As of December 31, 2017 and 2016, interest payable was		

1,213,307

1,213,307

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE H - MORTGAGES AND BONDS PAYABLE (Continued)

	2017	2016
Note payable to the Agency (predevelopment loan B) in the amount of \$4,585,133 dated October 1, 2004 related to Phoenix Park II. The note bears interest at 3.0% per annum and is secured by a deed of trust. The note matures on the first day of the Six Hundred and Sixty-first (661st) calendar month following the date of the origination of the permanent loan, but not later than the first day of the Six Hundred and Eighty-fifth (685th) calendar month following the date of the origination of the construction loan. Interest payments begin the first day of the first calendar month following the construction loan origination. All monthly payments are to be made only to the extent that residual receipts are available, as defined in the loan agreement. Interest expense charged to operations during 2017 and 2016 was \$137,554. No amounts were paid in 2017 and 2016. As of December 31, 2017 and 2016, interest payable was \$1,865,835 and \$1,728,281,		
respectively.	\$ 4,585,133	\$ 4,585,133
Non-interest bearing note payable to the Housing Authority of the City of Sacramento in the amount of \$1,429,886. Payments shall be made annually in an amount equal to the annual aggregate Phoenix Park I, L.P. ground lease payments, if any, that are received by the borrower payable on or before March 1 of each year after the payment start date. The unpaid balance of the note is due and payable in 2059, including, without limitation, all unpaid principal, fees and charges. The note is secured by a deed of trust.	1,117,002	1,305,127
Non-interest bearing note payable to the Housing Authority of the City of Sacramento in the amount of \$1,122,114. Payments shall be made on or before the 60th day following the Corporation's receipt of each of the Phoenix Park II, L.P. ground lease payments in an amount equal to the Phoenix Park II, L.P. ground lease payments that are received by the borrower from and after the payment start date. The unpaid balance of the note is due and payable in 2059, including, without limitation, all unpaid		
principal, fees and charges. The note is secured by a deed of trust.	1,054,787	1,054,787
Total Other Mortgages	22,133,096	22,321,221
Less: Unamortized mortgage fees	(190,894)	(201,851)
Total	\$ 33,298,358	\$ 33,730,333

Mortgage costs of \$328,705 are amortized over the term of the loan using the straight-line method. GAAP requires that the effective yield method be used to amortize financing costs; however, the effect of using the straight-line method is not materially different from the results that would have been obtained under the effective yield method. As of December 31, 2017 and 2016, accumulated amortization of mortgage costs was \$137,811 and \$126,854, respectively.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE H - MORTGAGES AND BONDS PAYABLE (Continued)

Future principal payments on the above notes payable for each of the next five years and thereafter following December 31, 2017 are as follows:

2018	\$	359,564
2019	·	385,013
2020		376,170
2021		398,080
2022		425,796
Thereafter	3	1,544,629
Total	3	3,489,252
Less current maturities		(359,564)
Less unamortized mortgage fees		(190,894)
Net long-term portion	\$ 3	2,938,794

### Financial Instruments

A consolidated limited partnership entered into an interest rate swap agreement (Agreement) effective October 1, 2006, with Citibank N.A. New York (Provider). Under the terms of the Agreement, the Partnership has agreed to pay interest to the Provider at a fixed rate of 4.48% on a notional amount of \$10,210,000, which shall reduce each month by the amount of the monthly principal payments on the bonds until expiration on October 21, 2021. Valued separately, the Agreement represents a liability as of December 31, 2017 and 2016, in the amount of \$582,899 and \$773,540, respectively. The value represents the fair value of the current difference in interest to be paid and received under the Agreement over the remaining term of the Agreement. Because the swap is considered to be a cash flow hedge, the value of the agreement is recorded in the statement of changes in net assets - unrestricted as a separate component of other comprehensive income. In connection with the Agreement, during 2017 and 2016, the Partnership made interest payments of \$215,169 and \$255,697, respectively, which were charged to expense in the consolidated statement of activities. As of December 31, 2017 and 2016, \$1,800 remains payable.

### **NOTE I - FAIR VALUE**

The consolidated limited partnership measures the fair value of its interest rate swaps on a recurring basis. The following summarizes the three levels of inputs and hierarchy of fair value the Partnership uses when measuring fair value:

- Level 1 inputs utilize quoted prices (unadjusted) in active markets for identical assets or liabilities that the Partnership has the ability to access;
- Level 2 inputs may include quoted prices for similar assets and liabilities in active markets, as well as interest rates and yield curves that are observable at commonly quoted intervals; and
- Level 3 inputs are unobservable inputs for the asset or liability that are typically based on an entity's own assumptions as there is little, if any, related market activity.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE I - FAIR VALUE (Continued)

In instances where the determination of the fair value measurement is based on inputs from different levels of the fair value hierarchy, the fair value measurement will fall within the lowest level input that is significant to the fair value measurement in its entirety.

The fair value of the interest rate swap has been calculated utilizing a third-party methodology that management believes is commonly employed. As of December 31, 2017 and 2016, the unrealized losses on the interest rate swap of \$582,899 and \$773,540, respectively, were classified within Level 2 of the fair value hierarchy. No other assets or liabilities were measured at fair value as of December 31, 2017 and 2016.

The following table presents the financial liability that is measured at fair value on a recurring basis:

	Fair Value Measurements		
	Level 1	Level 2	Level 3
Interest rate swap liability at December 31, 2017 Interest rate swap liability at December 31, 2016		\$ 582,899 773,540	

#### **NOTE J - DISTRIBUTIONS**

All increases and decreases in net assets are allocated in accordance with specific criteria as defined in the respective partnership agreements of the Corporation's consolidated affiliates.

Also, distributions are restricted to cash available for distribution as defined in the respective partnership agreements of the Corporation's consolidated affiliates.

### NOTE K - CONCENTRATION OF CREDIT RISK

Financial instruments exposed to concentrations of credit risk at December 31, 2017 and 2016 included cash in banks of \$3,275,022 and \$2,687,006, respectively, which was not federally insured.

### NOTE L - CONTINGENCY

The consolidated partnership's low-income housing tax credits are contingent on their ability to maintain compliance with applicable sections of Section 42. Failure to maintain compliance with occupant eligibility, and/or unit gross rent or to correct noncompliance within a specified time period could result in recapture of previously tax credits plus interest. In addition, such potential noncompliance may require an adjustment to capital contributions by the limited partners.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

December 31, 2017 and 2016

### NOTE M - CURRENT VULNERABILITY DUE TO CERTAIN CONCENTRATIONS

The majority of the Corporation's assets are comprised of two low-income housing rental projects. The Corporation's operations are concentrated in the multi-family real estate market. In addition, the Corporation operates in a heavily regulated environment. The operations of the Corporation are subject to administrative directives, rules and regulations of government agencies, including but not limited to, the Agency. Such administrative directives, rules and regulations are subject to change with little or inadequate notice or inadequate funding to pay for the related cost, including administrative burden, to comply with a change.

### NOTE N - CONDENSED FINANCIAL INFORMATION OF NORWOOD AVENUE HOUSING CORPORATION

Condensed statement of financial position as of December 31, 2017 and 2016, and the related condensed statement of activities for the year ended for Norwood Avenue Housing Corporation is presented as follows:

#### STATEMENT OF FINANCIAL POSITION

		2017	2016
CURRENT ASSETS Cash and cash equivalents	\$	481,691	\$ 551,986
Developer fee receivable		493,000	 493,000
Total current assets		974,691	1,044,986
NONCURRENT ASSETS			
Ground lease receivable		1,341,501	1,376,506
Management fee receivable		19,967	31,554
Total noncurrent assets		1,361,468	1,408,060
RENTAL PROPERTY, NET OF DEPRECIATION		2,647,490	2,669,264
TOTAL ASSETS	_\$_	4,983,649	\$ 5,122,310
LONG-TERM LIABILITIES			
Mortgage payable	\$	2,171,789	\$ 2,359,914
Total long-term liabilities		2,171,789	2,359,914
•			
NET ASSETS		2,811,860	2,762,396
TOTAL LIABILITIES AND NET ASSETS	\$	4,983,649	\$ 5,122,310

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### December 31, 2017 and 2016

### NOTE N - CONDENSED FINANCIAL INFORMATION OF NORWOOD AVENUE HOUSING CORPORATION (Continued)

### STATEMENT OF ACTIVITIES

	2017		2016	
Revenues				
Interest income	\$	201	\$ 201	
Ground lease income		153,120	153,120	
Partnership management income		19,967	31,554	
Total revenue corporate		173,288	 184,875	
Expenses				
Administrative fee		85,000	85,000	
Professional services		15,770	14,237	
Other expense		1,280	1,303	
Depreciation		21,774	21,775	
Total corporate expenses		123,824	122,315	
Total increase in net assets		49,464	\$ 62,560	



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# PICHARDSON & COMPANY LLP CERTIFIED PUBLIC ACCOUNTANTS

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors

Norwood Avenue Housing Corporation and Affiliated Entities,

A Component Unit of the Sacramento Housing and Redevelopment Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Norwood Housing Corporation and Affiliated Entities, a Component Unit of the Sacramento Housing and Redevelopment Agency, which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, comprehensive income, change in net assets, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 27, 2018.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Norwood Housing Corporation and Affiliated Entities' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Norwood Housing Corporation and Affiliated Entities' internal control. Accordingly, we do not express an opinion on the effectiveness of Norwood Housing Corporation and Affiliated Entities' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors Norwood Avenue Housing Corporation and Affiliated Entities, A Component Unit of the Sacramento Housing and Redevelopment Agency

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Norwood Housing Corporation and Affiliated Entities' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Richardson & Company, LLP

March 27, 2018

### SACRAMENTO HOUSING AUTHORITY REPOSITIONING PROGRAM, INC.

### (A COMPONENT UNIT OF THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY)

Independent Auditor's Report and Basic Financial Statements

Years Ended December 31, 2017 and 2016



Certified Public Accountants

### SACRAMENTO HOUSING AUTHORITY REPOSITIONING PROGRAM, INC. (A COMPONENT UNIT OF THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY) Years Ended December 31, 2017 and 2016

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### Independent Auditor's Report

To the Board of Directors of Sacramento Housing Authority Repositioning Program, Inc.

We have audited the accompanying financial statements of the Sacramento Housing Authority Repositioning Program, Inc. (Corporation), a California nonprofit public benefit corporation and a component unit of the Sacramento Housing and Redevelopment Agency (Agency), as of and for the years ended December 31, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Corporation's basic financial statements, as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Corporation as of December 31, 2017 and 2016, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Macias Gini & O'Connell LAP
Sacramento, California

July 13, 2018

### Sacramento Housing Authority Repositioning Program, Inc. (A Component Unit of the Sacramento Housing and Redevelopment Agency)

### Statements of Net Position December 31, 2017 and 2016

	2017	2016
Assets		
Current Assets:		
Cash and equivalents	\$ 3,078,463	\$ 4,159,162
Notes receivable	1,316,842	20
Total current assets	4,395,305	4,159,162
Noncurrent Assets:		
Accounts receivable	124,291	154,851
Notes receivable	•	241,417
Other assets	253,642	253,642
Total noncurrent assets	377,933	649,910
Total assets	4,773,238	4,809,072
Liabilities and Net Position		
Current Liabilities:		
Accounts payable	321	69,631
Accrued liabilities	3,348	3,348
Unearned revenue	305	305
Total current liabilities	3,974	73,284
Net Position		
Unrestricted		
Total net position	\$ 4,769,264	\$ 4,735,788

### Sacramento Housing Authority Repositioning Program, Inc. (A Component Unit of the Sacramento Housing and Redevelopement Agency)

### Statements of Revenues, Expenses and Change in Net Position Years Ended December 31, 2017 and 2016

	2017	2016
Operating Revenues		
Developer fees	\$ 135,000	\$ 615,000
Management fees	64,291	62,417
Total Operating Revenues	199,291	677,417
Operating Expenses		
Administrative services	75,000	75,000
Services and supplies	164,355	171,440
Total Operating Expenses	239,355	246,440
Operating income (loss)	(40,064)	430,977
Nonoperating Revenues		
Interest income	73,540	48,021
Change in net position	33,476	478,998
Net position, beginning of year	4,735,788	4,256,790
Net position, end of year	\$ 4,769,264	\$ 4,735,788

### Sacramento Housing Authority Repositioning Program, Inc. (A Component Unit of the Sacramento Housing and Redevelopment Agency)

### Statements of Cash Flows Years Ended December 31, 2017 and 2016

	2017	2016
Cash flows from operating activities:		
Cash receipts from tenants	\$	\$ 572
Cash receipts from development fees	127,434	585,366
Cash receipts from management fees	102,417	40,600
Cash paid for administrative expenses	(144,310)	(7,569)
Cash paid to suppliers for goods and services	(164,355)	(171,440)
Net cash provided (used) by operating activities	(78,814)	447,529
Cash flows from investing activities:		
Distribution of loan principal	(1,075,425)	(241,417)
Interest received	73,540	48,021
Net cash used by investing activities	(1,001,885)	(193,396)
Net increase (decrease) in cash and cash equivalents	(1,080,699)	254,133
Cash and cash equivalents, beginning of year	4,159,162	3,905,029
Cash and cash equivalents, end of year	\$ 3,078,463	\$ 4,159,162
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:		
Operating income (loss)	\$ (40,064)	\$ 430,977
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		
Decrease (increase) in accounts receivable	30,560	(50,879)
Increase (decrease) in accounts payable	(69,310)	67,431
Net cash provided (used) by operating activities	\$ (78,814)	\$ 447,529

Notes to the Basic Financial Statements Years Ended December 31, 2017 and 2016

### NOTE A - ORGANIZATION AND NATURE OF OPERATIONS

The Sacramento Housing Authority Repositioning Program, Inc. (the "Corporation"), a component unit of the Sacramento Housing and Redevelopment Agency (the "Agency"), is a nonprofit public benefit corporation organized for charitable purposes. The Corporation was formed on June 2, 2009, to benefit and support the City of Sacramento, the Housing Authority of the County of Sacramento ("HACOS"), and the Housing Authority of the City of Sacramento ("HACS") and their purposes by (1) acquiring, providing, developing, financing, rehabilitating, owning and operating decent, safe and sanitary housing affordable to persons and households of low income and by (2) assisting HACS and HACOS in combating blight and promoting social welfare through community based development activities.

The Corporation serves as the general partner of entities that will own, rehabilitate and operate former public housing properties acquired through the Department of Housing and Urban Development's ("HUD") asset disposition process. The purpose of the Corporation is to allow the HACS and HACOS to leverage private sector capital to make improvements to housing inventory removed from the federal Public Housing program through HUD's asset disposition process. Assets transferred to the Corporation will be rehabilitated through various financing structures including the use of limited partnerships that will be able to benefit from the use of tax credit financing.

The Corporation is the sole member in three separate Limited Liability Companies ("LLC"). Each of the LLC's serve as the Managing General Partner in each of the following Limited Partnerships ("LP") and hold a general partnership interest as follows:

- The Washington Plaza Housing Associates, LLC ("WPHA LLC") owns a 0.01% interest in Washington Plaza Housing Associates, L.P. ("WPHA LP"), a low income housing apartment project located in Sacramento, California with 76 units.
- The Sierra Vista Housing Associates, LLC ("Sierra Vista LLC") owns a 0.01% interest in Sierra Vista Housing Associates, L.P. ("Sierra Vista LP"), a low income housing apartment project located in Sacramento, California with 78 units.
- The Sutterview Housing Associates, LLC ("Sutterview LLC") owns a 0.01% interest in Sutterview Housing Associates, L.P. ("Sutterview LP"), a low income housing apartment project located in Sacramento, California with 77 units.

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 80, Blending Requirements for Certain Component Units – An Amendment of GASB Statement No. 14, with the Corporation as the sole managing member of WPHA LLC, Sierra Vista LLC, and Sutterview LLC, the Corporation identifies each as a blended component unit.

The Corporation is governed by a five-member board of directors who are appointed by the Executive Director of the Agency. The board of directors approve the Corporation's annual budget and amendments to the Articles of Incorporation and Bylaws. Pursuant to the Corporation's Bylaws, the Executive Director of the Agency can remove members of the board of directors with or without cause. Upon future dissolution of the Corporation, and after paying or adequately providing for the debts and obligations of the Corporation, the remaining assets will be distributed to HACS for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. Although the Corporation is legally separate from the Agency, governmental accounting standards require the Corporation to be reported as a component unit of the Agency for financial reporting purposes.

Notes to the Basic Financial Statements (Continued) Years Ended December 31, 2017 and 2016

### NOTE A - ORGANIZATION AND NATURE OF OPERATIONS (Continued)

Since the Agency (1) appoints the entire voting members of the Corporation's board of directors; (2) can impose its will on the Corporation by significantly influencing its programs, activities, and levels of service provided by the Corporation; (3) does not have substantively the same governing body; and (4) the Corporation does not entirely or exclusively provide services to the Agency, nor entirely benefitting the Agency, the Corporation is considered a discrete component unit of the Agency.

### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Fund Accounting**

The basic accounting and reporting entity is a "fund". A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, equity amounts and segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

### **Basis of Presentation**

The basic financial statements of the Corporation have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP), as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standards setting body for establishing governmental accounting and financial reporting principles.

Enterprise funds are accounted for on an economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows occur. Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations. The principal operating revenues of the Corporation are developer and management fees. Operating expenses for the Corporation include employee and administrative services, services and supplies, and utilities. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### Cash and Cash Equivalents

The Corporation's cash includes amounts in demand deposit accounts.

For purposes of the statement of cash flows, cash and cash equivalents are defined as short-term highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates and have an original maturity date of three months or less from the date of purchase. As of December 31, 2017 and 2016, the Corporation did not have any investments.

### Accounts Receivable

As of December 31, 2017 and 2016, balances in accounts receivable include \$64,291 and \$102,417, respectively, in partnership fees payable to the Corporation from WPHA LP, Sierra Vista LP, and Sutterview LP for which the Corporation serves as the general partner through the LLC. Also, the Corporation recognized \$60,000 in accrued developer fees from Sutterview LP as of December 31, 2017, and \$52,434 in accrued developer fees from Sierra Vista LP and WPHA LP as of December 31, 2016.

Notes to the Basic Financial Statements (Continued) Years Ended December 31, 2017 and 2016

### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Other Assets

The Corporation's contributions to the LLCs and the LP's are reported in the statement of net position as other assets. As of December 31, 2017 and 2016, the Corporation has made contributions to WPHA LLC, WPHA LP, Sutterview LLC and Sutterview LP.

#### Notes Receivable

On July 13, 2016, the Corporation (lender) entered into a promissory note agreement with McCormack Baron Salazar, Inc. (borrower) in the amount of \$1,500,000. The borrower will use the funds only for predevelopment expenses connected with the development of Twin Rivers Phase 1 (Project). The note bears interest at 4.0% and is due and payable at the earlier of (i) the date the construction financing closes for the Project, or (ii) September 30, 2018, unless the term is extended in writing by the Lender prior to the termination date. As of December 31, 2017 and 2016, the outstanding notes receivable balance was \$1,316,842 and \$241,417, respectively.

### Net Position

The Corporation utilizes a net position presentation. Net position can be categorized as net investment in capital assets, restricted, and unrestricted. As of December 31, 2017, the Corporation only reported unrestricted net position. Unrestricted net position represents amounts that are not restricted as to their use.

### **Operating Revenues**

Operating revenues of the Corporation consist of management fees and developer fees earned as the managing general partner of the WPHA LP, Sierra Vista LP, and Sutterview LP.

### Administrative Expenses

Administrative expenses include audit, legal, insurance and other expenses incurred by the Corporation in support of the Agency in its mission to improve the living conditions of low-and moderate-income people through the acquisition, development, rehabilitation, and management of affordable housing.

### **Income Taxes**

The Corporation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state income taxes under Section 23701(d) of the California Revenue and Taxation Code. As such, no provision is made for federal and state income taxes.

### Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Notes to the Basic Financial Statements (Continued) Years Ended December 31, 2017 and 2016

#### NOTE C - CASH AND INVESTMENTS

At December 31, 2017 and 2016, the Corporation's cash and cash equivalents was \$3,078,463 and \$4,159,162, respectively, in a single demand deposit account with one financial institution and insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). Although the Corporation is not a governmental entity, its agreement with the financial institution is established as part of an agreement with the bank under the Agency. Therefore, its deposits are subject to collateralization as required by California Government Code.

#### Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the Corporation's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. As of December 31, 2017 and 2016, the Corporation was not exposed to custodial credit risk.

#### NOTE D - RELATED PARTY TRANSACTIONS

#### Partnership Management Fee

Partnership management fees from WPHA LP, Sierra Vista LP, and Sutterview LP, for which each of the LLC's serves as general partner, are payable to the general partner in an annual amount initially equal to \$20,000, increasing by 3% per annum as defined in the Partnership Agreement. As of December 31, 2017, partnership management fees payable from WPHA LP, Sierra Vista LP, and Sutterview LP to the Corporation totaled \$21,855, \$21,218 and \$21,218, respectively. As of December 31, 2016, partnership management fees payable from WPHA LP, Sierra Vista LP, and Sutterview LP to the Corporation totaled \$21,217, \$40,600 and \$40,600, respectively.

The annual partnership management fees from each limited partnership is cumulative and is earned, but payable, only to the extent that cash flow is available for distribution in any year as defined in the respective Partnership Agreements.

### Administrative Services Agreement

The Corporation has entered into an agreement with the HACS to provide administrative services related to asset management, operations and filing of required documents on behalf of the Corporation. The maximum annual asset management fee pursuant to the Administrative Services Agreement is \$75,000.

Notes to the Basic Financial Statements (Continued) Years Ended December 31, 2017 and 2016

### NOTE D - RELATED PARTY TRANSACTIONS (Continued)

#### Transition Reserve Fund Contribution

On December 1, 2013, the Corporation entered into a funding agreement with WPHA LP to fund the shortfall, if any, of the required Transition Reserve Fund in the amount of \$360,000 per the Limited Partnership agreement. The Transition Reserve Fund would be funded upon the "Stabilization Date" of the property. In consideration for the Corporation's agreement to fund the shortfall, the Limited Partnership agrees that it will direct the Trustee to disburse the funds, if any, from the Transition Reserve Fund after the 5th anniversary of the "Stabilization Date" to the Corporation until such time the Corporation has been reimbursed in full for the amount funded. As of December 31, 2017 and 2016, the total amount funded by the Corporation was \$253,642.

#### NOTE E – FINANCIAL COVENANTS

### Washington Plaza Housing Associates, L.P.

On or after the date of the Limited Partner's final capital contribution to the WPHA LP, provided that if (a) there is no default by the General Partner or under the "Guaranty", (b) the Corporation provides evidence acceptable to the Limited Partner in its sole discretion that the Corporation has a minimum liquidity of \$850,000, and (c) the General Partner provides evidence that the Corporation and the Agency are parties to an approved Administrative Services Agreement; then (i) Winfield Hill, Inc. may withdraw as a member of the General Partner or assign all of its membership interest in the General Partner to the Corporation such that the Corporation is the sole member of the General Partner, and (ii) the Corporation may replace BRIDGE Housing Corporation as guarantor, provided that the Corporation executes the Guaranty and that such "Guaranty" includes the following provisions: (iii) the Corporation shall maintain a minimum liquidity of \$850,000 until the "Deficit Release" (after five years of achieving a debt service coverage ratio of 1.15 measured as of the end of each Fiscal Year after Bond Loan Conversion has been achieved), and a minimum liquidity of \$500,000 from and after the "Deficit Release." Pursuant to the agreements and approval of all parties, on November 30, 2016, Winfield Hill, Inc. withdrew as a member of the General Partner and the Corporation replaced BRIDGE Housing Corporation as guarantor.

### Sutterview Housing Associates, L.P.

The Corporation shall maintain Net Worth and Liquidity (both as hereinafter defined) of not less than (a) \$850,000 during the period between (i) the later of the Stabilization Date or Loan Conversion and (ii) the date on which the obligation of the General Partner to make Operating Deficit Contributions under Section 5.14 of the Limited Partnership Agreement terminates, and (b) \$500,000 during the period between the date on which the obligation of the General Partner to make Operating Deficit Contributions under Section 5.14 of the Limited Partnership Agreement terminates and the expiration of the Compliance Period. As used in the Limited Partnership Agreement, the term "Net Worth" means the Corporation's total assets minus the Corporation's total liabilities, determined in accordance with generally accepted accounting principles, consistently applied. As used in the Limited Partnership Agreement, the term "Liquidity" refers to cash, cash equivalents and/or marketable securities which are unencumbered and freely transferable. Pursuant to the agreements and approval of all parties, on December 29, 2017, Winfield Hill, Inc. withdrew as a member of the General Partner and the Corporation replaced BRIDGE Housing Corporation as guarantor.

Notes to the Basic Financial Statements (Continued) Years Ended December 31, 2017 and 2016

### NOTE E - FINANCIAL COVENANTS (Continued)

### Sierra Vista Housing Associates, L.P.

On or after the date of the Limited Partner's final capital contribution to the Sierra Vista LP, provided that if (a) there is no default by the General Partner or under the Guaranty, (b) the Corporation provides evidence acceptable to the Limited Partner in its sole discretion that the Corporation has a minimum liquidity of \$1,100,000, and (c) the General Partner provides evidence that the Corporation and the Agency are parties to an approved Administrative Services Agreement, then (i) Winfield Hill, Inc. may withdraw as a member of the General Partner or assign all of its membership interest in the General Partner to the Corporation such that the Corporation is the sole member of the General Partner, and (ii) the Corporation may replace BRIDGE Housing Corporation as guarantor provided that the Corporation executes the Guaranty and that such Guaranty shall include the following provision: (iii) the Corporation shall maintain a minimum liquidity of \$1,100,000. Pursuant to the agreements and approval of all parties, on December 27, 2017, Winfield Hill, Inc. withdrew as a member of the General Partner and the Corporation replaced BRIDGE Housing Corporation as guarantor.