



INVESTING IN COMMUNITIES

NOTICE OF REGULAR MEETING MEETING
Sacramento Housing and Redevelopment
Commission
Wednesday, September 2, 2015 – 6:00 pm
801 12th Street
2nd Floor Commission Room
Sacramento CA

ROLL CALL

APPROVAL OF AGENDA

1. APPROVAL OF MINUTES – August 5, 2015 meeting

CITIZENS COMMENTS

2. While the Commission welcomes and encourages participation in the Commission meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Please fill out a speaker card and present it to the Agency Clerk if you wish to speak under Citizen Comments or on a posted agenda item. Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at this time. Commission attendees are requested to silence any electronic devices that they have in their possession.

BUSINESS ITEMS

3. Correction to Title Vesting for 1030 Del Paso Boulevard
4. Alder Grove Health and Wellness Clinic

SPECIAL PRESENTATION

5. 2016 Sacramento Housing and Redevelopment Agency Budget Overview

EXECUTIVE DIRECTOR REPORT

COMMISSION CHAIR REPORT

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review in the Agency Clerk's office located at 801 12th Street, Sacramento CA 95814. Agendas and reports are also posted online at www.shra.org. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Agency Clerk's office during normal business hours and will also be available at the meeting.

AMERICANS WITH DISABILITIES ACT: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Agency Clerk at (916) 440-1363 at least 48 hours prior to the meeting.



MINUTES

Sacramento Housing and Redevelopment Commission (SHRC)

Regular Meeting

August 5, 2015

Meeting noticed on July 31, 2015

ROLL CALL

The Sacramento Housing and Redevelopment Commission meeting was called to order at 6:00 p.m. by Chair Griffin. A quorum of members was present.

MEMBERS PRESENT: Alcalay, Creswell, Griffin, Johnson, Morgan, Raab, Rios

MEMBERS ABSENT: Macedo, Painter

STAFF PRESENT: La Shelle Dozier, David Levin, Tyrone R. Williams, MaryLiz Paulson, Vickie Smith, Sarah Thomas, Christine Weichert, Tashica McIntyre, Anne Nicholls, Geoffrey Ross, Monique Pierre

APPROVAL OF AGENDA – The Agenda was approved as submitted.

1. **APPROVAL OF MINUTES** – Minutes from the July 15th, 2015 meeting were approved as submitted.

CITIZENS COMMENTS

2. None.

PUBLIC HEARING

3. 2013-2017 Consolidated Plan Substantial Amendment and Authorization for the Sacramento Housing and Redevelopment Agency (SHRA) to Enter Into an Individual Project Agreement (IPA) to Accept Reimbursement for the Comprehensive Alcohol Treatment Program, Execute Related Documents and Amend its Budget
4. Approval Of The 2013-2017 Consolidated Plan Substantial Amendment, Approval Of The One-Year Action Plan Amendment; Execute Related Documents, Retroactively Reimburse Comprehensive Alcohol Treatment Program Costs; And Amend The Sacramento Housing and Redevelopment Agency (SHRA) Budget

Geoffrey Ross of SHRA presented items 3 and 4 together.

On a motion by Commissioner Morgan, seconded by Commissioner Johnson the Commission recommended approval of the staff recommendation for the items listed above. The votes were as follows

AYES: Alcalay, Creswell, Johnson, Griffin, Morgan, Raab, Rios

NOES: none

ABSTAIN: none

ABSENT: Macedo, Painter

BUSINESS ITEMS

5. Approval of Downtown Housing Initiative Plan

Tyrone Williams of SHRA and Ryan DeVore of the City of Sacramento presented the item.

On a motion by Commissioner Alcalay, seconded by Commissioner Johnson the Commission recommended approval of the staff recommendation for the items listed above. The votes were as follows

AYES: Alcalay, Creswell, Johnson, Griffin, Morgan, Raab, Rios

NOES: none

ABSTAIN: none

ABSENT: Macedo, Painter

SPECIAL PRESENTATION

6. City Mixed income ordinance - draft ordinance review

Greg Sandlund of the City of Sacramento presented the item.

EXECUTIVE DIRECTOR REPORT

LaShelle Dozier introduced new Commissioner Michael Rios, and then reviewed the following:

- Next meeting on August 19th will be bus tour of the south area from 5:50-7:30pm
- Ethics training will be held on September 16th from 5-7 pm.
- Thanked City and Agency staff for their work on the Mixed income ordinance.

COMMISSION CHAIR REPORT

Chair Griffin welcomed new member Michael Rios.

ITEMS AND QUESTIONS OF COMMISSION MEMBERS

none

ADJOURNMENT

As there was no further business to be conducted, Chair Griffin adjourned the meeting at 7 p.m.

AGENCY CLERK

September 2, 2015



Sacramento Housing and Redevelopment Commission
Sacramento, California

Honorable Members in Session:

SUBJECT **Correction to Title Vesting for 1030 Del Paso Boulevard**

RECOMMENDATION

Staff recommends adoption of the attached resolution which authorizes the Executive Director or her designee to execute a grant deed for 1030 Del Paso Boulevard to vest title with the City of Sacramento Redevelopment Agency Successor Agency.

CONTACT PERSONS

David Levin, General Counsel, 916-440-1330

SUMMARY

On December 11, 2004, by Resolution 2004-067, the Redevelopment Agency of the City of Sacramento (Agency) authorized the purchase of 1030 Del Paso Boulevard (AAPN 275-0163-006 – see Exhibit 1) as part of an overall program for acquisition of key sites along Del Paso Boulevard. In March 2005, the Agency purchased the property utilizing \$675,000 in North Sacramento tax increment funds. The grant deed for the purchase was executed in the name of the Sacramento Housing and Redevelopment Agency, the joint powers agency, rather than in the name of the Redevelopment Agency of the City of Sacramento as dictated by the funding source. This report recommends correcting this error and the execution by the Sacramento Housing and Redevelopment Agency (SHRA) of a grant deed for the 1030 Del Paso Boulevard property to the Redevelopment Agency Successor Agency.

With the dissolution of the Redevelopment Agency, the non-housing assets were transferred to the Redevelopment Agency Successor Agency. The 1030 Del Paso Boulevard property was included as a RASA asset and is currently listed by the County Assessor as being owned by RASA. During the course of the preparation of the state-required Long Range Property Management Plan, the inaccurate vesting name for the 1030 Del Paso Boulevard property was discovered and questions were raised by the State Department of Finance. The action requested in this report is to acknowledge the wrong vesting name, clarify that the purchase by the Redevelopment Agency should

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Sacramento Housing and Redevelopment Commission
September 2, 2015
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resulted in title being held in the name of the Redevelopment Agency, and to authorize the Executive Director of SHRA to execute a grant deed to RASA for the property to fix the previous error in vesting.

FINANCIAL CONSIDERATIONS: There are no financial considerations associated with the actions in this report.

POLICY CONSIDERATIONS: The actions proposed in this report are consistent with the approach and vesting requirements for the use of tax increment.

ENVIRONMENTAL CONSIDERATIONS: California Environmental Quality Act (CEQA): It is determined that the actions herein are exempt under the California Environmental Quality Act (CEQA), CEQA Guidelines Sections 15061(b)(3) and 15378(b)(5) because this proposed corrective action is not a project and will not have an effect on the environment.

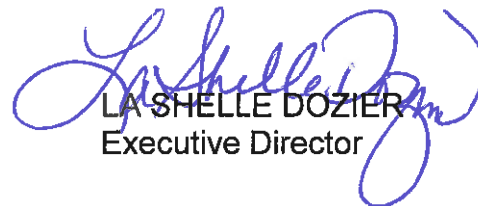
National Environmental Policy Act (NEPA):

It is determined that the actions herein are exempt under the National Environmental Policy Act (NEPA), 24 CFR 58.34(a)(3), because this proposed corrective action is an administrative activity.

M/WBE AND SECTION 3 CONSIDERATIONS:

Not Applicable

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

RESOLUTION NO. SHRC-_____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE, SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF
September 2, 2015

CORRECTION TO VESTING DEED FOR 1030 DEL PASO BOULEVARD

BACKGROUND:

- A. On December 11, 2004, by Resolution 2004-067, the Redevelopment Agency of the City of Sacramento (Agency) authorized the purchase of 1030 Del Paso Boulevard (AAPN 275-0163-006) as part of an overall program for acquisition of key sites along Del Paso Boulevard. In March 2005 the Agency purchased the property utilizing \$675,000 in North Sacramento tax increment funds. The grant deed for the purchase was executed in the name of the Sacramento Housing and Redevelopment Agency, the joint powers agency, rather than in the name of the Redevelopment Agency of the City of Sacramento as dictated by the funding source.
- B. With the dissolution of the Agency, the non-housing assets were transferred to the Redevelopment Agency Successor Agency. The 1030 Del Paso Boulevard property was included as a RASA asset and is currently listed by the County Assessor as being owned by RASA.
- C. During the course of the preparation of the state-required Long Range Property Management Plan, the inaccurate vesting name for the 1030 Del Paso Boulevard property was discovered and questions were raised by the State Department of Finance. The action requested in this report is to acknowledge the wrong vesting name, clarify that the purchase by the Redevelopment Agency should have been resulted in title being held in the name of the Redevelopment Agency, and to authorize the Executive Director of SHRA to execute a grant deed to RASA for the property to fix the previous error in vesting.

NOW, THEREFORE, BE IT RESOLVED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION:

Section 1. All the evidence presented having been fully considered, including but not limited to the environmental evidence, are found to be true and correct.

Section 2. It is determined that the actions herein are exempt under the California Environmental Quality Act (CEQA), CEQA Guidelines Sections 15061(b)(3) and 15378(b)(5) because this proposed corrective action is not a project and will not have an effect on the environment, and under the National Environmental Policy Act (NEPA), 24 CFR 58.34(a)(3), because this proposed corrective action is an administrative activity.

CORRECTION TO VESTING DEED FOR 1030 DEL PASO BOULEVARD

Page 2 of 2

Section 3. The Executive Director or her designee is authorized to execute a grant deed for 1030 Del Paso Boulevard to transfer to, and vest title in the Redevelopment Agency Successor Agency.

CHAIR

ATTEST:

CLERK

Exhibit 1

1030 Del Paso Boulevard





August 28, 2015

Sacramento Housing and
Redevelopment Commission
Sacramento, CA

Honorable Members in Session:

SUBJECT:

Alder Grove Health and Wellness Clinic

SUMMARY

The attached report is submitted to you for review and recommendation prior to consideration by the City of Sacramento.

RECOMMENDATION

Staff recommends approval of the recommendations outlined in this report.

Respectfully submitted,


LA SHELLE DOZIER
Executive Director

Attachment



REPORT TO HOUSING AUTHORITY
City of Sacramento
915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

Staff Report
September 15, 2015

Chair and Members of the Housing Authority Board

Title: Alder Grove Health and Wellness Clinic

Location/Council District: Alder Grove Public Housing Community – 752 Revere Street/Council District 4

Recommendation: Adopt a **Housing Authority Resolution** which: 1) authorizes the Executive Director, or designee, to accept \$150,000.00 in funding from the County of Sacramento, amend the Housing Authority budget and allocate those funds for the rehabilitation of the proposed Alder Grove Health and Wellness Clinic; 2) authorizes the Housing Authority to solicit and contract to rehabilitate the clinic located at 752 Revere Street; 3) authorizes the Executive Director, or designee, to solicit for a provider to operate and occupy the proposed Primary Care Clinic; 4) authorizes the Executive Director, or designee, to create a selection committee consisting of one individual assigned by the County, one individual assigned by the City, one individual assigned by the Sacramento Housing and Redevelopment Agency (SHRA), one representative from Sacramento County Health and Human Services Division, and one SHRA Commissioner to review the proposed health care clinic providers and make a recommendation to the SHRA Executive Director; 5) makes related findings.

Contact: MaryLiz Paulson, Assistant Director, SHRA, Public Housing, 916-440-1334, Monique L. Pierre, Management Analyst, SHRA, Community Development, 916-449-6212

Presenters: Mary Liz Paulson

Department: Sacramento Housing and Redevelopment Agency

Description/Analysis

The proposed Alder Grove Health and Wellness Clinic, located within the Sacramento Promise Zone, will be a primary care clinic for residents living in Sacramento County with the goal of providing access to quality health care in the Alder Grove community. The clinic practitioner will promote wellness through peer to peer and practitioner to patient interactions. The on-site health and wellness clinic will act as a lever to change the health outcomes of families in the Alder Grove and Marina Vista Communities.

Establishment of the Alder Grove Health and Wellness Clinic

Background

In 1995 the Housing Authority of the City of Sacramento, in partnership with the University of California, Davis Health System, established an on-site Health Clinic in the heart of the Alder Grove community. After successfully operating for several years, the original clinic closed and another clinic located nearby was opened in a larger space. Approximately 10 years ago that clinic closed, leaving a gap in accessible health care for disadvantaged residents living in and around the Alder Grove/Marina Vista communities.

With the advent of the Affordable Care Act, and changes to health care in California, staff is eager to re-establish a clinic to serve the Marina Vista and Alder Grove communities. Upon Board approval, SHRA will issue a Request for Qualifications (RFQ) to recruit a qualified Primary Care clinic operator committed to providing primary care and preventive care on-site at the 752 Revere Street location in the Alder Grove Community. The selected organization can operate the on-site clinic either as a licensed "stand alone" clinic or as a satellite location of a licensed clinic operating elsewhere in the City or County of Sacramento.

It is proposed that the selected organization operate the clinic with a flexible schedule to include Saturday appointments. The Clinic will provide direct services to seniors, adults, infants, children and teens and will include the following:

- Primary Care
- Health Risk Assessments
- Immunizations and Injections
- Exams and Screenings
- Prescriptions and Pharmaceuticals
- Coordinate with service providers to offer educational, intervention and incentive programs
- Provide Sports Physicals
- Lab tests, biometric screenings, and preventive care
- Well-baby clinics
- Pre-natal services

The selected provider will be responsible to fund the day-to-day operations of the clinic. They must be under contract with Medicare, Medicaid, and at least two other health insurers and demonstrate they are financially stable enough to operate the clinic for a minimum contract of five years.

It is anticipated that the RFQ will be released in late September. SHRA procurement will work with housing authority staff to select a Primary Care provider. The review team for this selection process will include members appointed by SHRA, Supervisor Serna, and County staff. The standard lease agreement will be for a minimum of 5 years.

Once a qualified provider is selected they will work in concert with SHRA staff to develop renovation specifications, assist in the selection of a qualified contractor,

Establishment of the Alder Grove Health and Wellness Clinic

and manage the rehabilitation process. The timeline proposes the selection of a qualified provider by November of 2015, and the selection of a contractor by January of 2016.

Policy Considerations: One of the goals of the Housing Authority is to help our residents achieve economic self-sufficiency. The Health and Wellness clinic will remove a barrier to employment by providing easily accessible health care at times that are convenient to residents who work or attend classes. In order for households to exit public housing successfully with financial independence, it is important for them to attend and successfully complete employment training and self-sufficiency activities. The Sacramento Housing Authority provides resident services through our Resident Opportunities for Self Sufficiency (ROSS) and Family Self Sufficiency (FSS) programs. Residents in these programs have the opportunity to develop job skills, complete financial management training and develop a plan to help them reach their goals. Residents whose health is impacted negatively due to poor health care or barriers to care are much less likely to attend or complete training and self-sufficiency activities.

Economic Impacts: The economic impact is the potential hiring of part-time administrative staff positions. We anticipate the hiring of two part time employees will result from this project.

Environmental The proposed action has been analyzed in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt per CEQA Guidelines at 14 CCR Section 15301, which exempts actions on existing facilities, including rehabilitation and financing, where the use remains unchanged and there is no expansion of use. The proposed action has been analyzed in accordance with the National Environmental Policy Act (NEPA) and is categorically excluded pursuant to 24 CFR Section 58.35.

Sustainability Considerations: Providing a clinic located within the community cuts down on the need for motorized transportation to and from doctor's appointments. Decreasing dependency on cars is directly in line with the City of Sacramento's sustainability standards by reducing dependence on the use of private automobiles, decreasing the use of fossil fuels and carbon dioxide emissions, and helping meet air quality standards.

Commission Action: At its meeting on September 2, 2015, the Sacramento Housing and Redevelopment Commission considered the staff recommendation for this item. The votes were as follows:

AYES:

NOES:

ABSENT:

Rationale for Recommendation: Families living in poverty are more likely to suffer from higher rates of infant mortality, high blood pressure, heart disease,

Establishment of the Alder Grove Health and Wellness Clinic

diabetes and occurrences of violence than their counterparts in middle and upper income zip codes. The Housing Authority of the City of Sacramento is committed to creating a vibrant community where access to health care encourages economic independence and lengthens life expectancy.

Providing health care services on site with evening and weekend hours will open the opportunity for residents to preserve their jobs while still being able to tend to their families' medical needs. However, access to quality health care alone is not enough to build the momentum to change the health outcomes of a community. A health care clinic that operates as a wellness lever does so with a mission to engender a positive sense of self-worth and personal health that can act as a catalyst for healthy behaviors in the community.

The target population for the associated services solicited through this RFQ process is residents of the Alder Grove and Marina Vista Public Housing Communities. Proposals should address health services appropriate to all residents, and program capacity minimums based on the number of families in need of services.

There are over two-thousand residents residing in Alder Grove and Marina Vista.

Site	Total Populat ion (per site)	0-5 year olds	6-11 year olds (elementary)	12-14 year olds (middle school)	15-18 year olds (high school)	18 to 64 (working age)	65+
Alder Grove	652	86	120	28	33	334	51
Marina Vista	1766	182	260	85	86	1122	31

The focus of the Health and Wellness Clinic will be to improve access to quality health services for residents of the Alder Grove and Marina Vista public housing developments. However, non-residents are welcome to take advantage of the clinic as well.

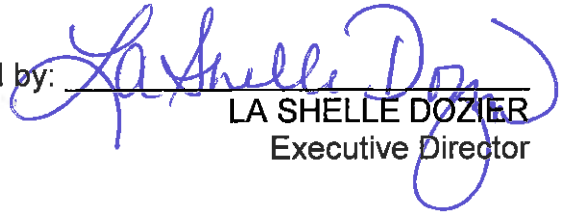
September 15, 2015

Establishment of the Alder Grove Health and Wellness Clinic

Financial Considerations: The Board of Supervisors of the County of Sacramento has approved a \$150,000 allocation for the rehabilitation of the site. All building improvements will be done with State and Local building and safety standards and will remain the property of the Housing Authority of the City of Sacramento.

M/WBE, Section 3 and First Source Considerations: The activities recommended in this staff report do not involve federal funding; therefore, there are no M/WBE requirements. Staff will require SHRA procured contractors to use the First Source Program to offer employment opportunities to residents of public housing.

Respectfully Submitted by:



LA SHELLE DOZIER
Executive Director

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RESOLUTION NO. 2015 -

Adopted by the Housing Authority of the City of Sacramento

ON DATE OF

APPROVING SOLICITATION AND CONTRACT FOR THE REHABILITATION OF THE CLINIC LOCATED AT 752 REVERE STREET, UNIT B, SACRAMENTO, CALIFORNIA, SOLICITATION, CONTRACT AND LEASE FOR THE PRIMARY CARE CLINIC PROVIDER

BACKGROUND:

- A. In 1995 the Housing Authority of the City of Sacramento, in partnership with the University of California, Davis, established a Health Clinic on site at 752 Revere Street, Unit B, Sacramento, CA 95818.
- B. Since 2012, the above-referenced unit has been used for a Resident Services program.
- C. The unit is categorized as "Non-Dwelling: Special Use: Other Resident Activities" in the Public Housing Inventory and is not subject to a HUD Annual Contributions Contract.
- D. The location is suitable for the prescribed use due to its previous renovation to accommodate a health care clinic in 1995.
- E. Due to the length of time since the space was last operated as a health care clinic, significant upgrades to the interior will be required.
- F. The Sacramento County Board of Supervisors has approved \$150,000.00 in Tobacco Settlement funds allocated by Supervisor Phil Serna for renovations to prepare the space.
- G. The proposed action has been analyzed in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt under CEQA Guidelines at 14 CCR section 15301, which exempts actions on existing facilities, including rehabilitation and financing, where the use remains unchanged and there is no expansion of an existing use.
- H. The proposed action has been analyzed in accordance with the National Environmental Policy Act (NEPA) and is categorically excluded pursuant to 24 CFR Section 58.35.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE HOUSING AUTHORITY
OF THE CITY OF SACRAMENTO RESOLVES AS FOLLOWS:**

Section 1: The Executive Director, or her designee, is authorized to accept funding from the Sacramento County Board of Supervisors, amend the agency budget, and allocate it for the rehabilitation of the Alder Grove Health and Wellness Clinic.

Section 2: The Executive Director, or designee, is authorized to solicit and contract for the rehabilitation of 752 Revere Street, Unit B for the Primary Care Clinic.

Section 3: Approves the creation of a selection committee with one individual assigned by Supervisor Phil Serna and one individual assigned by Councilperson Steve Hansen. The committee will also consist of one representative from the County of Sacramento Health and Human Services Primary Health Services Division, one SHRA Commissioner and one Housing Authority staff member.

Section 4: The Executive Director, or her designee, is authorized to solicit and contract for a Primary Care Provider to administer and operate and occupy the clinic.

Sacramento Housing and Redevelopment Agency

Request for Qualifications

On-Site Clinic Development & Management

Date: **XXXXXX XX, 2015**

Contents:

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BACKGROUND

The Sacramento Housing and Redevelopment Agency (SHRA), on behalf of the Housing Authority of the City of Sacramento, is seeking proposals from qualified organizations to establish and administer a Health and Wellness Clinic on-site at the Alder Grove Public Housing Community to serve residents of both Alder Grove and Marina Vista Public Housing Developments.

PURPOSE OF SOLICITATION and OBJECTIVES

This Request for Proposals (RFQ) has been released to allow SHRA to recruit qualified health service providers who will commit to providing quality primary care and preventive care on-site at the Alder Grove Community. SHRA recognizes that proximity is an integral part of resident wellness and healthcare accessibility. We want to improve the quality of life of our residents by improving resident access to clinic services. The selected organization will be required to operate an on-site clinic either as a licensed "stand alone" clinic or as a satellite location of a licensed clinic operating elsewhere in the City or County of Sacramento. Affiliate satellite clinics are not allowed to operate more than 20 hours each week; encompassing all office hours and time used to complete paperwork.

The selected organization will operate the clinic for a minimum of 20 hours per week. The organization should be prepared to provide direct services to older adults, adults, infants, children and teens to include the following:

- Primary Care
- Health Risk Assessments
- Immunizations and Injections
- Exams and Screenings
- Prescriptions and Pharmaceuticals
- Coordinate with service providers to offer, educational, intervention and incentive programs
- Provide Sports Physicals
- Lab tests, biometric screenings, and preventive care
- Well-baby clinics
- Pre-natal services

The management of the On-Site Clinic would include at a minimum the following responsibilities:

1. Selection, hiring, and oversight of staff required to meet the desired level and scope of services.
2. Compliance with all applicable laws and regulations.
3. Proper hiring and selection of necessary sub-contractors or vendors to execute medical services not performed by you.
4. Day to day management of the onsite clinic for the life of the contract.
5. If respondent's proposal is for a satellite clinic location, the schedule should include up to, but not exceeding, 20 hours per week.
6. If respondent's proposal is for a primary clinic, the schedule should include no less than 20 operational hours. The schedule will include the total operations and administration hours associated with the clinic.
7. The successful respondent will operate a flexible schedule which includes a combination of weekday and weekend hours; Monday – Saturday is desirable.

Qualified Organizations

A proposal may have many partners/collaborators but must have one lead organization as the applicant. The lead organization will be considered qualified if they meet the following criteria:

1. Licensed and Credentialed by the State of California as a community clinic
2. Certified as a provider for Medicaid and Medicare
3. Under contract with two or more of Sacramento's Geographic Managed Care (GMC) Managed Care Organizations
4. Operating for a minimum of three years in the Sacramento area
5. Has the financial capacity to start-up and operate the clinic
6. Experience serving a diverse clientele in a low-income community

Available Funds

The cost of clinic management, wellness and medical services, claiming and receiving payments from managed care plans, as well as the proper licensing will be the responsibility of the selected provider. SHRA will provide space on-site at Alder Grove for the clinic. Utilizing the allocated funds from Supervisor Serna's office, SHRA will hire an architectural firm to coordinate the project including design, writing specifications, permitting requirements and renovations. The selected organization will work with SHRA, the architect, and the project management team to ensure compliance with state and local regulations. SHRA considers this an invaluable partnership opportunity and plans to support this partnership by pursuing additional grant funding in collaboration with the selected provider.

Additional Requirements

The selected organization must work with Housing Authority staff to demonstrate progress has been made toward meeting the program goals as outlined below. The selected organization will be required to attend regular services coordination meetings, collect data and regularly report on the performance indicators for the program. Aspects of reporting are subject to change based on state and federal requirements.

The Housing Authority requires the clinic operators to report on five program components for the duration of the contract. Offerors may add other reporting metrics, however, once added to a report, they must continue to be included until the program ends.

Data tools used to gather information and measure program outcomes must be uniform, statistical, and consistently used. The successful organization must be able to define the data tool to SHRA's satisfaction, and demonstrate their ability and staff capacity for completing detailed reporting.

1. Improve health and wellness program participation among residents.
2. Improve smoking cessation education and program participation.
3. Improve participation in healthy baby programs among families with children ages 0-5.
4. Improve health and wellness of residents who live at Alder Grove; focus areas may include but are not limited to: nutrition, physical fitness, social-emotional development, asset building, bullying/harassment prevention, safety issues (fire, bike, water, home alone, dating, car, etc.), family planning, behavior health, substance abuse prevention, and promoting a healthy lifestyle.
5. Participate in ongoing resource development by building partnerships, pursuing joint grant applications, and working closely with Housing Authority staff and partners to deliver quality services.

The selected organization must ensure that its staff has passed a background check prior to participation.

Target Population

The target population for this RFQ and associated services are residents of the Alder Grove and Marina Vista Public Housing Communities. Proposals should address health services appropriate to all residents, and program capacity minimums based on the number of families living at the sites:

Site	0-5 year olds (infants)	6-11 year olds (early elementary)	12-14 year olds (middle school)	15-18 year olds (high school)	18 to 64 (working age)	65+
Alder Grove	86	120	28	33	334	51
Marina Vista	182	260	85	86	1122	31

The respondent should take into consideration the population within the immediate community. Non-residents will not be excluded from receiving primary care services at the clinic.

Insurance Requirements

During the term of the contract, the selected provider(s) shall maintain the following insurance coverage from insurance providers licensed to do business in California and having a Best's rating of at least A-VII, or a rating of such other service as SHRA, at its sole discretion, shall require. The same insurance requirements apply to any and all subcontractors the selected firm may employ.

1. Commercial General Liability – A policy of comprehensive general liability insurance which shall include, without limitation, coverage for contractual liability, public liability, property damage, and Abuse and Molestation, written for not less than \$1,000,000 per occurrence for all covered losses and \$3,000,000 general aggregate and having a deductible of Twenty-five Thousand Dollars (\$25,000) or less.
2. Automobile Liability – If motor vehicles are used in performing services in connection with this contract, a policy of automobile liability insurance written for not less than the liability coverage stated. For owned, non-owned and hired autos, written for not less than \$1,000,000 or more of automobile liability coverage having a deductible of Five Thousand Dollars (\$5,000) or less.
3. Workers Compensation – A state approved Workers Compensation and Employers Liability

Insurance policy providing benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease, which covers all employees of the contractor and each and every subcontractor.

On the Commercial General Liability and Automobile Liability Insurance policies; the "Sacramento Housing and Redevelopment Agency and its constituent entities" shall be listed as additional insureds. The selected firm shall provide the appropriate Endorsement Pages for the General and Automobile Liability policies in addition to the insurance certificate. Certificates of Insurance alone will not be accepted by SHRA. All insurance certificates and the underlying policies shall each contain a provision stating that coverages afforded under the policies can only be cancelled after thirty (30) days prior written notice has been given to SHRA of the pending cancellation and within ten (10) days for non-payment. A current certificate of insurance shall be maintained at the SHRA, Procurement Services office, 801 12th Street, Sacramento, CA. 95814, during the term of the contract.

With NO EXCEPTIONS, all of the insurance requirements listed above must be met prior to the selected firm being awarded a contract for the services requested in this RFQ. The selected firm(s) may request a waiver from SHRA's Legal Department for some of the insurance requirements; however, should the request be denied no contract will be awarded.

First Source Program

SHRA highly encourages participation by local qualified firms and organizations in all aspects of contracting. SHRA actively encourages participation of Small Business Enterprises (SBE), Minority and Women Owned Business Enterprises (M/WBE), and Section 3 businesses (businesses that provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods) in all aspects of contracting. During the term of this contract, if the selected organization(s) (Contractor) hires new employees, to the greatest extent feasible, Contractor is encouraged to fill vacancies using the First Source Program.

To assist Contractors, SHRA has partnered with other job service providers to develop the First Source Program (FSP), including a website which is designed to enable residents to go to one source for training and job referrals. It also provides one location for prospective employers to find low-income employees. The awarded Contractor(s), and any subcontractors, are encouraged to use the FSP to identify qualified employees and to assist in the recruitment and training of low- and very low-income residents for employment opportunities resulting from this contract. All contractor(s) are encouraged to register their company at the First Source Program website and post any job opportunities at: www.firstsourcesacramento.org

Definitions

Employment Opportunity

Any job opening arising from SHRA contracts/projects, to include permanent, temporary or seasonal employment opportunities, including management and administrative jobs. Management and administrative jobs include architectural, engineering or related professional services required to prepare plans, drawings, specifications, or work write-ups; and jobs directly related to administrative support of these activities (construction mgr., relocation specialist, payroll clerk, etc.)

New Hire

An individual that is not employed by the Contractor prior to the time the contract is executed (hired to specifically perform work on this project). New hires and jobs created (both union and nonunion) include all job openings and vacancies created as a result of a SHRA project.

Section 3 Resident

- (1) Public housing resident
- (2) Person who lives in the Local Area (within the boundaries of the City and County of Sacramento) where a HUD or SHRA assisted project is located and who is considered to be a low- to very-low income person (having a household income that falls below HUD's income limits). HUD income limits are provided below.

<i>HUD INCOME LIMITS – 2015</i>								
Number in Household	1	2	3	4	5	6	7	8
Maximum Household Income	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550

Eligibility is determined by comparing the household income to the HUD Income Limits. For example, if a household size is 3 persons and the total annual household income is \$34,500.00, it falls within the income limits of the chart. Based on the chart above, the income is below the maximum for a family of 3 (\$51,500.00).

If the respondent's total household income is within the limits of the chart, that person is considered a Section 3 Resident. If the business entity provides job training, employment and contract opportunity for low- or very-low income residents they are considered a Section 3 business.

Contract

The selected organization will be required to enter into a standard form of contract with the Housing Authority of the City of Sacramento for a minimum of 3 years not to exceed 5 years, with renewal and termination clause to be based on performance and quality of care. Prospective organizations are advised to review the contract agreement and attachments before submitting their proposals. A sample contract and attachments are provided as Attachment A of this RFQ document.

SUBMISSION PROCEDURES, REQUIREMENTS AND SELECTION PROCESS

All questions and requests for clarification concerning this RFQ are to be submitted in writing (letter, e-mail or fax) no later than **XXXXXX, XX, 2015** to:

Wayne Whitley – Procurement Services
wwhitley@shra.org
Fax (916) 442-6736

Written replies to all inquiries will be furnished to all organizations that have requested the RFQ document from Procurement Services. SHRA will not be responsible for oral or other explanations / interpretations of the RFQ document or procedures. If it becomes necessary to revise any part of this RFQ, an addendum to the RFQ will be issued to all firms that have received the RFQ document

Do not contact other SHRA employees, selection committee members or political representatives regarding this project or the selection procedures during the RFQ process. Doing so may disqualify your proposal from further consideration.

Pre-Proposal Meeting

A Pre-Proposal meeting will be held on **XXXXX, XX, 2015 at 10:00 A.M.**, at the Sacramento Housing and Redevelopment Agency, Alder Grove Community Room, 816 Revere Street, Sacramento, CA 95818; followed by a tour of the clinic building located at 752 Revere Street, Sacramento, CA 95818. The Pre-Proposal meeting is not mandatory; however firms interested in submitting proposals are encouraged to attend.

Time and Place for Submission of Proposals

Applicants interested in providing proposals in response to this RFQ shall closely examine the specific requirements and questions and submit **four (4) bound copies** of their proposal to:

Sacramento Housing and Redevelopment Agency
Attn: Wayne Whitley – **RFQ # 2015010-WW**
801 12th Street
Sacramento, CA95814

All proposals must be received no later than 2:00 P.M. on XXXXX, XXXXX, 2015.

If the proposal is late, incomplete or lacking in the number of copies required, that firm may be eliminated from consideration. Postmarks, e-mails and faxes will not be accepted.

Proposal Format

Proposals are to be bound, single sided standard sized (8.5" X 11") pages. Number each page. To facilitate review by the Selection Committee, please submit information / answers to each of the items listed below, identifying each item in order, by the appropriate number and letter. Items listed in Item #4 below have maximum page limits, please adhere to those limits. Brevity is encouraged; however, be sure to fully address each item listed below as part of your submittal.

1. Cover Page – Print out, complete and sign **Attachment B – Submittal Cover Page**, and include as the first page of your proposal.
2. Provide a Table of Contents, clearly identifying each item below, in order by the appropriate number, letter and page number with tabs for each section.
3. Print out, complete/sign, and include in your proposal **Attachment C – Certified Assurances**.
4. Provide narrative explanations regarding your proposed program on the following items:
 - a. Discuss how your clinic is positioned to meet the health and wellness needs of the Alder Grove and Marina Vista Communities. What specific health deficits, risk factors and areas for improvement are you uniquely suited to address? Limited to 2 pages.
 - b. Provide a description of your clinic. Address the operational design as a response to the needs in the community. The proposed service plan should be clearly and concisely communicated with specific details. Respondents should include a schedule that identifies the implementation time line and tell us how they will reach a patient level that will sustain the clinic financially. Limited to 5 pages.
 - c. Describe the organizational structure of your clinic, qualifications of key staff (skills, abilities, and years of experience), and an organizational chart. The financial structure, program facilities, and internal fiscal controls. In addition, a description of personnel policies that address employee

screening and training should be included here. Please include information regarding cultural (social/economic) sensitivity and competency training. Limited to 10 pages.

- d. Success and Sustainability – Provide examples of how your clinic model has been successful in responding to the specific needs of this population. Address the capacity of your organization to establish and operate the clinic. Respondents should provide a description of their experience in the financial management of a health clinic and strategies to remain viable. Describe the specific steps your organization has in place to ensure the long term sustainability through patient recruitment and the supplemental supports and services available such as transportation vouchers and resource referrals. Limited to 10 pages.
 1. How are you planning to market services to potential patients?
 2. What are specific strategies clinic staff members will use to engage and retain patients who experience numerous barriers to care?
 3. Are you a Federally Qualified Health Center?
 4. Do you utilize doctors from the National Service Corps?
 5. Do you have a partnership with a local teaching hospital?
 6. Are you willing to re-invest some of the clinic profits into health and wellness activities for the residents at Alder Grove and Marina Vista communities?
 7. Do you have the capacity to assist Alder Grove and Marina Vista residents to make sure they are enrolled in a Qualified Health Plan that the clinic accepts?
 8. Do you provide a nurse-line or phone consult for patients with limited access to transportation?
 9. Are you able to do home visits when homebound residents need care?
 - e. Measurable Program Goals, Outcomes, Evaluation –Describe the data tool(s) you propose to use for measuring and reporting on the outcomes of the health clinic initiatives. Measurements should capture data to include demographics, participation, and overall health improvements. Ability to capture data, record and report on measurable outcomes in an organized and consistent manner will weigh heavily in this factor. Limited to 2 pages.
 - f. Because SHRA will not be providing financial support for the program(s), provide a budget narrative describing how you will fund and sustain your proposed program with your funding stream(s).Also, complete and include **Attachment D - Funding Source and Uses Sheet**. Limited to 4 pages (includes Attachment D).
 - g. Please provide copies of the last two State reviews which evaluate the clinic shortfalls (if any) and the follow-up responses that show the corrective actions.
5. Provide as part of your proposal your **California Certificate of Good Standing**, issued by the California Secretary of State and a **Copy of the Clinic License**.
 6. Provide one (1) copy of your organization's most recently audited financial statement, **in a clearly marked envelope separate from your bound submittals**.

NOTE: Financial statements will be kept confidential and reviewed by staff only. They will not be shared with the Selection Committee or any third party. Financial statements are to be provided for review only and will be returned at the completion of the selection process.

SELECTION PROCESS

1. Based upon information provided during this process, the Selection Committee will select the most qualified organization(s) to provide the requested services. Proposals will be reviewed to determine if all items requested were submitted. Incomplete submittals will be removed from consideration.
2. A Selection Committee will be established according to SHRA policy. Members of the Selection Committee will be provided copies of each proposal received. Each member will evaluate each proposal individually.

If any of the respondents presents an *Identity of Interest* with SHRA, the proposal in question will be forwarded to the HUD field office or HUD approved independent entity for review.
3. Please note that SHRA has the right to reject a proposal if it does not embody the characteristics outlined in this RFQ. The Selection Committee will determine whether each proposal is responsive to and in compliance with the requirements of this RFQ. SHRA will perform a site visit for programs performed at off-site locations as part of the evaluation process.
4. In order of priority, the proposals will be evaluated based upon the following:
 - Success and Sustainability – maximum points possible = 35
 - Program Design – maximum points possible = 30
 - Organizational Structure and Staff Qualifications – maximum points possible = 30
 - Measurable Program Goals, Outcomes, and Evaluation – Maximum points possible = 25
 - Budget – maximum points possible = 20
 - Demonstrated need for proposed program – maximum points possible = 10

Maximum possible points = 150. Lesser points may be given.

In order for an organization to be considered for award of contract, a minimum score of 100 must be received.

Responses to each of the individual scoring categories will be evaluated according to the following standards:

- Makes an Outstanding Case (response is exceptionally well done, specific, answers all questions, issues addressed directly and with applicable supporting detail, demonstrates staff and administrative capacity as well as sustainable funding to run the program).
 - Makes a Good Case (response is very good, answers most of the questions specifically and directly, has the staff, administrative capacity and sustainable funding to run the program but without some supporting detail).
 - Makes an Adequate Case (some criteria are met, addresses the most critical requirements in ability and experience, however, lacks specific detail and has not proven sufficient administrative capacity).
 - Makes a Weak Case (fails to adequately address the program goals, lacks data, specific detail and does not demonstrate capacity, staff qualifications, and or experience).
5. Review of the submittals will follow the submittal deadline. The Selection Committee is anticipated to rank the organizations directly from the written materials. However, SHRA reserves the right to request clarifications or additional information from any or all respondents. Additionally, if deemed necessary and at the sole discretion of the Selection Committee, oral interviews will be scheduled at a later date and final selection made after interviews.

6. After the individual evaluations are completed, the Selection Committee will meet to discuss the evaluations selection is subject to the organization's compliance with applicable SHRA, HUD and other legal requirements. SHRA intends to select the organization which SHRA determines to be the most responsive to the requirements of the RFQ and who can accomplish the requirements set forth in this RFQ in a manner most advantageous to SHRA's residents.

Contract Award

SHRA Rights, Options, and Policies

1. SHRA reserves the right to decide that one organization is more responsive than the others and to make that selection after review of the written submittals only.
2. SHRA reserves the right to reject any and all submissions, request additional information, amend the project schedule, or issue additional requirements throughout the selection process. It is the responsibility of the respondent to verify that all necessary information is submitted by the due date. Proposals which do not conform to all requirements expressed in this solicitation may be rejected without further evaluation, deliberation, or discussion.
3. SHRA reserves the right to modify any portion, postpone or cancel this RFQ at any time, and/or reject any and all submissions without indicating any reason. No submission documents will be returned.
4. SHRA reserves the right to reject individual team members, firms, and request substitution without indicating any reason prior to contract award.
5. SHRA highly encourages participation by local qualified firms and contractors in all aspects of consultant contracting unless the project requires unusual or highly specialized services.
6. SHRA actively encourages participation of small, minority and women owned business enterprises in all aspects of contracting.
7. No compensation is offered for any work related to this selection process. Submissions are entirely voluntary. All original documents including electronic files become the property of the SHRA. If any submission is late or incomplete in any way, that team will be eliminated from consideration.
8. Materials contained in each proposal will be considered proprietary until selection. Following selection, however, the contract scope of work may be amended by the SHRA and negotiated based upon ideas provided by any source.
9. In accordance with federal and state laws, the SHRA does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran's status or disability in the provision of services.
10. Procured contractors will not be considered SHRA personnel and the SHRA assumes proposal of certain personnel to be a statement of their availability to do the work.
11. SHRA reserves the right to select more than one respondent, to select a respondent(s) for specific purposes or for any combination of specific purposes, and to defer the selection of any respondent(s) to a time of the SHRA's choosing.

Attachment B

SHRA
Housing Authority of the City of Sacramento
Alder Grove Health and Wellness Clinic 2015

COVER PAGE

Name of Lead Organization: _____

The proposed on-site clinic will be operated as a:

☐ Primary location ☐ Secondary satellite location

State of California Department Health Care Services (DHCS) License Number: _____

U.S. Department of Health and Human Services' Centers for Medicare and Medicaid Services (CMS)
Certification Number: _____

Name of Responsible Practitioner: _____

Name of Primary Clinic: _____

Business Address of Primary Clinic: _____

Phone Number: (____) ____ - ____

Fax Number: (____) ____ - ____

Primary Contact Person/Title: _____ / _____

If some services offered to residents will take place at an off-site primary clinic please identify that below.

The undersigned authorized chief administrative official submits this proposal on behalf of the applicant agency, attests to the appropriateness and accuracy of the information contained therein, and certifies that this proposal will comply with all relevant requirements of the applicable laws and regulations.

Authorized Official Signature: _____ Date: _____

Name (print): _____

Phone: (____) ____ - ____

Email: _____

Attachment C

SHRA Housing Authority of the City of Sacramento Alder Grove Health and Wellness Clinic 2015	
CERTIFIED ASSURANCES	
The following is a list of program requirements. By signing the assurances the organization is agreeing that they are willing and capable of upholding the standards and understand the expectations of SHRA and the Housing Authorities of the City of Sacramento	
Program Elements	
	Clinic programs will include a community health and wellness element designed to build residents' health awareness and confidence in accessing health resources.
	The Clinic will have a community health enrichment element that may include, but is not limited to Farm to Fork healthy food/healthy eating, internship opportunities for residents pursuing degrees in nursing and office/administrative management careers, physical fitness, drug and alcohol use prevention.
	The clinic will provide a safe physical and emotional environment while promoting opportunities for relationship-building and active resident engagement.
Program Plan	
	Partners to this proposal are committed to supporting the health and wellness goals for the Alder Grove and Marina Vista Communities and share responsibility for the planning and quality of the clinic services.
	The Health and Wellness Clinic will be a collaborative effort that values the input and participation of resident groups, the local public school and Housing Authority workgroups.
Program Operations	
	The Primary Applicant will ensure all program staff have been thoroughly vetted to include; fingerprinting, background criminal checks, drug tests, and sex-abuse registry checks (state, local and national) and to exclude from employment anyone who is not suitable for this type of employment due to the potential risk to the health and safety.
	The Primary Applicant will maintain a clinician/nurse/patient ratio and appointment scheduling that ensures quality patient care is never compromised.
	The Clinic will operate during the late day, evening and Saturday hours to accommodate non-traditional patients. (Note: The State of California limits the total number of operating and paperwork hours to twenty (20) hours per week for a satellite clinic.)
	The Clinic will provide all written notices, reports, statements, and records to patients in English and when a demonstrated need exists, translated into the patient's primary language. Interpreter services will also be made available as needed.
Program Reporting and Outcomes	
	Housing Authority Resident Services staff will be the primary contacts for the clinic operator. They will coordinate monthly meetings, and collect end of year progress reports. Practitioners providing services to residents in response to this RFQ must have the capacity to provide quarterly reports and attend periodic meetings to ensure program goals are being met.

The respondent entity will comply and work collaboratively with the Housing Authority to uphold these certified assurances.

Authorized Signature: _____ Date: _____

Name (print): _____

Phone: (____) ____-_____

Attachment D

SHRA Housing Authority of the City of Sacramento Alder Grove Health and Wellness Clinic 2015		
FUNDING SOURCES and USES		
Please demonstrate the organizations ability to fund the clinic. The Housing Authority will not provide direct funding for respondents to this RFQ.		
Sources	Uses	Budget
	PERSONNEL EXPENSES TOTAL:	
	1. Salaries and Wages	
	2. Fringe Benefits	
	3. Consultant Fees	
	4. Subcontracts	
	EQUIPMENT TOTAL:	
	5. Purchases	
	6. Rental	
	ALL OTHER EXPENSES:	
	7. Occupancy Expense	
	8. Utilities	
	9. Heat	
	10. Maintenance	
	11. Telephone	
	12. Food	
	13. Materials and Supplies	
	14. Staff Travel	
	15. Other Travel	
	16. Bonding and Insurance	
	17. Depreciation	
	18. Administration	
	19. Other	

RESOLUTION NO. SHRC _____

ADOPTED BY THE SACRAMENTO HOUSING AND REDEVELOPMENT COMMISSION UNDER THE AUTHORITY DELEGATED TO THE COMMISSION PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE, SECTION 33202 BY RESOLUTION NO. RA 81-083 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. RA-83 ADOPTED BY THE REDEVELOPMENT AGENCY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981, AND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34292 BY RESOLUTION NO. HA 81-098 ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO ON OCTOBER 20, 1981, AND BY RESOLUTION NO. HA-1497 ADOPTED BY THE HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO ON OCTOBER 27, 1981.

ON DATE OF

September 2, 2015

APPROVE ACCEPTANCE OF FUNDING IN THE AMOUNT OF \$150,000 APPROVED BY THE SACRAMENTO COUNTY BOARD OF SUPERVISORS FOR THE REHABILITATION OF THE ALDER GROVE HEALTH AND WELLNESS CLINIC LOCATED AT 752 REVERE STREET SACRAMENTO, CA 95815

BACKGROUND:

- A. In 1995 the Housing Authority of the City of Sacramento, in partnership with the University of California, Davis, established a Health Clinic on site at 752 Revere Street, Unit B., Sacramento, CA 95818.
- B. Since 2012 the above-referenced unit has been used for a Resident Services program.
- C. The unit is categorized as "Non-Dwelling: Special Use: Other Resident Activities" in the Public Housing Inventory and is not subject to a HUD Annual Contributions Contract.
- D. The location is suitable for the prescribed use due to its previous renovation to accommodate a health care clinic in 1995.
- E. Due to the length of time since the space was last operated as a health care clinic, significant upgrades to the interior will be required.
- F. County of Sacramento Board of Supervisors has approved \$150,000.00 in Tobacco Settlement funds allocated by Supervisor Phil Serna for renovations to prepare the space.
- G. The proposed action has been analyzed in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt under CEQA Guidelines at 14 CCR section 15301, which exempts actions on existing facilities, including rehabilitation and financing, where the use remains unchanged and there is no expansion of an existing use.
- H. The proposed action has been analyzed in accordance with the National Environmental Policy Act (NEPA) and is categorically excluded pursuant to 24 CFR section 58.35.

**APPROVE ACCEPTANCE OF FUNDING IN THE AMOUNT OF \$150,000 APPROVED BY THE
SACRAMENTO COUNTY BOARD OF SUPERVISORS FOR THE REHABILITATION OF THE ALDER
GROVE HEALTH AND WELLNESS CLINIC**

Page 2 of 2

**NOW THEREFORE, BE IT RESOLVED BY THE SACRAMENTO HOUSING AND
REDEVELOPMENT COMMISSION:**

Section 1: The above recitals, including the environmental recitals, are determined to be to be true and correct.

Section 2: The Executive Director, or designee, is authorized to accept funding from the County Board of Supervisors, amend the Agency budget, and allocate it for the rehabilitation of the Alder Grove Health and Wellness Clinic.

CHAIR

ATTEST:

CLERK