



INVESTING IN COMMUNITIES

## REQUEST TO PORT OUT

Tenant Code: \_\_\_\_\_

Housing Specialist Name: \_\_\_\_\_

I, \_\_\_\_\_,  
(print the Head of Household Name)

am requesting to port to the Housing Authority listed below:

Name of Housing Authority (REQUIRED)	
Portability Contact Name (if known)	
Email Address (if known)	
Phone Number (if known)	
Fax Number (if known)	

**Please Do Not Serve A Notice To Move Until You Have Received Authorization From The Housing Authority or If You Have Attended a Mover Session.**  
If You Have Received A Notice To Move From Your Landlord,  
Please Attach The Notice To This Document When You Submit It.

You will receive a MOVER DENIAL NOTICE for the following reasons:

1. If you have a pending annual / interim recertification
2. If you owe money to a PHA
3. If you are in the first year of the lease
4. If there are outstanding tenant-caused failed inspection items
5. If this form is NOT complete.

Voucher Size	1	2	3	4	5	6
SHRA Payment Standards	\$946	\$1,194	\$1,738	\$2,104	\$2,418	\$2,734

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Of head-of-household)

Tenant's Phone Number: \_\_\_\_\_

